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# HOPKINTON ANNUAL TOWN REPORT 1994



## TOWN HALL

The photograph of what is now Town Hall was taken about 1886. The building dates from 1874. Originally the Court House, which was built in 1796, occupied the land that had been donated by Benjamin Wiggin, a prominent resident of Hopkinton. The New Hampshire Legislature provided that the May term of the Superior Court and the fall terms of the Court of Common Pleas should be held in Hopkinton at the Court House. Four sessions of the State Legislature met in the Town Hall, and the inaugurals of Governor John T. Gilman (1798, 1800) and Governor John Langdon (1806, 1807) were held here. Governor Langdon had been the first president of the United States Senate, and had notified George Washington of his election as president. During the 20 year period that Hopkinton was one of the state's capitals, the town flourished. Inns and taverns overflowed, and the town's population reached 2,216 in 1810. In 1819, Hopkinton lost out (by one vote, it is reported) to Concord as the state capital and the town's prominence began to wane. The building ceased being used as a Court House in 1823, when Merrimack County was established and Hopkinton lost its position as half-shire town.

Hopkinton Academy was housed in the upper floor of the Court House from 1826–1873, when the building burned. The sum of \$2,500 was raised to build the present Town Hall in 1873, and the building has been in continuous use since it was dedicated in 1874. The design of the new structure was relatively plain until an exterior renovation was performed in 1928, installing the pillars in front. Additional office space was added in the rear of the building in the 1970s.

*Courtesy of the New Hampshire Antiquarian Society*

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## DEDICATION

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The 1994 Town Report is dedicated  
to the memory of  
Frank M. Kimball  
1907 – 1993



Frank Kimball was born at Beech Hill Farm and passed away in the same room in which he was born. Beech Hill Farm has been a working farm in the same family for eight generations.

Mr. Kimball was a direct descendant of Abraham Kimball, who was the first white male child born in Hopkinton. He was elected Selectman in March 1945 and served a total of twenty-three years as Selectman. Frank also served on the Board of Directors of the Hopkinton Fair—25 years as its President.

Frank Kimball played an important role in our community, and his contributions will never be forgotten.





HOPKINTON  
ANNUAL TOWN  
*and*  
SCHOOL REPORT

1994



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## HOURS OF TOWN OFFICES

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The Selectmen's Office, Town Hall, 330 Main Street, is open the following days and hours unless posted otherwise:

Monday — Wednesday and Friday .....8:30 A.M. — 4:30 P.M.

Thursday .....8:30 A.M. — 12:30 P.M.

Telephone Number 746-3170

The Planning Board and Zoning Board of Adjustment Coordinator will be in the office Monday through Friday to assist with questions or concerns relevant to planning and zoning.

The Town Clerk's Office, 44 Cedar Street, (Contoocook Grange Hall) is open the following days and hours unless posted otherwise:

Monday — Friday .....8:00 A.M. — 5:00 P.M.

Telephone Number 746-3180

The Tax Collector's Office, 44 Cedar Street (Contoocook Grange Hall) is open the following days and hours unless posted otherwise:

Monday — Friday .....8:00 A.M. — 5:00 P.M.

Telephone Number 746-3179

Hopkinton Highway Department, 300 Maple Street .....746-5118

Hopkinton/Webster Landfill, 491 East Penacook Road .....746-3810

### DUMP HOURS

Monday 8:00 A.M. — 5:00 P.M.

Wednesday 8:00 A.M. — 5:00 P.M.

Friday 1:00 P.M. — 5:00 P.M.

Saturday 8:00 A.M. — 5:00 P.M.

### LIBRARY HOURS

Bates Library, 846 Main Street.....746-3663

Tuesday 10:00 A.M. — 8:00 P.M.

Thursday 10:00 A.M. — 8:00 P.M.

Friday 10:00 A.M. — 5:00 P.M.

Saturday 10:00 A.M. — 1:00 P.M. (September — May)

Police Department, Town Hall, 330 Main Street .....Non-Emergency 746-5151

Emergency 746-4141

Fire Department, 9 Pine Street; 110 Main Street .....Non-Emergency 746-3181

Emergency 746-3355

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## TOWN COMMITTEE HOURS

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### THE BOARD OF SELECTMEN—

Meets every Wednesday evening beginning at 5:00 P.M. at the Town Hall, unless otherwise posted.

### HOPKINTON CEMETERY BOARD—

Meets on the first Tuesday of each month at 2:00 P.M. at the Town Hall.

### PLANNING BOARD—

Meets on the third Tuesday of each month at 7:00 P.M. at the Town Hall.

### ZONING BOARD OF ADJUSTMENT—

Meets on the first Tuesday of each month at 7:00 P.M. at the Town Hall.

### ROAD COMMITTEE—

Meets on the second Tuesday of each month at 7:00 P.M. at the Town Garage.

### SEWER COMMITTEE—

Meets as needed; the date and time is posted a week ahead of time.

### CONSERVATION COMMITTEE—

Meets on the first Tuesday of each month at 7:30 P.M. at the Kimball Lake Cabins.

### LANDFILL COMMITTEE—

Meets as needed; the date and time is posted a week ahead of time.

### RECREATION COMMITTEE—

Meets once a month or as needed; the date and time will be posted a week ahead of time.

### RECYCLING COMMITTEE—

Meets as needed; the date and time is posted a week ahead of time.

### SAFETY COMMITTEE—

Meets quarterly; the date and time will be posted a week ahead of time.

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**HOPKINTON TOWN REPORT**  
**1994 TOWN OFFICERS**

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**\*MODERATOR:**

Gary Richardson .....Term Expires 1996

**\*SELECTMEN:**

John Prewitt, Chairman .....Term Expires 1997

Virginia Blanchard .....Term Expires 1995

A. David Dufault .....Term Expires 1996

**\*TOWN CLERK:**

Thomas Johnson.....Term Expires 1995

**DEPUTY TOWN CLERK:**

Sue Strickford .....Term Expires 1995

**\*TAX COLLECTOR:**

Sue Strickford .....Term Expires 1995

**DEPUTY TAX COLLECTOR:**

Thomas Johnson.....Term Expires 1995

**\*TREASURER:**

Owen French .....Term Expires 1995

**DEPUTY TREASURER:**

Jeanne Prewitt .....Term Expires 1995

CHIEF OF POLICE .....Ira Migdal

FIRE CHIEF .....Peter Russell

DEPUTY FIRE CHIEF .....Richard Schaefer

DEPUTY FIRE CHIEF .....Thomas Krzyzaniak

FOREST FIRE WARDEN .....Leslie Townes

SUPERINTENDENT OF PUBLIC WORKS .....David Story

TOWN ADMINISTRATOR .....Alice Monchamp

BUILDING INSPECTOR .....Jane Margerum

EMERGENCY MANAGEMENT DIRECTOR.....Peter Russell

**\*OVERSEER OF PUBLIC WELFARE:**

Marilyn Bresaw .....Term Expires 1995



**BOARD OF HEALTH:**

Alice Monchamp, Health Officer.....	Term Expires 1996
Virginia Blanchard .....	Term Expires 1995
A. David Dufault .....	Term Expires 1996
John Prewitt .....	Term Expires 1997

**\*BUDGET COMMITTEE**

Luciele Gaskill, Chairperson .....	Term Expires 1995
Jeff Taylor .....	Term Expires 1995
Jane Bradstreet .....	Term Expires 1996
Robert Wells.....	Term Expires 1996
Thomas O'Donnell.....	Term Expires 1997
Erik Leadbeater .....	Term Expires 1997
John Prewitt .....	Selectmen's Rep.
Gary Meader .....	Hopkinton Precinct Rep.
Richard Drescher .....	Contoocook Precinct Rep.
Barbara Unger .....	School Board Rep.

**\*SUPERVISORS OF THE CHECKLIST:**

Edith Allison .....	Term Expires 1996
Phyllis Averill.....	Term Expires 1998
Mary Ella Cluff .....	Term Expires 2000

**\*TRUSTEES OF TRUST FUNDS:**

Dwight Haynes.....	Term Expires 1995
Hays Junkin .....	Term Expires 1996
Bonita Cressy, Chairperson .....	Term Expires 1997

**\*LIBRARY TRUSTEES:**

Katrina Richardson, Chairperson.....	Term Expires 1995
Edward McGrath .....	Term Expires 1995
Christine Hamm .....	Term Expires 1996
Bernard Davis, Treasurer .....	Term Expires 1996
Barbara Semple .....	Term Expires 1997

**FIREWARDS:**

Leonard George  
Tom Krzyzaniak  
Robert White

**FENCE VIEWERS:**

Alfred Chandler  
Richard Symonds  
William Cressy

**SURVEYORS OF WOOD AND TIMBER:**

Stan White  
Charles Sawyer  
John Herrick

TREE WARDEN .....David Story

WEIGHER.....Roger Andrus

TOWN ROAD COMMITTEE:

Robert McKeen, Chairperson .....Term Expires 1995  
Craig Green .....Term Expires 1996  
Shad Wilson .....Term Expires 1997  
Donald Houston .....Term Expires 1997

CONSERVATION COMMISSION:

Todd Aubertin .....Term Expires 1995  
Ronald Klemarczyk .....Term Expires 1995  
Derek Owen, Chairperson .....Term Expires 1996  
Melinda Payson .....Term Expires 1996  
Erick Leadbeater .....Term Expires 1997  
Robert French.....Term Expires 1997  
Leland Wilder.....Term Expires 1997

PLANNING BOARD:

Timothy Britain .....Term Expires 1995  
Richard Flynn.....Term Expires 1995  
A. David Dufault (Selectmen’s Rep.) .....Term Expires 1996  
Robert Greer.....Term Expires 1996  
Timothy Fortier .....Term Expires 1997  
James Corrigan.....Term Expires 1997  
Bruce Ellsworth, Chairperson .....Term Expires 1997

ALTERNATES

Eric Murphy .....Term Expires 1995  
Kenneth Traum.....Term Expires 1996  
Richard Schoch .....Term Expires 1997

\*CEMETERY TRUSTEES:

Olin Weeman .....Term Expires 1995  
Gerald Galvin.....Term Expires 1996  
Barbara Brown, Treasurer .....Term Expires 1997

ZONING BOARD OF ADJUSTMENT:

George Langwasser .....Term Expires 1995  
Charles Koontz.....Term Expires 1996  
Augustine Moynihan .....Term Expires 1996  
Janet Krzyzaniak, Chairperson .....Term Expires 1997  
Richard Hesse .....Term Expires 1997

ALTERNATES

Chester Jordan .....Term Expires 1995  
Toni Gray .....Term Expires 1996  
Richard Flynn.....Term Expires 1997

HOPKINTON-WEBSTER LANDFILL COMMITTEE:  
HOPKINTON REPRESENTATIVES

James Damman .....	Term Expires 1995
Roger Bloomfield.....	Term Expires 1996
David Price.....	Term Expires 1997

RECYCLING COMMITTEE:

Binnie Wells .....	Term Expires 1995
Sue Pisinski, Chairperson .....	Term Expires 1996
Betsy Stefaney .....	Term Expires 1996
David Price (Landfill Liaison) .....	Term Expires 1997

RECREATION COMMITTEE:

Barbara Boatwright, Chairperson .....	Term Expires 1995
Mark Bates .....	Term Expires 1995
Derek Owen .....	Term Expires 1995
Doug Brown.....	Term Expires 1996
John Madden (School Board Rep.) .....	Term Expires 1996
William Bean .....	Term Expires 1997
Richard Boss .....	Term Expires 1997

SEWER COMMITTEE:

Donald Drescher .....	Term Expires 1995
Virginia Blanchard (Selectmen's Rep.) .....	Term Expires 1995
Stuart Nelson .....	Term Expires 1996
Paul Smith .....	Term Expires 1996
William Chapin .....	Term Expires 1997

\*PRECINCT COMMISSIONERS:

HOPKINTON

John Grant, Chairperson .....	Term Expires 1995
Gary Meader .....	Term Expires 1996
David Simmering .....	Term Expires 1997

CONTOOCOOK

Richard Drescher .....	Term Expires 1995
Mark Connelly .....	Term Expires 1996
Jon Richardson, Chairperson .....	Term Expires 1997

\*REPRESENTATIVES TO THE GENERAL COURT:

- Derek Owen, Hopkinton
- Richard Warner, Bow
- Richard Kennedy, Hopkinton
- Stephen DeStefano, Bow

\*STATE SENATOR:

- Sylvia Larson, Concord

\*ELECTED OFFICIALS

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## HOPKINTON TOWN EMPLOYEES

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### DEPARTMENT

### POSITION

#### Selectmen's Office

Margaret Astles  
Chris Gilbert  
Jane Margerum  
Carol McCann  
Alice Monchamp

Bookkeeper  
Custodian (Part-time)  
Assessing Assistant  
Secretary (Part-time)  
Town Administrator

#### Town Clerk/Tax Collector's Office

Barbara Boatwright  
Thomas Johnson  
Nancy Remick  
Sue Strickford

Secretary/Assistant Tax Coll. (Part-time)  
Town Clerk  
Secretary/Assistant Town Clerk (Part-time)  
Tax Collector

#### Planning and Zoning

Karen Mayo

Planning/Zoning Coordinator

#### Police Department

Robert Arsenault  
Robert Carruthers  
Brian Corson  
Walter Dwinells  
John Eichhorn  
Lawrence Hilton  
Thelma McManus  
Christopher Metalious  
Ira Migdal  
Abbott Presby  
Kathleen Schoch

Patrolman II  
Police Sergeant  
Rabies Control Officer (Part-time)  
Patrolman I (Part-time)  
Patrolman I (Part-time)  
Patrolman I (Part-time)  
Clerk/Dispatcher (Part-time)  
Patrolman II  
Police Chief  
Patrolman I (Part-time)  
Clerk/Dispatcher (Administrative Secretary  
to Chief)  
Patrolman II  
Patrolman I (Part-time)  
Patrolman I (Part-time)  
Patrolman I (Part-time)

William Simpson  
Raymond Sullivan  
Thomas Walsh  
Rodney Watson

#### Fire Department

Raymond Eaton  
John Pianka

Firefighter/EMT  
Lieutenant

#### Public Works

Frank Bagley

Philip Bagley

Kent Barton  
Harold Blanchette

Equipment Operator II (Solid Waste  
Facility Operator)  
Equipment Operator I (Solid Waste  
Facility Attend. Part-time)  
Equipment Operator II  
Asst. Supt. Public Works—Highways



Roland Bovio

Brian Cayer

Bruce Cayer

Stephen Clough

Louis Corson

Fred Donovan

Peter Holmes

Robert McCabe

Ken Miller

William Mock

Thomas Page

David Price

John Reynolds

Floyd Skillin, Jr.

David Story

John Windhurst

Library

Roberta Costine

June Mortenson

Becky Schulz

Carol Waller

Roberta Whitlock

Dawn Zimmer

Equipment Operator I (Solid Waste  
Facility Attend.—Part-time)

Equipment Operator I

Equipment Operator I (Part-time)

Assistant Supt. of Public Works—Waste

Equipment Operator I (Part-time)

Equipment Operator I (Solid Waste  
Facility Attend.)

Equipment Operator II (Part-time)

Equipment Operator I

Equipment Operator I

Equipment Operator I (Part-time)

Equipment Operator I (Solid Waste  
Facility Attend.)

Equipment Operator I (Part-time)

Equipment Operator I (Solid Waste  
Facility Attend. Part-time)

Equipment Operator I (Solid Waste  
Facility Attend. Part-time)

Superintendent of Public Works

Laborer (Part-time)

Library Custodian (Part-time)

Librarian I (Part-time)

Library Director

Librarian I (Part-time)

Librarian I (Part-time)

Librarian II (Part-time)

**WARRANT FOR THE 1995 ANNUAL TOWN MEETING**  
**THE STATE OF NEW HAMPSHIRE**

THE POLLS WILL BE OPEN FROM 8:00 A.M. TO 7:00 P.M.

To the inhabitants of the Town of HOPKINTON, in the County of MERRIMACK, in the said State, qualified to vote in town affairs:

You are hereby notified to meet at the Town Hall in said HOPKINTON on Tuesday, the 14th of March, 1995, next at 8:00 o'clock in the forenoon to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the year ensuing.

ARTICLE 2: To see what action the Town will take with respect to the following amendments to the Zoning Ordinance by voting by ballot upon the following questions:

1. Are you in favor of the adoption of Amendment No. 1 to the Town Zoning Ordinance as follows:

To change the zoning classification of the M-1 zone whose bounds are: the Hopkinton/Warner Town line to the North, Route 103 (Park Avenue) to the East, the Public Service Company of New Hampshire right-of-way to the South, and Interstate 89 to the west, from M-1 (Industrial) to R-4 (Residential/Agricultural). This was submitted by petition and not recommended by the Planning Board (by vote 3-2).

Yes\_\_\_

No\_\_\_

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

Re-adopt the Growth Management and Innovative Land Use Control Ordinance which expires at the Annual Town Meeting in 1995.

Yes\_\_\_

No\_\_\_

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend Section II Definitions, paragraph 2.1.H.1 Home Occupation, to include pet grooming. It will now read as follows:

2.1.H.1 Home Occupation: A Home Occupation or profession shall consist of any use customarily conducted entirely within a dwelling by the principal occupant(s) only which is clearly incidental and subordinate to the dwelling use. Home Occupation or profession shall include: day care center, antique shops, dressmaker, artist, barber shop, beauty parlor, pet grooming shop, craftsman, writer, teacher,

musician, lawyer, doctor, dentist, architect, engineer, or any practitioner of any other profession which may be unobtrusively pursued. Such uses as clinic, bakeries, gift shops, tea rooms, tourist homes, mortician, animal hospital, kennel and others of similar nature shall not be considered as a home occupation. It shall be subject to the provisions of Section 3.7.3 of this Ordinance.

Yes\_\_

No\_\_

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend Section III Table of Uses, paragraph 3.6, letter F. Commercial Uses, to include Pet Grooming as a permitted use in the B-1 zone, not permitted in the R-1, R-2, R-3, and R-4 zones, and requiring a Special Exception in the M-1 zone. It will now read as follows:

F. Commercial Uses	Districts						
	R-4	R-3	R-2	R-1	B-1	M-1	W-1
10. Pet grooming	X	X	X	X	P	S	

This amendment will also require changing the numerical sequence of the Commercial Uses that are listed in the Table of Uses.

Yes\_\_

No\_\_

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend Section III Table of Uses, paragraph 3.6, letter H. Accessory Uses, to permit Accessory Buildings normally associated with a residence or residential use in the M-1 zone. It will now read as follows:

1. Accessory buildings such as a private garage, playhouse, woodshed, greenhouse, toolshed, private swimming pool, or similar structures or additions thereto, normally associated with a residence or residential use, subject to provisions of Section IV.	Districts						
	R-4	R-3	R-2	R-1	B-1	M-1	W-1
	P	P	P	P	P	P	

Yes\_\_

No\_\_

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend Section XI Parking Requirements, paragraph 6.4.3 Surface, to make it clear that only uses that require Site

Review must meet the requirements in 6.4.3. Also to include wording that would allow the Planning Board in some circumstances for aesthetics to permit a compacted crushed gravel or stone dust surface. This section of the Ordinance will now correspond with the Subdivision Regulations. It will now read as follows:

6.4.3 Surface: All uses that require Site Plan Review shall have all parking areas and access drives and aisles surfaced with bituminous concrete, or concrete in order to prevent erosion and raising of dust. Paved lots shall be striped to delineate parking spaces. In some circumstances to prevent excessive run-off or because of aesthetics, the Planning Board, as part of Site Review may permit a compacted crushed gravel or stone dust surface.

Yes\_\_\_ No\_\_\_

7. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend Section X Recreational Camping Parks/Residential Tenting and Recreational Camping Vehicles, paragraph 10.4.2 Location, to make it clear that recreational vehicles can be temporarily placed on a residential lot in conjunction with a residence. It will now read as follows:

10.4.2 Location: Any tent or recreational vehicle temporarily placed upon a lot in conjunction with a residence shall be located as inconspicuously as possible, so as to minimize to the greatest degree possible the unit's visibility from public roads or neighboring lands. Children's tents, used by the minor children of the occupants of the residence are exempt from this paragraph.

Yes\_\_\_ No\_\_\_

8. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend Section XI Local Regulation of Excavation, paragraph 11.3 Regulator, to change the Regulator from the Zoning Board of Adjustment to the Planning Board. It will now read as follows:

11.3 Regulator

The Planning Board of the Town of Hopkinton is designated the Regulator as provided in RSA 155-E: 1-11, inclusive.

Yes\_\_\_ No\_\_\_

9. Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:



To amend Section XI Local Regulation of Excavation by inserting as paragraph 11.7, language concerning Professional Review of Proposed Excavation Plans. It will now read as follows:

11.7 Professional Review of Proposed Excavation Plans

The Regulator of the Town of Hopkinton in the interest of the Public Welfare of its citizens institutes the following relative to the professional review of the proposed excavation plans:

(a) The Regulator may require that excavation proposals be reviewed by outside professionals.

(b) The decision of whether or not an outside consultant is needed shall be made by the Regulator.

(c) The Board of Selectmen shall select and contract the consultant to provide the necessary services to the Regulator.

(d) The applicant for the excavation shall provide the Town with an irrevocable letter of credit, cash or passbook (in the name of the Town) to cover the estimated cost of the service.

(e) The consultant shall invoice the applicant directly with a copy of the invoice sent to the Board of Selectmen. This invoice shall be paid within thirty (30) days. If not paid, the Board of Selectmen may draw on the security and pay the consultant.

(f) The applicant shall be responsible for all cost of the professional review. The Board of Selectmen shall be the sole determiner as to whether the charges are reasonable.

(g) After the review has been completed as determined by the Regulator and all invoices have been paid, the Board of Selectmen shall release the security.

This amendment will also require changing the numerical sequence of the paragraphs.

Yes\_\_\_

No\_\_\_

10. Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend Section XVI Affordable Housing Innovative Land Use Control, paragraph 16.6.1 Where Allowed, to make it clear that affordable housing cluster developments must comply with both Section VIII Cluster Developments and Section XVI Affordable Housing Innovative Land Use Control. It will now read as follows:

16.6.1 Where Allowed: Affordable housing cluster developments will be allowed in R-3, R-2, and R-1 Districts, provided that the project is in compliance with Section VIII Cluster Developments and Section XVI Affordable Housing Innovative Land Use Control, of this Ordinance. Elderly Affordable Housing will be allowed in the B-1 District and a portion of the R-1 District serviced by municipal sewer and water by Special Exception.

Yes\_\_\_

No\_\_\_

11. Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board (by vote 5-0) for the Town Zoning Ordinance as follows:

To amend the Zoning Ordinance by inserting as part of Section III Fair District (overlay), which is to include language concerning the creation of an overlay district known as Fair District (overlay), and outlining regulations pertaining to said District. Said district to include the area that is identified on the Town of Hopkinton Tax Maps as Map 222, Lots 57.2, 59, 60, 61, and 79, currently indicated as being owned by the Hopkinton State Fair Association, Inc. It will read as follows:

3.8 FAIR DISTRICT (OVERLAY)

3.8.1 District Created: There is hereby created an overlay zoning district which shall be known as the ``Fair District''.

3.8.2 Overlay District: The Fair District shall be an overlay district such that all land contained therein shall also be located in some other zoning district. The allowed uses for the land located in the Fair District shall be those allowed in the underlying zoning district and those allowed by the provisions of the Fair District.

3.8.3 District Lines Described: The property contained in the Fair District consists of properties identified on the Hopkinton Tax Maps as Map 222, Lots 57.2, 59, 60, 61, and 79.

3.8.4 Fair Uses Permitted: Property in the Fair District may be used for the purpose of conducting the agricultural fair historically known as the Hopkinton State Fair (``Fair''). The Fair will be held for a period not to exceed six (6) days over Labor Day weekend, with substantial setup activities being conducted for not more than ten (10) days prior to the Fair and substantial post-Fair activities being conducted for not more than ten (10) days after the close of the Fair. This use shall include the right to conduct the ordinary and typical activities that are generally carried on during an agricultural fair and which have been conducted at the Hopkinton State Fair

in recent years, as well as any additional uses not inconsistent with such an event as may become common as this type of event evolves over the years. This use is intended to include but not necessarily be limited to the following: agricultural shows, exhibits and sales, educational exhibits and events, temporary food sales, temporary retail and commercial sales, harness racing, motor sports events, concerts or other grandstand entertainment shows, a circus, a Midway, a parade, musters, craft and antique shows, sales and camping for exhibitors and participants, and all other appurtenant activities normally associated with such an event during the specified period.

3.8.4.1 Conditions: As a condition precedent to the use of the property for the uses set forth in Section 3.8.4 above, the owner or other person or entity responsible for the carrying on of the Fair ("the owner/operating entity") shall present to the Selectmen, no later than April 1st, an estimate of the number of persons anticipated to attend the event and an indication of the nature of uses that will be carried on, in order that the same can be communicated to the agencies of the Town responsible for Fire/Police/Emergency Medical Services (EMS) functions.

3.8.4.2 Agency Response: The various agencies identified herein shall, within forty-five (45) days of the receipt of the information provided pursuant to this section respond to the Selectmen with the following:

- I. An indication of the amount of additional manpower, including identification of any special skills that they deem will be required for the proper and safe management of the event as well as the proper, safe and effective provision of the particular health or safety service to the event.
- II. An outline of the plan for implementation of and provision of the service in question.
- III. An estimate of the anticipated labor and equipment (purchase/rental/use) cost of the provision of such service.

3.8.4.3 Bond/Security for Expenses: The Selectmen shall, within fifteen (15) days of the receipt of the information provided pursuant to Sections 3.8.4.1 and 3.8.4.2, above, notify the owner/operating entity of the information so received, and of the anticipated expenses to be incurred by the Town. The owner/operating entity shall provide adequate security for the payment of such expenses in accordance with a timetable provided by the Selectmen



to the owner/operating entity; said security shall be reasonable and is intended to secure to the Town the payment of the anticipated expenses. The Selectmen may also identify any additional conditions which the owner/operating entity shall adhere to in order to adequately provide for the safe conduct of the Fair in a manner that will minimize risk to the public and property.

3.8.4.4. Additional Expenses: Notwithstanding the foregoing, the Town shall have the right to recover from the owner/operating entity all actual expenses incurred by the Town as a result of the Fair. The owner/operating entity shall remit payment to the Town for all such expenses no later than October 1 of each year.

3.8.5 Non-Fair Uses Permitted: In addition to the uses permitted under Section 3.8.4 above, land in the Fair District may be used for other events at other times of the year. The total number of additional events that may be permitted pursuant to this section shall not exceed twenty-four (24) in any given calendar year and the aggregate number of days that such additional uses may consume shall not exceed forty (40) days in any given calendar year. The duration of any non-fair use shall not exceed six (6) consecutive days

3.8.5.1 Non-fair Uses Permitted without Special Use Permit: Ordinary and typical activities that are generally conducted on property owned by an agricultural fair, which shall be limited to 4-H and other youth events, livestock shows and sales, horse shows, Grange events, community events, arts and educational events, crafts and antique shows, and other similar events whose primary purpose is to benefit non-profit organizations.

3.8.5.1.1 The owner/operating entity shall provide the Selectmen with information identifying the nature of the use or uses that will be conducted, and an estimate of the number of persons anticipated to attend the event, at least sixty (60) days prior to the event.

3.8.5.1.2 The anticipated attendance at any such event shall be no greater than five hundred (500) persons per day. The owner/operating entity shall present to the Selectmen sufficient data to assure that its estimate of attendance is reliable and supported by realistic assumptions or historical data.

3.8.5.2 Non-Fair Uses Permitted by Special Use Permit: In addition to the uses permitted in Section 3.8.5.1, and pursuant to the authority of the Town to promulgate innovative land use controls as set forth

in RSA 674:21, land in this district may be used for additional events, provided the same is approved by the ZONING BOARD OF ADJUSTMENT as a SPECIAL USE PERMIT, after a finding that the proposed use meets all the criteria listed below, made after due notice and hearing. Such hearing shall be conducted in the same manner as provided for hearings for a special exception.

3.8.5.2.1 The party requesting the proposed permit shall demonstrate that the proposed use will be conducted in a manner that meets all the standards for the grant of a SPECIAL EXCEPTION set forth in this ordinance in Section 15.8.2.

3.8.5.2.2 The proposed use shall not contemplate the anticipated attendance at the event of a number greater than 2500 persons per day and the applicant shall present to the board sufficient data to assure that their estimates of attendance are reliable and supported by realistic assumptions or historical data.

3.8.5.2.3 The applicant shall, within 10 days of the receipt of the same, provide to the Selectmen the same information indicated in Section 3.8.4.1, at which time the Selectmen shall proceed to conduct the same review contemplated in Sections 3.8.4.1 through 3.8.4.4. Failure to comply with a reasonable order regarding the provision of such information or the security contemplated in said Sections will invalidate the special use permit request.

3.8.5.2.4 Any request for a special use permit pursuant to this Section shall be filed at least sixty (60) days before the anticipated event in order to insure sufficient time for hearings and the Selectmen's review process outlined above.

3.8.6 Temporary Use of Recreational Camping Vehicles: Annually, upon application by the owner/operating entity, the Board of Selectmen may approve and issue a permit for the temporary use of recreational vehicles within the Fair District as offices or for occupancy by individuals traveling with such units, their families, and persons traveling with them, as may be necessary or convenient to the participation of such persons at events permitted under the provisions of this Section 3.8, provided that such use shall not extend beyond a reasonable period of time not to exceed ten (10) days before and ten (10) days after each approved event. Further, such use shall conform to requirements of the State Department of Health related to sanitation facilities.

Note: The above proposed Section 3.8.6 Temporary Use of Recreational Camping Vehicles, contains similar wording as Section 10.4.1 (a) in the present Zoning Ordinance; therefore, Section 10.4.1 (a) will be deleted.

Yes\_\_\_\_

No\_\_\_\_

To the inhabitants of the Town of HOPKINTON, in the County of MERRIMACK, in the State of NEW HAMPSHIRE, qualified to vote in town affairs:

You are hereby notified to meet at the Hopkinton High School Gymnasium on Wednesday, the 15th of March, 1995, next at 7:00 P.M. to act upon the following subjects:

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of \$2,431,726 for General Operations as follows:

	<u>Amount</u>
General Government	
Executive	64,686
Election, Registration and Vital Statistics	81,341
Financial Administration	173,845
Legal Expenses	27,000
Planning and Zoning	43,803
General Government Buildings	35,396
Cemeteries	13,000
Insurance	3,400
Budget Committee	1,398
Public Safety	
Police	418,929
Fire	225,558
Highways and Streets	
Highway Department	483,512
Street Lighting	1,700
Road Committee	200
Sanitation	
Landfill	363,520
Water Distribution and Treatment	
Sewer	72,652
Health	
Hopkinton Fair	52,394
Welfare	
Direct Assistance	41,660



Culture and Recreation	
Parks and Recreation	56,310
Library	79,825
Patriotic Purposes	800
Conservation	
Conservation Commission	1,500
Economic Development	
Community Action Program	3,517
Debt Service	
Principal - Long Term Debt	140,000
Interest - Long Term Debt	40,780
Interest - TANS	5,000
TOTAL OPERATING EXPENSES	\$2,431,726

(Recommended by Selectmen and Budget Committee)

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of \$9,707 to cover six months salary (\$6,250) and six months expenses (\$3,457) for a part-time recreation director (new position). The Selectmen and Budget Committee recommend this appropriation.

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund. The Selectmen and Budget Committee recommend this appropriation.

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of \$204,000 to purchase a new fire engine (attack pumper) for the Hopkinton Fire Department and authorize the withdrawal of \$100,000 from the Capital Reserve Fund created for that purpose. The balance of \$104,000 is to come from general taxation. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of \$6,323 for the Hopkinton Rescue Squad. The Selectmen and Budget Committee recommend this appropriation.

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of \$48,966 to purchase a new backhoe for the Hopkinton Highway Department. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 9: To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing a new ambulance for the Fire Department, and to raise and appropriate the sum of \$40,000 to be placed in this fund. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of \$115,752 for New Construction of Highways. The State of New Hampshire will contribute the entire amount of \$115,752. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads, during the winter of 1995: South Shore Drive - 1,500 feet; Ridge Lane - 900 feet; Rolfe Pond Drive - 2,000 feet; Salachar Road - 500 feet; and Perch Lane - 700 feet. This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highway. The Selectmen and Budget Committee recommend this appropriation.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of \$75,000 for the paving of Town roads. The Selectmen and Budget Committee recommend this appropriation.

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of \$25,000 to repair the Rowell Bridge in West Hopkinton. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the repairs are completed or in five years, whichever is less. This appropriation represents the remaining half of the Town's total share (\$50,000) of the cost of the repairs -- \$25,000 for this purpose having been appropriated at 1994 Town Meeting. The State of New Hampshire will contribute \$200,000. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of \$75,000 to be added to the Library Building Capital Reserve Fund previously established. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of \$6,250 to purchase an optical scan vote tabulator. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of \$15,000 for the Hopkinton Community Center. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of \$4,000 for the July 4th fireworks. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of \$50,000 to be added to the Police Station Capital Reserve Fund previously established. The Selectmen and the Budget Committee recommend this appropriation.

ARTICLE 19: To see if the Town will vote to adopt the following Ordinance, effective this date, and to grant the Selectmen authority to enforce same as required:

PUBLIC GATHERINGS AND EVENTS ORDINANCE

RECITATIONS AND PURPOSE:

WHEREAS, The Town, pursuant to the authority provided by RSA 31:39, 47:17, 41:11, 105:6-8, and other applicable statutory authority, is permitted to promulgate reasonable regulations regarding the conduct of public events, gatherings, fairs, or similar assemblies; and

WHEREAS, The Town, in furtherance thereof hereby adopts this by-law governing the same;

NOW THEREFORE, THE TOWN RESOLVES AS FOLLOWS:

- A. PERMIT REQUIRED: No person, organization or entity shall conduct or advertise to conduct, any public gathering, assembly or similar event that is anticipated to have more than five hundred (500) participants or persons in attendance, without first having obtained a permit therefor from the Board of Selectmen.
- B. Application for such a permit must be made at least sixty (60) days prior to the anticipated event on a form prescribed by the Board of Selectmen.
- C. CONDITIONS: Together with said application, the owner or other person or entity responsible for the carrying on of the event shall present to the Selectmen an estimate of the number of anticipated persons that will attend the event, as well as an indication of the nature of uses that will be carried on in order that the same can be communicated to the agencies of the Town responsible for Fire/Police/Emergency Medical Services (EMS) functions.
- D. AGENCY RESPONSE: The various agencies indentified above shall, within forty-five (45) days of the receipt of the information provided pursuant to paragraph C, respond to the Selectmen with the following:
  - i. an indication of the amount of additional manpower, if any, including identification of any special skills that they deem will be required for the proper and safe management of the event as well as the proper, safe and effective provision of the particular health or safety service to the event.
  - ii. an outline of the plan for implementation of and provision of the service in question.
  - iii. an estimate of the anticipated labor and equipment (purchase/rental/use) cost of the provision of such service.



- E. BOND/SECURITY FOR EXPENSES: The Selectmen shall, within fifteen (15) days of the receipt of the information provided pursuant to paragraphs C and D, above, notify the owner/operating entity of the information so received, and of the anticipated expenses to be incurred by the Town. The owner/operating entity shall provide adequate security for the payment of such expenses in accordance with a timetable provided by the Selectmen to the owner/operating entity; said security shall be reasonable and is intended to secure to the Town the payment of the anticipated expenses. The Selectmen may also identify any additional conditions which the owner/operating entity shall adhere to in order to adequately provide for the safe conduct of the event in a manner that will minimize risk to the public and property.
- F. ADDITIONAL EXPENSES: Notwithstanding the foregoing, the Town shall have the right to recover from the owner/operating entity all actual expenses incurred by the Town as a result of the event. The owner/operating entity shall remit payment to the Town for all such expenses no later than thirty (30) days following the event.
- G. PENALTY: Any person found violating this by-law may be penalized in an amount not to exceed One Thousand Dollars (\$1,000) for each offense, upon a finding that such violation occurred, in a proceeding brought in the appropriate district court pursuant to RSA 502-A:11.

ARTICLE 20: To see if the Town will vote to discontinue the optional elected office of Overseer of Public Welfare, to be succeeded by an appointed office. In accordance with RSA 669:17-b, the person holding the elected office on the date of this vote shall continue to hold office until the annual town election first following the discontinuance of the office, at which time the elected office shall terminate.

ARTICLE 21: To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purposes, as permitted by RSA 31:19.

ARTICLE 22: To see if the Town will vote to accept the following Cemetery Trust Funds, the income to be used for perpetual care of burial lots as directed, subject to such provisions as may be applicable thereto:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>	<u>Cemetery</u>
Keith Collins	\$230	Perpetual Care	Hopkinton
Leslie & Sandra Keros	\$450	Perpetual Care	Hopkinton
Steven & William Keros	\$450	Perpetual Care	Hopkinton
George & Mary Keros	\$450	Perpetual Care	Hopkinton
Edward & Mary Barklow	\$230	Perpetual Care	Hopkinton
Nancy Monier	\$230	Perpetual Care	Hopkinton
Donna Michie	\$115	Perpetual Care	Hopkinton
Sandra & Kenneth Smart	\$230	Perpetual Care	Hopkinton

David J. & Pamela E. Burns	\$230	Perpetual Care	Hopkinton
Ron & Nellie Sinclair	\$230	Perpetual Care	Hopkinton
William Dodge	\$115	Perpetual Care	Contoocook
Thomas & Janet Krzyzaniak	\$230	Perpetual Care	Contoocook
Patricia S. Roy	\$115	Perpetual Care	Contoocook
Marilyn L. Rogers	\$230	Perpetual Care	Contoocook
Joni G. E. Rondeau	\$230	Perpetual Care	Blackwater

Contoocook Cemetery Asso.	\$4,088.00	Perpetual Care	Various
Contoocook Cemetery Asso.	\$4,246.65	Perpetual Care	Various

ARTICLE 23: To see if the Town will vote to accept additions to the principal of the following Trust Funds, subject to such provisions as may be applicable thereto:

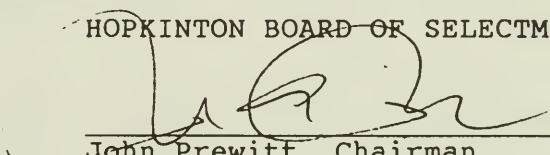
<u>Name of Fund</u>	<u>Amount</u>
Project Graduation	\$1,700
Harold M. Martin Memorial Scholarship	\$100
Katherine E. Semple Children's Books - Contoocook	\$50

ARTICLE 24: To act on reports of Town officers, Trustees and Committees for the year 1994.

ARTICLE 25: To hear and transact any other business that may come legally before said meeting.

Given under our hands and seal this 15<sup>th</sup> day of February, 1995.

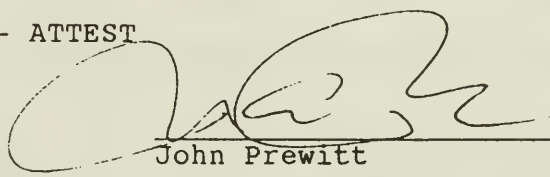
HOPKINTON BOARD OF SELECTMEN

  
John Prewitt, Chairman

Virginia Blanchard  
Virginia Blanchard

A. David Dufault  
A. David Dufault

A TRUE COPY OF WARRANT - ATTEST

  
John Prewitt

Virginia Blanchard  
Virginia Blanchard

A. David Dufault  
A. David Dufault



# BUDGET OF THE TOWN OF HOPKINTON, 1994

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. Box 457  
Concord, NH 03302-0457  
(603) 271-3397

Form MS-7

## BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF THE MUNICIPAL BUDGET LAW



## BUDGET OF THE TOWN

OF

HOPKINTON

N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1995 to December 31, 1995 or for Fiscal Year

From \_\_\_\_\_ 19 \_\_\_\_\_ to \_\_\_\_\_ 19 \_\_\_\_\_

**IMPORTANT:** Please read the new RSA 32:5 applicable to all municipalities.

It requires this budget be prepared on a "gross" basis, showing all revenues and appropriations. At least one public hearing must be held on this budget.

When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

### THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

RSA 31:95 and 32:5

Budget Committee: (Please sign in ink)

*Laurel K. Smith*  
*Jeffrey H. Taylor*  
*Frank Goodwin*  
*David Summer*  
*Barbara J.*

Date FEBRUARY 9, 1995

*Jane W. Brackin*  
*Robert A. Goo*  
*Richard W. S. C. Jr.*  
*Thomas M. D. D. Jr.*  
*John F. G.*

PURPOSE OF APPROPRIATION (RSA 31:4)		1	2	3	4		5
		Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Recommended Budget	Budget Committee Recommended Ensuing Fiscal Year (omit cents)	Not Recommended (omit cents)	
Acct. No.	GENERAL GOVERNMENT	W.A. No.					
4130	Executive	03	63,330	60,815	64,686	64,686	
4140	Elec., Reg., & Vital Stat.	03	80,312	80,295	81,341	81,341	
4150	Financial Administration	03	167,071	157,143	173,845	173,845	
4152	Revaluation of Property Utility	00	22,900	22,900	0	0	
4153	Legal Expense	03	22,000	31,030	27,000	27,000	
4155	Personnel Administration						
4191	Planning and Zoning	03	42,080	41,388	43,803	43,803	
4194	General Government Bldg.	03	33,702	25,357	35,396	35,396	
4195	Cemeteries	03	14,395	14,395	13,000	13,000	
4196	Insurance	03	400	400	3,400	3,400	
4197	Advertising and Reg. Assoc.						
4199	Other General Government	03	1,624	1,131	1,598	1,598	
	PUBLIC SAFETY						
4210	Police	03	405,574	390,923	418,929	418,929	
4215	Ambulance						
4220	Fire	03	212,770	211,127	225,558	225,558	
4240	Building Inspection						
4290	Emergency Management	07	5,748	5,611	6,323	6,323	
4299	Other Public Safety AttackPumper	06			204,000	204,000	
	HIGHWAYS AND STREETS						
4312	Highways and Streets	03	483,489	460,164	483,512	483,512	
4313	Bridges Private Roads	11	2,000	2,000	2,000	2,000	
4316	Street Lighting	03	1,700	1,486	1,700	1,700	
	New Construction	10	110,770	110,739	115,752	115,752	
	Shim/Paving	12	75,000	75,000	75,000	75,000	
	SANITATION						
4323	Solid Waste Collection						
4324	Solid Waste Disposal	03	335,188	335,135	363,520	363,520	
4326	Sewage Collection & Disposal						
	Sewer	03	71,078	60,663	72,652	72,652	
	WATER DISTRIBUTION & TREATMENT						
4332	Water Services						
4335	Water Treatment						
	HEALTH						
4414	Pest Control						
4415	Health Agencies and Hospitals						
	Hopkinton Fair	03	52,726	43,484	52,394	52,394	
	WELFARE						
4442	Direct Assistance	03	34,613	35,652	41,660	41,660	
4444	Intergovernmental Welf. Pay'ts.						
4445	Vendor Payments						
	Sub-Totals (carry to top of page 3)		2,238,470	2,166,838	2,507,069	2,507,069	

PURPOSE OF APPROPRIATION (Continued)	W.A. No.	1	2	3	4		5
		Actual Appropriations Prior Year (omit cents)	Actual Expenditures Prior Year (omit cents)	Selectmen's Recommended Budget	Budget Committee		
Accl. No.					Recommended Ensuuing Fiscal Year (omit cents)	Not Recommended (omit cents)	
Sub-Totals (from page 2)		2,238,470	2,166,838	2,507,069	2,507,069		
<b>CULTURE AND RECREATION</b>							
4520 Parks and Recreation	03	46,853	45,739	56,310	56,310		
4550 Library	03	61,166	63,714	79,825	79,825		
4583 Patriotic Purposes	03	800	800	800	800		
4589 Other Culture and Recreation	17	4,000	4,000	4,000	4,000		
<b>CONSERVATION</b>							
4612 Purchase of Natural Resources							
4619 Other Conservation							
Conservation Commission	03	1,485	1,485	1,500	1,500		
<b>REDEVELOPMENT AND HOUSING</b>							
Community Center	16	15,000	15,000	15,000	15,000		
Community Action Program	03	3,350	3,350	3,517	3,517		
<b>ECONOMIC DEVELOPMENT</b>							
Contingency Fund	05	10,000	0	10,000	10,000		
Parks & Rec. Director	04	0	0	9,707	9,707		
<b>DEBT SERVICE</b>							
4711 Princ.-Long Term Bonds & Notes	03	140,000	140,000	140,000	140,000		
4721 Int.-Long Term Bonds & Notes	03	55,180	55,180	40,780	40,780		
4723 Interest on TAN	03	5,000	0	5,000	5,000		
<b>CAPITAL OUTLAY</b>							
4901 Land and Improvements Rowell	13	25,000	0	25,000	25,000		
4902 Mach., Veh., & Equip. Backhoe	08	0	0	48,966	48,966		
4903 Buildings Library Cap Res	14	75,000	75,000	75,000	75,000		
4909 Improvements Other than Bldgs. Park		10,000	3,240	0	0		
Vote Counter	15	0	0	6,250	6,250		
Pumper/Dump Truck		115,000	114,459	0	0		
<b>OPERATING TRANSFERS OUT</b>							
4912 To Special Revenue Fund							
4913 To Capital Projects Fund							
4914 To Enterprise Fund							
Sewer —							
Water — Ambulance Cap Res	09			40,000	40,000		
Electric — Police Cap Res	18	50,000	50,000	50,000	50,000		
4915 To Capital Reserve Fund							
4916 To Trust and Agency Funds							
<b>TOTAL APPROPRIATIONS</b>		<b>2,856,304</b>	<b>2,738,805</b>	<b>3,118,724</b>	<b>3,118,724</b>		

\* Enter in these columns the numbers which were revised and approved by DRA and which appear on the prior tax rate papers.

**10% LIMITATION OF APPROPRIATIONS**  
(SEE RSA 32:18, 19 & 21)

Please disclose the following items (to be excluded from the 10% calculation)

\$ \_\_\_\_\_ Recommended Amount of Collective Bargaining Cost Items.      \$ 72,652 Amount of Mandatory Water & Waste Treatment Facilities. (RSA 32:21).

RSA 273-A:1,IV "'Cost Item' means any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted."

<b>** Amounts Not Recommended by Selectmen **</b>			
These amounts are not included in the recommended column.			
Warrant Article #	\$ Amount	Warrant Article #	\$ Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



SOURCE OF REVENUE		1	2	3	4	
Acct. No.	TAXES	W.A. No.	*Estimated Revenues Prior Year (omit cents)	Actual Revenues Prior Year (omit cents)	Selectmen's Budget Ensuing Fiscal Year (omit cents)	Estimated Revenues Ensuing Fiscal Year (omit cents)
3120	Land Use Change Taxes		10,000	27,838	10,000	10,000
3180	Resident Taxes					
3185	Yield Taxes		10,000	24,956	10,000	10,000
3186	Payment in Lieu of Taxes		170,000	182,272	176,000	176,000
3189	Other Taxes (Specify Bank Stock Tax Amt.)\$					
3190	Interest & Penalties on Delinquent Taxes		150,000	109,917	100,000	100,000
	Inventory Penalties					
	<b>LICENSES, PERMITS AND FEES</b>					
3210	Business Licenses and Permits					
3220	Motor Vehicle Permit Fees		460,000	493,951	528,500	528,500
3230	Building Permits					
3290	Other Licenses, Permits & Fees		31,000	37,676	31,000	31,000
	<b>FROM FEDERAL GOVERNMENT</b>					
3319	Other					
	<b>FROM STATE</b>					
3351	Shared Revenue <u>Block Grant</u>		68,905	68,905	68,905	68,905
3353	Highway Block Grant		110,770	110,770	115,752	115,752
3354	Water Pollution Grants		66,318	66,318	61,845	61,845
3355	Housing and Community Development					
3356	State & Federal Forest Land Reimbursement		584	584	584	584
3357	Flood Control Reimbursement		98,817	98,817	101,648	101,648
3359	Other (Including Railroad Tax)					
	<b>FROM OTHER GOVERNMENT</b> <u>Webster Cont.</u>		69,734	65,056	74,860	74,860
3379	Intergovernmental Revenues <u>Fed. Land</u>		1,900	1,994	1,994	1,994
	<b>CHARGES FOR SERVICES</b>					
3401	Income from Departments		4,000	12,977	4,000	4,000
3409	Other Charges <u>Landfill</u>		70,000	93,335	70,000	70,000
	<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		0	1,125	0	0
3502	Interest on Investments <u>Int. on Deposits</u>		48,000	65,429	60,000	60,000
3509	Other <u>Hopkinton Fair</u>		52,726	43,341	52,394	52,394
	<b>INTERFUND OPERATING TRANSFERS IN</b> <u>Ins Dividends</u>		46,000	73,587	52,506	52,506
3912	Special Revenue Fund <u>Trans Ins Reserve Fund</u>		0	0	13,596	13,596
3913	Capital Projects Fund <u>School-Georges Park</u>		6,000	7,707	7,700	7,700
3914	Enterprise Fund <u>Ambulance</u>		17,000	26,939	25,000	25,000
	Sewer —		71,078	60,664	72,652	72,652
	Water —					
	Electric —					
3915	Capital Reserve Fund <u>Fire Engine</u>		0	0	100,000	100,000
3916	Trust and Agency Funds					
	<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Notes & Bonds					
General Fund Balance		For Municipal Use				
Unreserved Fund Balance		< \$ >	xxx	xxx	xxx	xxx
Fund Balance Voted From Surplus		< \$ >				
Fund Balance to be Retained		\$	xxx	xxx	xxx	xxx
Fund Balance Remaining to Reduce Taxes		\$				
<b>TOTAL REVENUES AND CREDITS</b>			1,562,832	1,674,158	1,738,936	1,738,936
*Enter in this column the numbers which were revised and approved by DRA and which appear on the MS-4 form.						
Total Appropriations				3,118,724		
Less: Amount of Estimated Revenues, Exclusive of Property Taxes				1,738,936		
Amount of Taxes to be Raised (Exclusive of School and County Taxes)				1,379,788		
<b>BUDGET OF THE TOWN OF <u>HOPKINTON</u>, N.H.</b>						

LOCAL GOVERNMENTAL UNIT: Town of Hopkinton FISCAL YEAR ENDING: December 31, 1995

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	3,118,724
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	140,000
3. Interest: Long-Term Bonds & Notes	45,780
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	72,652
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	258,432
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less line 6)	2,860,292
8. Line 7 times 10%	286,029

THIS IS THE MAXIMUM ALLOWABLE INCREASE OTHER THAN COLLECTIVE BARGAINING ITEMS

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**BOARD OF SELECTMEN**  
**1994 ANNUAL REPORT**

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Last year we commented on the number of studies we were undertaking. This year we are getting off the mark and making recommendations for action on some of them.

As you will see in the budget we are supporting a proposal by the Recreation Committee to employ a recreation director. The need for someone to organize, coordinate and oversee existing and future programs is certainly there and we can no longer impose on volunteers to spend significant amounts of their time on those activities.

We have concluded our joint study with the School Board and are supporting an idea that would have the School turn over the Maple Street School to the Town and consolidate teaching activities at the High School and Harold Martin School. In turn the Town would, along with the Library Trustees, convert Maple Street School into a cultural center with its primary function being a Town Library. This proposal would solve a problem of providing an adequate Library facility, would not require taking any private land off the tax rolls, would have the School Board reducing their facilities by one third and would be an excellent way to recycle a facility that the community already owns. Further action on this will take place over the next year or two.

The Board had met during the year with a representative from the N.H. Department of Resources and Economic Development. The focus of the meeting was to explore the Town's interest in pursuing a survey of the Town's businesses. The results would be analyzed to help develop actions that the Town could take to improve the climate for our existing businesses. Further, it could help determine what the public's attitude is toward economic development in the community. We feel this is a very important area to explore and needs a diversified group of citizens to provide help and input. We would encourage anyone who has the interest to contact the Selectmen's office, and we will put together a committee to pursue this program.

Engineering work on the Closure Plan for the landfill is still on-going and we would expect that by the 1996 Town Meeting we will have the final proposal on which to vote. The State Department of Environmental Services would like us to start construction in 1996 and we think that can be accomplished.

The Highway Department has accomplished good things this year with a limited construction budget but with a great deal of enthusiasm and inventiveness. Keep going boys there is only fifty miles to go!

We have attempted to take advantage of a number of training programs available to us to help our employees do their jobs better and safer. For the most part the programs were run in Town and at a time that fit into our schedules. The response has been excellent and can only mean better things in the future.

We would be remiss in not mentioning the one discouraging event that took place this year. The Hopkinton Fair. While there was certainly a lot of things flying through the air the bottom line issue was whether or not our public safety officials should be the last word as to what manpower and equipment is needed to protect both the Townspeople and fair-goers and who should pay for this extraordinary activity. The proposed zoning resolutions

that you will be voting on this year go a long way to spell out what is expected to take place on the fairgrounds both during the fair and at other times of the year and most importantly what the residents of Hopkinton feel should take place.

All in all this was an interesting year. We encourage everyone to get interested and involved in what is going on in Town and would hope we would see many of you during the year.

Respectfully submitted,  
Hopkinton Board Of Selectmen

John Prewitt, Chairman  
Virginia Blanchard  
A. David Dufault

**SCHEDULE OF TOWN/SCHOOL /  
PRECINCT PROPERTY**

**TOWN**

<b>Location</b>	<b>Map/Lot</b>	<b>Acreage</b>	<b>Value</b>
Community Center	101/7	.10	\$278,300
Contoocook Fire Station	101/20	1.10	496,850
Bates Library	101/85	2.04	191,250
Town Garage & Sewage Treatment Plant	102/9	49.32	4,097,300
Kimball Lake & Cabins	106/3	52.50	398,700
Town Hall	106/23	.47	420,950
Hopkinton Fire Station	106/49	1.20	141,700
Landfill & Buildings	244/6 & 11	133.00	668,550
W/S Cedar Street	101/17	.56	80,500
S/S Pine Street (Inc Dam)	101/21	.55	648,900
W/S Park Ave & E/S Kearsarge Ave	101/52	.05	3,350
Off N/S Carriage Lane	102/22.1	1.42	4,950
Jct Maple Street & Cedar Street	102/38	.03	200
E/S Penacook Rd & S/S Gould Hill Rd	103/17 & 22	1.26	22,950
W/S Woodland Drive	104/27	.80	4,350
N/S Old Putney Hill Road	105/22	15.00	65,050
N/S Old Putney Hill Road	105/24.1	.06	1,550
Jct Old Henniker Rd & Hopkinton Rd	105/31	.33	15,750
N/S Bound Tree & W/S Clement Hill Rd	207/16	4.30	24,450
N/S Bound Tree & E/S Clement Hill Rd	207/17	43.00	70,900
N/S Tamarack Road	211/14	.60	9,550
W/S Hatfield Road	214/1	41.50	84,800
Off E/S Galloping Hill Road	217/41	24.00	28,450
Off S/S Pine Street	220/35	12.00	16,800
N/S Pine Street	221/44	45.50	97,600
S/S Spring Street	221/104	.18	3,650
N/S Gage Hill Road	229/1	.20	3,500
S/S Little Frost Road	230/3	.05	1,550
W/S Bassett Mill Road	231/8	9.70	23,600
N/S Eugene Foote Road	233/2	31.00	54,300
Off W/S Irish Hill Road	237/38	1.30	2,300
Off E/S Sugar Hill Road	237/39	5.80	9,150
Jct Old Irish Hill Road & South Road	238/70	.02	550
N/S Old Putney Hill Road	239/56	33.50	140,100
Off E/S East Penacook Road	246/6	97.00	60,450
N/S Patch Road	249/13	33.46	104,350
Jct Patch Road & Briar Hill Road	249/21	.05	450
S/S Rollins Road	250/61	18.50	141,200
S/S Rollins Road (Kimball Pond)	250/65	2.80	13,850
E/S New Road	251/1	3.90	13,650
N/S Hawthorne Hill Road	251/10.1	92.54	180,500
Jct Hopkinton Road & Garrison Lane	251/56	.40	8,850
W/S Jewett Road	256/5	16.40	58,900
Jct Currier Road & Beech Hill Road	259/20 & 24	.35	1,250

**TOWN (cont.)**

<b>Location</b>	<b>Map/Lot</b>	<b>Acreage</b>	<b>Value</b>
E/S Upper Straw Road	265/27	.06	550
N/S Farrington Corner Road	266/44.1	96.20	48,400

**SCHOOL**

Maple Street School	102/4	5.80	1,555,500
Harold Martin School	106/7	8.00	2,090,900
Hopkinton High School	222/67	24.00	3,382,550

**CONTOOCOOK VILLAGE PRECINCT**

Off E/S Hopkinton Road	104/95.1	.12	148,950
N/S Bound Tree Road	204/13.1	3.00	203,250
N/S Pleasant Pond Road	204/21	14.90	46,250
N/S Bound Tree Road	204/24	.07	3,350
N/S Bound Tree Road	204/25	4.10	10,700
E/S Kearsarge Avenue	222/67.1		6,850

**HOPKINTON VILLAGE PRECINCT**

Old Fire Station, Main Street	105/49	.11	54,750
S/S Old Putney Hill Road	239/59	.75	28,850
W/S Briar Hill Road	250/6	14.74	27,800



## SUMMARY OF INVENTORY VALUATIONS

	<u>Town</u>	<u>Contoocook Precinct</u>	<u>Hopkinton Precinct</u>
<b>Value of Land</b>			
—Current Use	2,125,350	155,150	28,650
—Residential	112,937,100	24,041,800	8,139,700
—Commercial/Industrial	11,820,400	4,388,100	508,150
<b>Total Taxable Land</b>	<b>126,882,850</b>	<b>28,585,050</b>	<b>8,676,500</b>
<b>Value of Buildings</b>			
—Residential	165,702,050	36,837,900	13,126,100
—Manufactured Housing	5,060,950	14,000	00
—Commercial/Industrial	23,701,250	8,266,550	651,550
<b>Total Taxable Buildings</b>	<b>194,464,850</b>	<b>45,118,450</b>	<b>13,777,650</b>
<b>Public Utilities</b>			
—Electric	15,767,250		
—Telephone and Cable TV	6,003,700		
<b>Total Public Utilities</b>	<b>21,770,950</b>		
<b>Total Valuation Before Exemptions</b>	<b>343,118,650</b>	<b>73,703,500</b>	<b>22,454,150</b>
<b>Less Exemptions</b>			
—Blind	150,000	30,000	30,000
—Elderly	1,400,000	440,000	50,000
—Physically Handicapped	174,050	00	00
—Solar/Windpower	70,700	2,800	3,000
—Water/Air pollution Control	950,050	00	00
<b>Total Exemptions</b>	<b>2,744,800</b>	<b>472,800</b>	<b>83,000</b>
<b>Net Valuations on Which Tax Rate is Based</b>	<b>340,373,850</b>	<b>73,230,700</b>	<b>22,371,150</b>



## CURRENT USE REPORT

CURRENT USE CLASSIFICATION	TOTAL ACRES FROM PREV. YEAR	ACRES ADDED THIS YR.	ACRES TAKEN OUT THIS YR.	TOTAL ACRES YR. END
Farm Land	2,139.35	1.42	1.20	2,139.57
Forest Land	11,914.22	79.99	33.01	11,961.20
Unproductive/Wet Land	1,379.55	69.25	0	1,448.80
Discretionary Easements	42.38	0	3.60	38.78
TOTAL NUMBER OF ACRES IN CURRENT USE				15,588.35

### UTILITY SUMMARY

NAME OF COMPANY	TELEPHONE & CABLE TV	ELECTRIC
Concord Electric Company		\$ 119,800
New England Hydro-Transmission Corp.		\$6,540,100
New England Power Company		\$3,640,000
Public Service Company of NH		\$5,467,350
Merrimack County Telephone	\$3,793,050	
New England Telephone	\$ 983,600	
Granite State Telephone	\$ 45,950	
G.T.E.	\$ 139,800	
Continental Cablevision	\$1,041,300	
TOTAL	\$6,003,700	\$15,767,250

### HOW YOUR TAX DOLLAR IS SPENT TAX RATE INFORMATION

MUNICIPAL.....	4.41
COUNTY.....	1.80
SCHOOL.....	18.36
COMBINED RATE.....	24.57
CONTOOCCOOK VILLAGE PRECINCT....	2.47
HOPKINTON PRECINCT.....	35

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**TAX COLLECTOR'S REPORT**  
**YEAR ENDING 12/31/94**

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DEBITS	Levy for Year of this Report	PRIOR LEVIES	
	1994	1993	1992
<b>UNCOLLECTED TAXES</b>			
<b>—BEG. OF YEAR:</b>			
Property Taxes		688,676.35	
Resident Taxes	—		
Land Use Change	—	9,148.00	
Yield Taxes	—	5,930.21	227.46
Utilities	—	5,972.57	
<b>TAXES COMMITTED</b>			
<b>—THIS YEAR:</b>			
Property Taxes	8,503,840.00	—	—
Resident Taxes		—	—
Land Use Change	25,001.00	—	—
Yield Taxes	22,793.60	—	—
Utilities	66,916.80	—	—
	979.00	—	—
<b>OVERPAYMENT:</b>			
Property Taxes	6,971.82		
Resident Taxes			
Land Use Change		1,052.00	
Yield Taxes			
Interest Collected on Delinquent Tax	5,259.11	15,276.10	
Collected Resident Tax Penalties			
<b>TOTAL DEBITS</b>	<b>\$8,631,761.33</b>	<b>\$726,055.23</b>	<b>\$227.46</b>

**TAX COLLECTOR'S REPORT**  
**YEAR ENDING 12/31/94**

CREDITS	Levy for Year of this Report	PRIOR LEVIES	
	1994	1993	1992
<b>REMITTED TO TREAS.</b>			
<b>DURING FY:</b>			
Property Taxes	7,827,511.98	685,084.35	
Resident Taxes			
Land Use Change	17,638.00	10,200.00	
Yield Taxes	19,008.52	5,930.21	
Utilities	59,084.10	5,787.55	
Interest	5,259.11	15,276.10	
Penalties			
	979.00		
<b>Discounts Allowed:</b>			
<b>Abatements Made:</b>			
Property Taxes	15,902.00	3,592.00	
Resident Taxes			
Land Use Change			
Yield Taxes			227.46
Utilities			
Curr. Levy Deeded			
<b>UNCOLLECTED TAXES</b>			
<b>—END OF YEAR:</b>			
Property Taxes	667,397.84		
Resident Taxes			
Land Use Change	7,363.00		
Yield Taxes	3,785.08		
Utilities	7,832.70	185.02	
<b>TOTAL CREDITS</b>	<b>\$8,631,761.33</b>	<b>\$726,055.23</b>	<b>\$227.46</b>

**TAX COLLECTOR'S REPORT**  
**YEAR ENDING 12/31/94**

DEBITS	Last Year's Levy 1993	PRIOR LEVIES	
		1992	1991
Unredeemed Liens Balance at Beg. of Fiscal Yr.		249,732.22	145,093.65
Liens Executed During Fiscal Yr.	371,707.28		
Interest & Costs Coll. After Lien Execution	8,165.37	19,813.71	38,262.16
<b>TOTAL DEBITS</b>	<b>\$379,872.65</b>	<b>\$269,545.93</b>	<b>\$183,455.81</b>
<b>CREDITS</b>			
<b>REMITTANCE TO TREASURER:</b>			
Redemptions	176,756.38	128,094.77	129,337.52
Int./Costs (After Lien Execution)	8,165.37	19,813.71	38,362.16
Abatements of Unredeemed Taxes	6,717.70	3,976.53	2,722.35
Liens Deeded To Municipalities			—
Unredeemed Liens Bal. End of Year	188,233.20	117,660.92	13,033.78
<b>TOTAL CREDITS</b>	<b>\$379,872.65</b>	<b>\$269,545.93</b>	<b>\$183,455.81</b>



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**TOWN CLERK'S REPORT**

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**RECEIPTS:****Auto:**

Permits	\$493,951.00
Town Clerk Fees	6,224.00
Titles	2,372.00
Decal Fees	13,490.00

**Dog Licenses:**

Town	2,575.50
Town Clerk Fees	354.00
Penalties	311.00

**Boats:**

Town Tax	908.40
Town Clerk Fees	234.00

UCC's	3,350.50
Certified Copies	410.00
Filing Fees	45.00
Miscellaneous	290.88

**Landfill:**

Stickers Town	98.00
Stickers Town Clerk Fees	98.00

**Marriages:**

Town Clerk Fees	294.00
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**State of New Hampshire:**

Motor Vehicle Registrations	160,434.35
Boats	3,142.50
Certified Copies	480.00
Dog Licenses	354.00
Additional State Dog Fees	1,228.00
Marriages	1,596.00

Cemeteries	<u>5,925.00</u>
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<b>TOTAL</b>	<b>\$698,166.13</b>
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**PAID OUT:**

Town Treasurer	\$531,806.78
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**State of New Hampshire:**

Motor Vehicle Registrations	160,434.35
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**Cemeteries:**

Hopkinton Cemetery Trustees	2,160.00
Bonita Cressy, Trustee of Trust Funds	<u>3,765.00</u>

<b>TOTAL</b>	<b>\$698,166.13</b>
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## TREASURER'S REPORT

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Owen L. French, Treasurer, in Account with the Town of Hopkinton

### RECEIPTS:

Balance at time of settlement—December 31, 1993	2,272,236.46
U.S. Government:	
Payment on Federally-owned lands	1,994.00

### NEW HAMPSHIRE TREASURER:

Highway Block Grant	110,770.40
Flood Control	98,817.09
Shared Revenue—Block Grant	174,687.21
State Aid—Water Supply and Pollution Grant	66,318.00
Reimbursement—Forest Fires	64.42
Reimbursement—State & Federal Forest Lands	584.40
Reimbursement—NH Highway Safety Grant	750.00

### SELECTMEN:

Reimbursement—Hopkinton Fair	43,341.06
Reimbursement—Sewer Department	60,663.29
Reimbursement—Hopkinton Libraries	1,831.09
Reimbursement—George's Park	8,054.99
Reimbursement—Police Department	1,477.46
Reimbursement—Selectmen's Office	5,350.47
Reimbursement—Highway	10,000.00
Reimbursement—Fire Department	792.33
Refunds—Fire Department	60.50
Refunds—Landfill	388.70
Refunds—Buildings Expense	432.84
Refunds—NH Municipal Bond Bank	6,347.12
Income From Departments	7,183.43
Ella Tarr Trust Fund	3,531.65
License, Permits and Fees	8,285.30
Sale—Town Property	1,125.00
Ambulance Fees—Warner	17,858.62
Ambulance Fees—Webster	5,150.00
Ambulance Fees—Other	8,631.35
Insurance Dividend—Workers Compensation	52,034.85
Insurance Dividend—Property/Liability Trust	21,551.94
Landfill—Town of Webster	69,099.20
Landfill—All Other	60,131.20
Transfer Station Income	38,568.96
Payment in Lieu of Taxes—Digital	159,742.00
Payment in Lieu of Taxes—HDI	1,274.40
Payment in Lieu of Taxes—CHI	15,000.48
Elderly Lien	8,642.77
Reimbursement—Welfare Lien	895.65
Developer Deposit—Cacel	41,000.00

## INTEREST ON DEPOSITS

Bank of New Hampshire—Now Account	1,311.79
First NH Bank—Now Account	2,064.71
New Dartmouth Bank—Repo Certificate	21,090.11
NHPDIP—Investment Pool	40,962.90

## THOMAS H. JOHNSON, JR.—Town Clerk

Town Clerk—Auto Fees	6,224.00
Town Clerk—Title Fees	2,372.00
Town Clerk—Dog Fees	354.00
Town Clerk—Boat Fees	234.00
Town Clerk—UCC Fees	3,060.00
Town Clerk—UCC Search	115.00
Town Clerk—UCC Copies	43.50
Town Clerk—UCC Attach	132.00
Town Clerk—Certifications	410.00
Town Clerk—Marriage Fees	294.00
Town Clerk—Decals	13,490.00
Town Clerk—Dredge and Fill	30.00
Town Clerk—Voter Registrations	16.00
Town Clerk—Dump Stickers	98.00
Town Clerk—Miscellaneous	34.88
Motor Vehicle Permits	493,951.00
Dog Licenses	2,575.50
Dog License Penalties	311.00
Boat Licenses	908.40
Filing Fees	45.00
Returned Checks	210.00
Dump Stickers	98.00
State—Boat Licenses	3,142.50
State—Dog Licenses	354.00
State—Marriage Licenses	1,596.00
State—Certification Copies	480.00
State—Dog Fees—Additional	1,228.00
TOTAL—Town Clerk	531,806.78

## SUE B. STRICKFORD—Tax Collector

1995 Property Taxes	979.00
1994 Property Taxes	7,827,511.98
1994 Property Tax Interest	5,001.31
1994 Land Use Change Taxes	17,638.00
1994 Land Use Change Tax Interest	209.64
1994 Yield Taxes	19,008.52
1994 Public Assistance Liens	420.00
1993 Property Taxes	354,617.49
1993 Property Tax Interest	14,145.68
1993 Tax Sale and Interest and Costs	371,707.28
1993 Yield Taxes	2,508.45
1993 Yield Tax Interest	18.13
1993 Land Use Change Taxes	6,832.00
1993 Land Use Change Taxes Interest & Cost	528.98

1993 Taxes Redeemed	176,756.38
1993 Taxes Redeemed Interest and Cost	8,165.37
1992 Taxes Redeemed	128,094.77
1992 Taxes Redeemed Interest and Cost	19,813.71
1992 Yield Tax	17.46
1992 Yield Tax Interest	6.54
1991 Taxes Redeemed	129,337.52
1991 Taxes Redeemed Interest and Costs	38,362.16
 TOTAL—Tax Collector	 9,121,680.37
 TOTAL RECEIPTS	 10,831,348.83
 PAID ORDERS OF SELECTMEN	 10,361,617.83
 BALANCE—DECEMBER 31, 1994	 2,741,967.46

Respectfully submitted,

Owen L. French,  
Treasurer



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**TREASURER'S REPORT**

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Owen L. French, Treasurer—Town of Hopkinton

Sewer Fund

Balance at Statement—December 31, 1993 \$27,830.76

Sue Strickford 1994—Sewer Fees	\$59,540.48
Sue Strickford 1994—Sewer Fees Interest	48.16
Sue Strickford 1993—Sewer Fees	5,571.35
Sue Strickford 1993—Sewer Fees Interest	583.31

Bank of New Hampshire—Interest on NOW Account 365.11

Total \$66,108.41

Total Receipts \$93,939.17

Town of Hopkinton—Reimbursement

January	2,224.36
February	5,794.09
March	7,902.38
April	3,345.01
May	6,143.84
June	4,595.63
July	6,559.70
August	5,595.62
September	3,484.79
October	4,632.99
November	5,294.42
December	5,090.46

Total \$60,663.29

Sewer Fund Balance as of December 31, 1994 \$33,275.88

Insurance Reserve Fund

Balance as of Dec. 31, 1993—Bank of New Hampshire 13,104.27

Interest Income—Bank of New Hampshire 148.73

Interest Income—NHPDIP Pool 400.60

Balance as of December 31, 1994—NHPDIP Pool 13,653.60

Hopkinton Town Forest Fund

Balance as of December 31, 1993—New Dartmouth Bank 6,661.64

Interest Income—New Dartmouth Bank 93.89

Interest Income—Investment Pool 177.30

Balance as of December 31, 1994—NHPDIP Pool 6,932.83

Hopkinton Conservation Commission	
Balance as of December 31, 1993—New Dartmouth Bank	7,311.65
Interest Income—Investment Pool	349.25
Interest Income—Checking Account	37.29
Appropriations—Town of Hopkinton	1,485.00
1993 Land Use Change Tax—Town of Hopkinton	3,077.60
	<hr/>
Totals	12,260.79
Distributions—Dues and Expenses	999.73
	<hr/>
Balance as of December 31, 1994	11,261.06
	<hr/>
Balance as of December 31, 1994—Shawmut Checking	565.96
	<hr/>
Balance as of December 31, 1994—Investment Pool	10,695.10
	<hr/>

Respectfully submitted,

Owen L. French,  
Treasurer

**STATEMENT OF APPROPRIATIONS  
AND TAXES ASSESSED  
FOR THE TAX YEAR 1994**

APPROPRIATIONS

Executive.....	\$63,330.00
Financial Administration.....	167,071.00
Election and Registration & Vital Statistics.....	80,312.00
Cemeteries.....	14,395.00
General Government Buildings.....	33,702.00
Utility Valuation.....	22,900.00
Planning and Zoning.....	42,080.00
Legal Expenses.....	22,000.00
Contingency.....	10,000.00
Budget Committee.....	1,424.00
Road Committee.....	200.00
Police Department.....	405,574.00
Fire Department.....	212,770.00
Capital Reserve-Fire Engine.....	50,000.00
Rescue Squad.....	5,748.00
Hopkinton Fair.....	52,726.00
Town Maintenance.....	483,489.00
Street Lighting.....	1,700.00
New Construction.....	110,770.00
Private Roads.....	2,000.00
Shim and Paving.....	75,000.00
1994 Dump Truck.....	65,000.00
Solid Waste Disposal.....	335,188.00
Rowell Bridge Repair.....	25,000.00
Library.....	61,166.00
Capital Reserve-Library.....	75,000.00
Welfare.....	34,613.00
Community Action Program.....	3,350.00
Parks & Recreation.....	46,853.00
George's Park Repairs.....	10,000.00
Patriotic Purposes.....	800.00
Conservation Commission.....	1,485.00
Community Center.....	15,000.00
Principal-Long Term Debt.....	140,000.00
Interest-Long Term Debt.....	55,180.00
Interest-Tax Anticipation Notes.....	5,000.00
Fireworks.....	4,000.00
Sewer.....	71,078.00
Capital Reserve-Police Station.....	50,000.00
Insurance.....	400.00

Total Appropriations

2,856,304.00

STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED FOR THE TAX YEAR 1994  
(Continued)

ESTIMATED REVENUES

Yield Taxes.....	10,000.00
Interest and Penalties on Taxes.....	150,000.00
Land Use Change Tax.....	10,000.00
Payments in Lieu of Taxes.....	170,000.00
Shared Revenue - Block Grant.....	68,905.00
Highway Block Grant.....	110,770.00
State Aid Water Pollution Projects.....	66,318.00
Reim.a/cState-Federal Forest Land.....	584.00
State Aid Flood Control.....	98,817.00
Payment of Federally Owned Lands.....	1,900.00
Hopkinton Fair Association.....	52,726.00
Motor Vehicle Permit Fees.....	460,000.00
Dog Licenses.....	3,000.00
Business Licenses, Permits and Filing Fees.....	6,000.00
Town Clerk Fees.....	22,000.00
Income from Departments.....	4,000.00
Sanitary landfill Income.....	70,000.00
Webster Portion of Landfill.....	69,734.00
Ambulance Income.....	17,000.00
School Contribution-George Park Maintenance.....	6,000.00
Interest on Deposits.....	48,000.00
Insurance Dividends.....	46,000.00
Reimbursement Sewer Department.....	71,078.00
Fund Balance.....	100,564.00
Total Revenues & Credits.....	1,663,396.00
 Total Town Appropriations.....	2,856,304.00
DEDUCT Total Revenues and Credits.....	1,663,396.00
EQUALS Net Town Appropriations.....	1,192,908.00
ADD School Tax Assessment.....	6,358,848.00
ADD County Tax Assessment.....	617,729.00
Total of Town, School and County.....	8,169,485.00
DEDUCT Total Business Profits Tax Reimbursement.....	132,422.00
ADD War Service Credits.....	47,300.00
ADD Overlay.....	278,623.00
Property Taxes To Be Raised.....	8,362,986.00
Gross Precinct and/or Service Areas Taxes.....	188,710.00
Total.....	8,551,696.00
Less War Service Credits.....	47,300.00
 TOTAL TAX COMMITMENT FOR TAX YEAR 1994.....	8,504,396.00



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**HOPKINTON CEMETERY  
BOARD OF TRUSTEES  
1994 ANNUAL REPORT**

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Financial Report

Cash on hand January 1, 1994 \$6,110.57

RECEIPTS

Town Cemetery Appropriation	\$14,395.00	
Perpetual Care Fund Supplement	7,100.00	
Sale of Cemetery Lots	2,160.00	
Bank Interest	222.58	23,877.58
		<u>29,988.15</u>

DISBURSEMENTS

Maintenance Contract (Zalenski)	\$15,366.05	
Water – All Cemeteries	518.48	
Monument Stone Work	864.00	
Contoocook Cemetery Shed Repair	569.88	
Fertilize, New Roads, Misc.–Blackwater	1,760.00	
Improvement & Betterment	489.00	
Buy Back Lots 107 & 108–Contoocook	550.00	
Office Supplies	44.98	
Bank Account Charges	70.00	\$20,232.39
		<u>\$9,755.76</u>

Cash on hand December 31, 1994 \$9,755.76

The Hopkinton Cemetery Board of Trustees meet at 2:00 P.M. at the Town Hall, the first Tuesday of each month except during the winter when the cemeteries are closed.

Respectfully submitted,

Olin Weeman  
Gerald Galvin  
Barbara L. Brown

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**CONTOOCOOK CEMETERY  
ASSOCIATION, INC.  
1994 ANNUAL REPORT**

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**RECEIPTS**

Jan. 1, 1994 Balance on Hand		\$8,660.99
Individual Lot Care	\$176.50	
Bank Interest	121.44	
	<hr/>	
<b>TOTAL RECEIPTS</b>		<b>8,958.93</b>

**DISBURSEMENTS**

Water	50.00	
Electricity	70.38	
General Maintenance	318.80	
Insurance	160.00	
Postage	11.60	
Lot Care Refund	13.50	
1993 Appropriation to Trustee of Trust Funds	4,088.00	
Balance in checking account to Trustee of Trust Funds	4,246.65	
	<hr/>	
<b>TOTAL DISBURSEMENTS</b>		<b>\$8,958.93</b>
		<hr/>
Balance on Hand 12/31/94		-0-

Respectfully submitted,

Lloyd A. Holmes  
Owen L. French  
Warren F. Kimball, Jr.  
Marilyn C. Davis  
Sarah B. Coen  
Albert Hankins  
Olin E. Weeman

# CAPITAL RESERVES REPORT FOR THE TOWN OF HOPKINTON 1994

Purpose	Beginning Balance	Added	Paid	Income	Ending Balance
Contoocook Fire Precinct	46,889.91	0.00	0.00	2,118.65	49,008.56
Water Main - Contoocook Village Precinct	48,955.08	5,105.63	(30,000.00)	2,106.32	26,167.03
Fire Dept	50,631.87	50,000.00	0.00	3,346.14	103,978.01
Library	101,263.76	75,000.00	0.00	6,136.07	182,426.83
Police Station	0.00	50,000.00	0.00	1,058.41	51,058.41
Contoocook Village Precinct	12,433.49	0.00	0.00	561.79	12,995.28
Hopkinton SD Maintenance & Renovations	211,880.42	481.29	(100,481.29)	7,446.50	119,326.92
Hopkinton School - Science lab	215,408.83	0.00	(219,748.98)	4,340.15	0.00
TOTALS	687,463.36	180,586.92	(350,230.27)	27,141.03	544,961.04

## HOLDINGS -As of 12/30/94

### HOPKINTON CAPITAL RESERVES

Shares / PV	Asset Description	Cost	Price	Market
70,300.00	MASCOMA SB MMA	70,300.00	1.00	70,300
90,000.00	US TREASURY BILL	88,644.34	99.73	89,756
50,000.00	US TREASURY BILL	48,973.27	99.08	49,540
170,000.00	US TREASURY BILL	162,701.07	98.47	167,402
200,000.00	FHLMC DISCOUNT NOTE	196,636.00	98.31	196,611
Totals		567,335.40		573,690
	Due Contoocook Village Precinct expendable	(30,302.21)		
	trust fund (disbursement taken from			
	incorrect account)			
	Accrued Interest	7,927.85		
	Grand Total	544,961.04		

COMMON FUND OF THE TOWN OF HOPKINTON FOR 1994

SHARES	ASSET DESCRIPTION	BALANCE 01/10/94	ADDED	SOLD	GAIN (LOSS)	BALANCE 12/31/94	MARKET VALUE	INCOME FOR YEAR
	FIDELITY US TREASURY INCOME PORTFOLIO	154,200.00		(154,200.00)				2,428.99
62,500	FINANCIAL SQUARE MONEY MARKET	0.00	62,500.00			62,500.00	62,500.00	509.95
20,000	MASCOMA SB #4585	50,000.00		(50,000.00)				3,606.16
20,000	US TREASURY NOTE	21,291.07		(20,000.00)	(1,291.07)			1,900.00
40,000	US TREASURY BOND	43,325.00				43,325.00	40,225.00	4,200.00
25,000	FED HOME LOAN BKS	27,291.97				27,291.97	25,460.94	2,575.00
10,000	FORD MOTOR CREDIT CORP NC	9,784.45				9,784.45	10,015.63	825.00
20,000	TENN VALLEY AUTH	19,339.63				19,339.63	20,106.25	1,650.00
10,000	US TREASURY NOTE	10,625.96				10,625.96	9,921.88	725.00
20,000	US TREASURY NOTE	21,756.90				21,756.90	20,531.25	1,775.00
30,000	UNION PACIFIC CORP	30,077.42				30,077.42	30,084.38	2,662.50
30,000	GEN MOTORS ACC CORP N/C	29,416.69				29,416.69	29,025.00	2,325.00
30,000	US TREASURY NOTE	0.00	32,074.04			32,074.04	30,937.50	852.31
20,000	FED HOME LOAN BKS	0.00	19,736.35			19,736.35	19,732.00	423.89
7,705.12	FHLMC POOL #220009	10,941.51		(2,739.78)	(130.27)	8,071.46	7,561.34	734.20
10,000	TENN VALLEY AUTH	10,791.20				10,791.20	9,587.50	745.00
25,000	PHILIP MORRIS	0.00	24,447.94			24,447.94	23,500.00	788.98
5,000	TENN VALLEY AUTH	5,161.19				5,161.19	4,590.63	343.76
25,000	TENN VALLEY AUTH	0.00	23,010.64			23,010.64	21,832.03	106.34
25,000	FED HOME LOAN BKS	0.00	25,006.25			25,006.25	24,460.94	
34,206.49	GNMA POOL 7083	42,657.71		(12,411.85)	1,054.50	31,300.36	33,624.98	3,459.12
7,843.98	GNMA POOL 27120	9,848.93		(2,161.15)	33.75	7,721.53	7,944.70	763.94
35,000	SOYLAND POWER COOP GRANTOR TR	41,083.75				41,083.75	37,345.00	3,395.00
837.472	VANGUARD INDEX TRUST-500 #40	20,000.00	16,000.00		120.60	36,120.60	35,986.17	903.27
2431.723	VANGUARD WORLD-US GROWTH #23	20,000.00	16,000.00			36,000.00	37,278.31	430.54
	CASH	564.60	2,061.06	(564.60)		2,061.06	2,061.06	
	BANKING ASSISTANCE FEES							(2,868.13)
	NOTES PAYABLE	(50,212.00)	5,412.31	(50,212.00)				(40.00)
	NOTES PAYABLE (CONTOOCOOK PRECINCT)	0.00						
	TOTAL	527,945.98	226,248.59	(197,277.69)	(212.49)	556,704.39	544,312.49	35,220.82
	CONTOOCOOK PRECINCT							
	MONEY MARKET ACCOUNT	43,888.14		(43,888.14)				
	FINANCIAL SQUARE MONEY MARKET		50,600.00	(30,302.21)		20,600.00	20,600.00	2,019.54
	CASH		525.40			525.40	525.40	
	BANKING ASSISTANCE FEES							(132.42)
	TOTAL	43,888.14	51,125.40	(74,190.35)	0.00	21,125.40	21,125.40	1,887.12
	GRAND TOTAL	\$571,834.12	\$277,373.99	(\$271,468.04)	(\$212.49)	\$577,829.79	\$565,437.89	\$37,107.94



# REPORT OF THE TRUSTEES OF TRUST FUNDS OF THE TOWN OF HOPKINTON FOR 1994

PRINCIPAL .....										INCOME	
TRUST NAME	PURPOSE	BEGINNING BALANCE	NEW FUNDS	PAID OUT	GAIN/ LOSS	ENDING BALANCE	BEGINNING BALANCE	INCOME	PAID OUT	ENDING BALANCE	TOTAL
Hopkinton Cemetery	Lot Care	58,816.57	1,925.00		(40.23)	60,701.34	44,836.24	6,980.84	(3,550.00)	48,267.08	108,968.42
Contoocook Cemetery	Lot Care	80,706.36	9,944.65		(57.74)	90,593.27	29,916.27	7,559.36	(3,550.00)	33,925.63	124,518.90
Stumpfield Cemetery	Lot Care	2,668.70			(1.80)	2,668.90	3,260.54	395.58		3,656.12	6,323.02
Blackwater Cemetery	Lot Care	4,619.35	230.00		(3.20)	4,846.15	2,252.49	467.63		2,720.12	7,566.27
Miscellaneous Cem	Lot Care	2,112.34			(1.42)	2,110.92	3,422.68	369.28		3,791.96	5,902.88
Terry, Warren & M	Flowers	155.21			(0.10)	155.11	139.12	19.64		158.76	313.87
Hopkinton Vil Cem	Upkeep	621.73			(0.42)	621.31	4,557.47	345.54		4,903.01	5,524.32
Contoocook Cem	Upkeep	5,557.22			(3.74)	5,553.48	15,631.13	1,413.61		17,044.74	22,598.22
Hopkinton Old Cem	Upkeep	1,801.01			(1.21)	1,799.80	11,769.18	905.35		12,674.53	14,474.33
Stumpfield Cemetery	Upkeep	39.80			(0.03)	39.77	207.76	16.52		224.28	264.05
Clement's Hill Cem	Upkeep	6.00			0.00	6.00	48.44	3.63		52.07	58.07
Lewis White	Upkeep	536.99			(0.36)	536.63	1,514.66	136.88		1,651.54	2,188.17
Mary L. Flanders	Upkeep	1,187.93			(0.80)	1,187.13	9,080.88	685.10		9,765.98	10,953.11
Contoocook Cem Assoc	Upkeep	10,357.28			(6.97)	10,350.31	9,807.76	1,345.34		11,153.10	21,503.41
Lerned, Dr. Ebenezer	Female charity	528.96			(0.36)	528.60	1,080.95	107.41		1,188.36	1,716.96
Lerned, Hannah Brook	Female charity	517.58			(0.35)	517.23	475.36	66.25		541.61	1,058.84
Anderson, Hon Lars	Charity	1,077.04			(0.72)	1,076.32	3,179.09	283.95		3,463.04	4,539.36
Anderson, Isabel	Local charity	1,075.18			(0.72)	1,074.46	3,080.22	277.23		3,357.45	4,431.91
Helping Hand Fund	Charity	8,108.20			(5.46)	8,102.74	5,636.39	916.99	(1,597.00)	4,956.38	13,059.12
Mary L. Flanders	Charity	48,503.99			(32.63)	48,471.36	50,057.55	6,575.67		56,633.22	105,104.58
Chase, Ruth G.	Charity	1,820.10			(1.22)	1,818.88	1,895.13	247.87		2,143.00	3,961.88
John Babson	Scholarship	899.41			(0.61)	898.80	126.78	68.46	(100.00)	95.24	994.04
Marion Kimball Mem	Scholarship	2,904.38			(1.95)	2,902.43	1,939.51	323.17	(300.00)	1,962.68	4,865.11
Jessie Gould	Scholarship	22.67			(0.02)	22.65	29.33	3.47		32.80	55.45
Evelyn Rice Mem	Scholarship	2,094.19			(1.41)	2,092.78	716.89	187.55	(200.00)	704.44	2,797.22
Harold M. Martin Mem	Scholarship	837.21	100.00		(0.61)	936.60	308.58	81.09	(100.00)	289.67	1,226.27
Barry Regal	Scholarship	1,477.30			(0.99)	1,476.31	123.87	106.82		230.69	1,707.00
Andrew J. Carrol	Scholarship	2,352.52			(1.58)	2,350.94	124.68	165.27	(200.00)	89.95	2,440.89
W & M Sterling Mem	Scholarship	10,623.20			(7.15)	10,616.05	948.13	772.00	(800.00)	920.13	11,536.18
W C & MJB Sterling	Scholarship	10,273.03			(6.91)	10,266.12	1,596.83	791.91	(800.00)	1,588.74	11,854.86
Sullivan, J & A Mem	Scholarship	5,141.74			(3.46)	5,138.28	432.93	371.92	(400.00)	404.85	5,543.13
Burns, Richard	Books for children	513.65			(0.35)	513.30	3.15	34.48	(39.85)	(2.22)	511.08
Kimball, Sarah U.	Hopkinton Library	102.73			(0.07)	102.66	2.16	7.00	(8.09)	1.07	103.73
Richardson, Eliza	Hopkinton Library	937.10			(0.63)	936.47	10.09	63.19	(73.03)	0.25	936.72
Lerned, Lucy	Hopkinton Library	152.30			(0.10)	152.20	3.32	10.38	(12.00)	1.70	153.90
Richardson, Eliza	Contoocook Library	667.78			(0.45)	667.33	9.25	45.17	(52.20)	2.22	669.55
Kimball, John P.	Hopkinton Library	205.46			(0.14)	205.32	4.26	13.99	(16.17)	2.08	207.40
Young, William P.	Books for children	567.88			(0.38)	567.50	6.09	38.29	(44.25)	0.13	567.63
Glenn M. Haselton Mem	Children's Bks C'ck	3,293.51			(2.22)	3,291.29	53.79	223.32	(258.08)	19.03	3,310.32
Ty Houston Mem	Children's Programs C'ck	308.20			(0.21)	307.99	4.43	20.86	(24.10)	1.19	309.18
Katharine E. Semple	Children's Books C'ck	2,980.74	50.00		(2.01)	3,028.73	37.97	201.54	(232.75)	6.76	3,035.49
Jessie H. Brown Mem	Libraries	533.65			(0.36)	533.29	5.00	35.94	(41.53)	(0.59)	532.70

PRINCIPAL						INCOME					
TRUST NAME	PURPOSE	BEGINNING BALANCE	NEW FUNDS	PAID OUT	GAIN/ LOSS	ENDING BALANCE	BEGINNING BALANCE	INCOME	PAID OUT	ENDING BALANCE	TOTAL
C Louise Wright Mem Kelly, G Everett	Chld bks C'ck Library	1,834.81 20,275.15			(1.23) (13.64)	1,833.58 20,261.51	14.09 153.77	123.35 1,362.94	(142.55) (1,575.11)	(5.11) (58.40)	1,828.47 20,203.11
Helen Young Bailey	General school use	107.30			(0.07)	107.23	296.36	26.93		323.29	430.52
Jessie Gould	School libraries	4,756.23			(3.20)	4,753.03	4,747.00	634.02	(732.72)	4,648.30	9,401.33
Contoocook Precinct	Emergency Expendable	2,428.69		(2,428.69)	0.00	0.00	2,921.45	0.00	(2,921.45)	0.00	0.00
Project Graduation	Graduation	3,389.09	1,700.00		(3.26)	5,085.83	979.50	388.09		1,367.59	6,453.42
<hr/>											
Total Perpetual Funds, Common Trust Funds		310,497.46	13,949.65	(2,428.69)	(212.49)	321,805.93	217,448.52	35,220.82	(17,770.88)	234,898.46	556,704.39
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Expendable Funds											
Contoocook Precinct		42,911.74				42,911.74	976.40	1,887.12		2,863.52	45,775.26
Received from main trust fund			2,428.69			2,428.69	0.00	2,921.45		2,921.45	5,350.14
Receivable due from Capital Reserve, Water Main				(30,000.00)		(30,000.00)	0.00			0.00	(30,000.00)
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		42,911.74	2,428.69	(30,000.00)	0.00	15,340.43	976.40	4,808.57	(0.00)	5,784.97	21,125.40
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TOTAL		353,409.20	16,378.34	(32,428.69)	(212.49)	337,146.36	218,424.92	40,029.39	(17,770.88)	240,683.43	577,829.79

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**INDEPENDENT AUDITOR'S REPORT  
ON FINANCIAL PRESENTATION**

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**Plodzick & Sanderson Professional Association**

193 North Main Street Concord, N.H. 03301 (603) 225-6996

*INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION*

To the Members of  
the Board of Selectmen  
Town of Hopkinton  
Hopkinton, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hopkinton as of and for the year ended December 31, 1993 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hopkinton as of December 31, 1993, and the results of its operations and cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hopkinton. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

February 3, 1994

*Platzik & Saksen*  
*Professional Association*



# Plodzik & Sanderson Professional Association

193 North Main Street Concord, N.H. 03301 (603) 225-6996

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## *INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of  
the Board of Selectmen  
Town of Hopkinton  
Hopkinton, New Hampshire

In planning and performing our audit of the Town of Hopkinton for the year ended December 31, 1994, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

February 3, 1995

*Plodzik & Sanderson  
Professional Association*

# Plodzick & Sanderson Professional Association

193 North Main Street Concord, N.H. 03301 (603) 225-6996

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## *INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION*

To the Members of  
the Board of Selectmen  
Town of Hopkinton  
Hopkinton, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hopkinton as of and for the year ended December 31, 1994, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hopkinton as of December 31, 1994, and the results of its operations and cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hopkinton. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzick & Sanderson*  
*Professional Association*

February 3, 1995

EXHIBIT A  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
Combined Balance Sheet - All Fund Types and Account Group  
December 31, 1994

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<u>ASSETS AND OTHER DEBITS</u>	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>Assets</u>			
Cash and Equivalents	\$ 22,979	\$ 76,959	\$
Investments	2,790,963	31,282	
<u>Receivables (Net of Allowances For Uncollectibles)</u>			
Interest			
Taxes	679,218		
Accounts	9,591	8,018	
Intergovernmental	44,192		
Interfund Receivable	19,506	12,769	
Elderly Tax Liens	35,182		
Elderly Tax Liens Reserved Until Collected	(35,182)		
<u>Other Debits</u>			
Amount to be Provided for Retirement of General Long-Term Debt	_____	_____	_____
 TOTAL ASSETS AND OTHER DEBITS	 <u>\$ 3,566,449</u>	 <u>\$ 129,028</u>	 <u>\$ -0-</u>

<u>Fiduciary Fund Type</u> <u>Trust</u> <u>Funds</u>	<u>Account Group</u> <u>General Long-</u> <u>Term Debt</u>	<u>Total</u> <u>(Memorandum Only)</u>
\$ 1,675	\$	\$ 101,613
1,142,498		3,964,743
7,927		7,927
		679,218
		17,609
		44,192
30,302		62,577
		35,182
		(35,182)
<u>                    </u>	<u>700,000</u>	<u>700,000</u>
<u>\$ 1,182,402</u>	<u>\$ 700,000</u>	<u>\$ 5,577,879</u>



*EXHIBIT A (Continued)*  
*TOWN OF HOPKINTON, NEW HAMPSHIRE*  
*Combined Balance Sheet - All Fund Types and Account Group*  
*December 31, 1994*

<u>LIABILITIES AND EQUITY</u>	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>Liabilities</u>			
Cash Overdraft	\$ 71,925	\$	\$
Accounts Payable	6,790		
Intergovernmental Payable	3,000,000		
Interfund Payable	12,769	3,074	16,432
General Obligation Debt Payable			
Total Liabilities	<u>3,091,484</u>	<u>3,074</u>	<u>16,432</u>
<u>Equity</u>			
<u>Fund Balances</u>			
Reserved For Endowments			
Reserved For Encumbrances	48,776		
Reserved For Special Purposes			
<u>Unreserved</u>			
Designated For Special Purposes		125,954	
Undesignated (Deficit)	<u>426,189</u>		<u>(16,432)</u>
Total Equity	<u>474,965</u>	<u>125,954</u>	<u>(16,432)</u>
 TOTAL LIABILITIES AND EQUITY	 <u>\$ 3,566,449</u>	 <u>\$ 129,028</u>	 <u>\$ -0-</u>

<u>Fiduciary Fund Type</u>	<u>Account Group</u>	<u>Total</u>
<u>Trust</u>	<u>General Long-</u>	<u>(Memorandum Only)</u>
<u>Funds</u>	<u>Term Debt</u>	
\$	\$	\$ 71,925
		6,790
258,623		3,258,623
30,302		62,577
	<u>700,000</u>	<u>700,000</u>
<u>288,925</u>	<u>700,000</u>	<u>4,099,915</u>
321,806		321,806
		48,776
571,671		571,671
		125,954
		<u>409,757</u>
<u>893,477</u>		<u>1,477,964</u>
<u>\$ 1,182,402</u>	<u>\$ 700,000</u>	<u>\$ 5,577,879</u>

The notes to financial statements are an integral part of this statement.

*EXHIBIT B*  
*TOWN OF HOPKINTON, NEW HAMPSHIRE*  
*Combined Statement of Revenues, Expenditures and Changes in Fund Balances*  
*All Governmental Fund Types and Expendable Trust Funds*  
*For the Fiscal Year Ended December 31, 1994*

	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>Revenues</u>			
Taxes	\$ 8,581,097	\$	\$
Licenses and Permits	534,322		
Intergovernmental	480,199		
Charges for Services	269,321	71,200	
Miscellaneous	181,142	15,250	
<u>Other Financing Sources</u>			
Operating Transfers In		25,500	
<u>Total Revenues and Other Financing Sources</u>	<u>10,046,081</u>	<u>111,950</u>	
<u>Expenditures</u>			
<u>Current</u>			
General Government	431,757	20,856	
Public Safety	652,444		
Highways and Streets	649,439		
Sanitation	335,135	60,662	
Welfare	35,652		
Culture and Recreation	130,255	12,477	
Debt Service	195,180		
Capital Outlay	109,249		16,432
Intergovernmental	7,165,163		
<u>Other Financing Uses</u>			
Operating Transfers Out	190,880	8,335	
<u>Total Expenditures and Other Financing Uses</u>	<u>9,895,154</u>	<u>102,330</u>	<u>16,432</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	150,927	9,620	(16,432)
<u>Fund Balances - January 1</u>	<u>324,038</u>	<u>116,334</u>	
<u>Fund Balances - December 31</u>	<u>\$ 474,965</u>	<u>\$ 125,954</u>	<u>\$(16,432)</u>

Fiduciary  
Fund Type  
Expendable  
Trust

Total  
(Memorandum Only)

\$	\$ 8,581,097
	534,322
	480,199
	340,521
10,567	206,959
<u>175,000</u>	<u>200,500</u>
<u>185,567</u>	<u>10,343,598</u>
	452,613
	652,444
	649,439
	395,797
	35,652
	142,732
	195,180
	125,681
	7,165,163
<u>          </u>	<u>199,215</u>
<u>          </u>	<u>10,013,916</u>
185,567	329,682
<u>151,896</u>	<u>592,268</u>
<u>\$ 337,463</u>	<u>\$ 921,950</u>

The notes to financial statements are an integral part of this statement.



EXHIBIT C  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
Budget and Actual (GAAP Basis)  
General and Special Revenue Funds  
For the Fiscal Year Ended December 31, 1994

	General Fund		Variance
	Budget	Actual	Favorable (Unfavorable)
<u>Revenues</u>			
Taxes	\$ 8,565,773	\$ 8,581,097	\$ 15,324
Licenses and Permits	491,000	534,322	43,322
Intergovernmental	479,716	480,199	483
Charges for Services	219,460	269,321	49,861
Miscellaneous	135,000	181,142	46,142
<u>Other Financing Sources</u>			
Operating Transfers In			
<u>Total Revenues and Other Financing Sources</u>	<u>9,890,949</u>	<u>10,046,081</u>	<u>155,132</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	448,911	431,757	17,154
Public Safety	676,818	652,444	24,374
Highways and Streets	672,959	649,439	23,520
Sanitation	335,188	335,135	53
Welfare	34,613	35,652	(1,039)
Culture and Recreation	131,169	130,255	914
Debt Service	200,180	195,180	5,000
Capital Outlay	110,330	109,249	1,081
Intergovernmental	7,165,163	7,165,163	
<u>Other Financing Uses</u>			
Operating Transfers Out	<u>190,880</u>	<u>190,880</u>	
<u>Total Expenditures and Other Financing Uses</u>	<u>9,966,211</u>	<u>9,895,154</u>	<u>71,057</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	<u>(75,262)</u>	<u>150,927</u>	<u>226,189</u>
<u>Fund Balances - January 1</u>	<u>324,038</u>	<u>324,038</u>	
<u>Fund Balances - December 31</u>	<u>\$ 248,776</u>	<u>\$ 474,965</u>	<u>\$ 226,189</u>

Special Revenue Funds			Totals (Memorandum Only)		
<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
\$	\$	\$	\$ 8,565,773	\$ 8,581,097	\$ 15,324
			491,000	534,322	43,322
			479,716	480,199	483
71,078	71,200	122	290,538	340,521	49,983
	15,250	15,250	135,000	196,392	61,392
<u>20,955</u>	<u>25,500</u>	<u>4,545</u>	<u>20,955</u>	<u>25,500</u>	<u>4,545</u>
<u>92,033</u>	<u>111,950</u>	<u>19,917</u>	<u>9,982,982</u>	<u>10,158,031</u>	<u>175,049</u>
20,955	20,856	99	469,866	452,613	17,253
			676,818	652,444	24,374
			672,959	649,439	23,520
71,078	60,662	10,416	406,266	395,797	10,469
			34,613	35,652	(1,039)
	12,477	(12,477)	131,169	142,732	(11,563)
			200,180	195,180	5,000
			110,330	109,249	1,081
			7,165,163	7,165,163	
<u>          </u>	<u>8,335</u>	<u>(8,335)</u>	<u>190,880</u>	<u>199,215</u>	<u>(8,335)</u>
<u>92,033</u>	<u>102,330</u>	<u>(10,297)</u>	<u>10,058,244</u>	<u>9,997,484</u>	<u>60,760</u>
	9,620	9,620	(75,262)	160,547	235,809
<u>116,334</u>	<u>116,334</u>	<u>          </u>	<u>440,372</u>	<u>440,372</u>	<u>          </u>
<u>\$ 116,334</u>	<u>\$ 125,954</u>	<u>\$ 9,620</u>	<u>\$ 365,110</u>	<u>\$ 600,919</u>	<u>\$ 235,809</u>

The notes to financial statements are an integral part of this statement.

*EXHIBIT D*  
*TOWN OF HOPKINTON, NEW HAMPSHIRE*  
*Statement of Revenues, Expenses and Changes in Fund Balance*  
*All Nonexpendable Trust Funds*  
*For the Fiscal Year Ended December 31, 1994*

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	<u>Fiduciary</u> <u>Fund Type</u> <u>Nonexpendable</u> <u>Town Trusts</u>
<u>Operating Revenues</u>	
New Funds	\$ 13,950
Interest and Dividends	34,530
Capital (Losses)	<u>(212)</u>
 <u>Total Operating Revenues</u>	 48,268
 <u>Operating Expenses</u>	
Trust Income Distributions	<u>5,230</u>
 <u>Operating Income</u>	 43,038
 <u>Operating Transfers</u>	
Transfers Out	<u>(9,620)</u>
 <u>Net Income</u>	 33,418
 <u>Fund Balance - January 1</u>	 <u>522,596</u>
 <u>Fund Balance - December 31</u>	 <u>\$ 556,014</u>

The notes to financial statements are an integral part of this statement.

*EXHIBIT E*  
*TOWN OF HOPKINTON, NEW HAMPSHIRE*  
*Statement of Cash Flows*  
*All Nonexpendable Trust Funds*  
*For the Fiscal Year Ended December 31, 1994*

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	<u>Fiduciary Fund Type Nonexpendable Town Trusts</u>
<u>Cash Flows From Operating Activities</u>	
Interest and Dividends Received	\$ 34,318
New Funds Received	13,950
Trust Income Distributions	(5,230)
Operating Transfers Out - To Other Funds	<u>(9,620)</u>
<u>Net Cash Provided by Operating Activities</u>	33,418
<u>Cash Flows From Investing Activities</u>	
Purchase of Investment Securities	<u>(76,277)</u>
<u>Net (Decrease) In Cash</u>	(42,859)
<u>Cash - January 1</u>	<u>44,453</u>
<u>Cash - December 31</u>	<u>\$ 1,594</u>
 <i>Reconciliation of Net Income to Net Cash Provided by Operating Activities</i>	
<u>Net Income</u>	<u>\$ 33,418</u>

The notes to financial statements are an integral part of this statement.



TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

NOTE 3 - ASSETS

A. Cash and Equivalents

At year end, the Town's cash deposits categorized according to risk assumed were as follows:

*Category 1* Includes deposits that are insured (Federal Depository Insurance).

*Category 2* Includes deposits that are uninsured, but are collateralized by securities held by the pledging financial institution, its trust department or agent in the Town's name.

*Category 3* Includes deposits that are uninsured and uncollateralized.

	<u>Category</u>			<u>Total</u>	
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Bank Balance</u>	<u>Carrying Value</u>
<u>Cash</u>					
Bank Deposits	<u>\$ 260,991</u>	<u>\$-0-</u>	<u>\$ 24,431</u>	<u>\$ 285,422</u>	<u>\$ 29,688</u>

B. Investments

Investments made by the Town are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk into three categories as follows:

*Category 1* Includes investments that are insured or registered, for which the securities are held by the Town or its agent in the Town's name.

*Category 2* Includes uninsured and unregistered investments, for which the securities are held by the Town, broker, counter party's trust department or agent in the Town's name.

*Category 3* Includes uninsured and unregistered investments, for which the securities are held by the broker, counter party, counter party's trust department, or agent, but not in the Town's name.

All investments under the authority of the Trustees of Trust Funds are under the management of the Charter Trust Company, who is the Town's agent for these funds. These investments (with the exception of Mutual Funds of \$72,120, which are not classified) are designated as Category 3 because they are held by an agent of the bank but not in the Town's name.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

	Category			Carrying Amount	Market Value
	<u>1</u>	<u>2</u>	<u>3</u>		
Money Market	\$	\$	\$ 153,400	\$ 153,400	\$ 153,400
US Government Obligations			782,168	782,168	779,824
Corporate Bonds	—	—	134,810	134,810	129,970
	<u>\$-0-</u>	<u>\$-0-</u>	<u>\$ 1,070,378</u>	<u>\$ 1,070,378</u>	<u>\$ 1,063,194</u>
Mutual Funds				72,120	73,264
New Hampshire Public Deposit Investment Pool				2,822,245	2,822,245
<u>Total Investments</u>				<u>\$ 3,964,743</u>	<u>\$ 3,958,703</u>

C. Property Taxes

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year.

In connection with the setting of the tax rate, Town Officials, with the approval of the New Hampshire Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax reserves at year end. The property taxes collected by the Town include taxes levied for the Hopkinton School District, Merrimack County, Hopkinton Village Precinct, and Contoocook Village Precinct, which are remitted to these governmental units as required by law. The ultimate responsibility for the collection of taxes rests with the Town.

The tax rate for the year ended December 31, 1994, was as follows:

Municipal Portion	\$ 4.41
School Tax Assessment	18.36
County Tax Assessment	1.80
Precinct Tax Assessment	<u>2.82</u>
<u>Total</u>	<u>\$ 27.39</u>

As prescribed by law, within 18 months of the date assessed, the Tax Collector places a lien on properties for all uncollected property taxes in the following year after taxes are due. The lien on these properties has priority over other liens and accrues interest at 18% per annum. If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

During the current fiscal year, the Tax Collector on April 15, placed a lien for all uncollected 1993 property taxes.

Taxes receivable at December 31, 1994, are as follows:

<u>Property Taxes</u>	
Levy of 1994	\$ 667,398
<u>Unredeemed Taxes (under tax lien)</u>	
Levy of 1993	188,233
Levy of 1992	117,661
Levy of 1991	13,034
Land Use Change Taxes	7,363
Yield Taxes	3,785
Less: Reserve for estimated uncollectible taxes	<u>(318,256)</u>
<u>Total Taxes Receivable</u>	<u>\$ 679,218</u>

D. Accounts Receivable

Accounts receivable as of December 31, 1994, are as follows:

<u>General Fund</u>	
Transfer Station	\$ 9,591
<u>Special Revenue Fund</u>	
Sewer Department	<u>8,018</u>
<u>Total Accounts Receivable</u>	<u>\$17,609</u>

E. Intergovernmental Receivable

Receivables due from other governments at December 31, 1994 include:

<u>General Fund</u>	
Ambulance Services	\$ 5,854
Landfill Expenditure Reimbursement	11,697
Balance of State Shared Revenues	<u>26,641</u>
<u>Total Intergovernmental Receivable</u>	<u>\$ 44,192</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

F. Interfund Receivables/Payables

Individual fund interfund receivable and payable balances at December 31, 1994 are as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 19,506	\$ 12,769
<u>Special Revenue Funds</u>		
Conservation Commission	5,357	
Sewer Department	7,412	
Public Library		3,074
<u>Capital Projects Fund</u>		
Landfill Closure		16,432
<u>Trust Funds</u>		
Nonexpendable Trust	30,302	
Capital Reserve Fund	<u>          </u>	<u>30,302</u>
<u>Totals</u>	<u>\$ 62,577</u>	<u>\$ 62,577</u>

G. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets, errors or omissions, injuries to employees, or acts of God. During 1994, the Town was a member of the New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. and the compensation funds of the New Hampshire Workers' Compensation Fund. These entities are considered public entity risk pools, currently operating as a common risk management and insurance program for member towns and cities.

The New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. is a Trust organized to provide certain property and liability insurance coverages to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the NHMA Property-Liability Insurance Trust, Inc., the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1st to July 1st. The program includes a Loss Fund from which is paid up to \$250,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000. For the year ended June 30, 1992, the program includes Loss Funds from which is paid up to \$200,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000.

Compensation Funds of New Hampshire - Workers' Compensation Fund is a Trust organized to provide workers' compensation and employer's liability self-insurance to member towns, cities, school districts, and other qualified political subdivisions of New Hampshire. As a member of Compensation Funds of New Hampshire - Workers' Compensation Fund, the Town of Hopkinton shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The membership and coverage runs from January 1 to January 1. The coverage is for the statutorily required



TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

workers' compensation benefits and employer's liability coverage up to \$1,000,000. The program includes a Loss Fund from which is paid up to \$375,000 for each and every covered claim.

The Trust maintains on behalf of its members the following insurance policies shared by the membership for the year ended December 31, 1994:

Aggregate reinsurance to cover total claims should they exceed the Loss Fund established by the Trust (coverage to \$5,000,000).

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments in any of the past years.

The Town continues to carry commercial insurance for all other risks of loss, including employee and public official fidelity bonds, health and accident insurance.

NOTE 4 - LIABILITIES

A. Intergovernmental Payable

Payables due other governments at December 31, 1994 include:

General Fund

Balance of 1994-95 School District Assessment	\$ 3,000,000
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Trust Funds

Capital Reserve and Nonexpendable Trust	
Funds held for Other Governments	<u>258,623</u>

<u>Total Intergovernmental Payable</u>	<u>\$ 3,258,623</u>
--	---------------------

B. Defined Benefit Pension Plan

*Plan Description and Provisions*

Substantially all employees participate in the State of New Hampshire Retirement System (the System), a multiple-employer cost-sharing public employee retirement system (PERS). The payroll for employees covered by the System for the year ended December 31, 1994, was \$702,410; the Town's total payroll was \$926,779.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

All full-time employees are eligible to participate in the System. The System is divided into two employee groups; **Group I** - teachers and all other employees except firefighters and police officers, and **Group II** - firefighters and police officers.

**Group I Employees** who retire at age 60 are entitled to retirement benefits equal to 1.667%, or 1.515% for retirement at age 65, of the average of their three highest-paid years of compensation, multiplied by their years of creditable service. Earlier retirement allowances at reduced rates are available after age 45 with 10 years of service. Benefits fully vest upon reaching 10 years of service or attaining age 60.

**Group II Employees** who are age 60 or who are at least age 45 with at least 20 years of creditable service, are entitled to retirement benefits equal to 2.5% of the average of their three highest-paid years of service, multiplied by their years of service, not to exceed 40. The vesting requirements are the same as Group I.

The System also provides death and disability benefits, and cost-of-living increases have been periodically granted to retirees by the State Legislature.

*Description of Funding Policy*

The System is financed by contributions from both the employees and the Town. By State statute, Group I employees are required to contribute 5% of earnable compensation. Group II employees are required to contribute 9.3% of gross earnings. The Town must contribute the remaining amounts necessary to pay benefits when due. The contribution requirement for the year ended December 31, 1994, was as follows:

Town's Portion	\$ 23,278
Employees' Portion	<u>46,225</u>
<u>Total</u>	<u>\$ 69,503</u>

The amount shown as "pension benefit obligation" in the System's financial statements is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligations for individual employers. The pension benefit obligation at June 30, 1994, for the System as a whole, determined through an actuarial valuation performed as of June 30, 1993, was \$1,954,158,402. The System's net assets available for benefits on June 30, 1994, (valued at market) were \$1,897,588,132. The System holds none of the Town's securities.

*Trend Information*

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is available for only eight years and is presented in the System's June 30, 1994 annual financial report (the latest year available).

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

C. Long-Term Debt

The following is a summary of the Town's general long-term debt transactions for the fiscal year ended December 31, 1994:

	<u>General Obligation Debt Payable</u>	<u>Compensated Absences Payable</u>	<u>Total</u>
<i>General Long-Term Debt Account Group</i>			
Balance, Beginning of Year	\$ 840,000	\$ 29,962	\$ 869,962
Retired	(140,000)		(140,000)
Net (decrease) in compensated absences payable	<u>                    </u>	<u>(29,962)</u>	<u>(29,962)</u>
Balance, End of Year	<u>\$ 700,000</u>	<u>\$ -0-</u>	<u>\$ 700,000</u>

Long-term debt payable at December 31, 1994, is comprised of the following individual issues:

<u>Description of Issue</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at 12/31/94</u>
<u>General Long-Term Debt Account Group</u>					
<u>General Obligation Debt Payable</u>					
Sewer Bonds	\$1,000,000	1985	1995	7.80	\$ 100,000
Landfill Closure Bonds	\$800,000	1989	2009	Variable	<u>600,000</u>
<u>Total General Long-Term Debt Account Group</u>					<u>\$ 700,000</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

*Annual Requirements To Amortize General Obligation Debt*

The annual requirements to amortize all general obligation debt outstanding as of December 31, 1994, including interest payments, are as follows:

Fiscal Year Ending <u>December 31,</u>	<u>General Obligation Debt</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1995	\$ 140,000	\$ 44,680	\$ 184,680
1996	40,000	38,080	78,080
1997	40,000	35,360	75,360
1998	40,000	32,640	72,640
1999	40,000	29,920	69,920
2000-2009	<u>400,000</u>	<u>149,600</u>	<u>549,600</u>
<u>Totals</u>	<u>\$ 700,000</u>	<u>\$ 330,280</u>	<u>\$ 1,030,280</u>

All debt is general obligation debt of the Town, which is backed by its full faith and credit. All debt will be repaid from general governmental revenues.

*Bonds or Notes Authorized - Unissued*

Bonds and notes authorized and unissued as of December 31, 1994 were as follows:

<u>Per Council/ Town Meeting Vote of</u>	<u>Purpose</u>	<u>Unissued Amount</u>
Article 5, 1988	Landfill Closure	<u>\$252,500</u>

**NOTE 5 - FUND EQUITY**

**A. Reservations of Fund Balances**

*Reserve for Encumbrances*

Funds encumbered at year end were as follows:

General Fund	<u>\$ 48,776</u>
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TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

*Reserved for Special Purposes*

In the Trust and Agency Funds, the reserve for special purposes represents the unspent balance of the Town's Trust Funds which may be spent for the purposes specified as follows:

<u>Nonexpendable Trust Funds (Income Balances)</u>	
Cemetery Care	\$ 149,299
Charity	72,283
Library	2,487
Scholarship	6,319
School	<u>3,820</u>
<u>Total Nonexpendable Trust Funds</u>	\$ 234,208
<u>Capital Reserve Funds</u>	
Fire Department	\$ 103,978
Library	182,427
Police Station	<u>51,058</u>
<u>Total Capital Reserve Funds</u>	<u>337,463</u>
<u>Total</u>	<u>\$ 571,671</u>

*Reserved for Endowments*

The reserved for endowments at December 31, 1994 represents the principal amount of all Nonexpendable Trust Funds which is restricted either by law or by terms of individual bequests, in that only income earned may be expended. The principal balances of the Town's Nonexpendable Trust Funds at December 31, 1994 are detailed as follows:

<u>Purpose</u>	<u>Principal</u>
Cemetery Care	\$ 181,168
Charity	61,590
Library	32,401
Scholarship	36,701
School	<u>9,946</u>
<u>Total</u>	<u>\$ 321,806</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1994

B. Unreserved Fund Balances

*Designated for Special Purposes*

The \$125,954 designated for special purposes represents Special Revenue Fund balances which management intends to use in the subsequent years:

<u>Special Revenue Funds</u>	
Insurance Fund	\$ 13,654
Town Forest	6,933
Public Library	30,287
Conservation Commission	16,618
Hopkinton Cemetery Association	9,756
Sewer Department	<u>48,706</u>
<u>Total</u>	<u>\$ 125,954</u>

SCHEDULE A-1  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
General Fund  
Statement of Estimated and Actual Revenues  
For the Fiscal Year Ended December 31, 1994

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<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<u>Taxes</u>			
Property	\$ 8,225,773	\$ 8,225,361	\$ (412)
Land Use Change	10,000	19,644	9,644
Yield	10,000	22,794	12,794
Payment in Lieu of Taxes	170,000	181,553	11,553
Interest and Penalties on Taxes	<u>150,000</u>	<u>131,745</u>	<u>(18,255)</u>
Total Taxes	<u>8,565,773</u>	<u>8,581,097</u>	<u>15,324</u>
 <u>Licenses and Permits</u>			
Business Licenses, Permits and Fees	31,000	40,605	9,605
Motor Vehicle Permit Fees	<u>460,000</u>	<u>493,717</u>	<u>33,717</u>
Total Licenses and Permits	<u>491,000</u>	<u>534,322</u>	<u>43,322</u>
 <u>Intergovernmental Revenues</u>			
<u>State</u>			
Shared Revenue	68,905	68,905	
Business Profits Tax	132,422	132,423	1
Highway Block Grant	110,770	110,770	
Water Pollution Grants	66,318	66,318	
State and Federal Forest			
Land Reimbursement	584	584	
Flood Control Reimbursement	98,817	98,817	
Other Reimbursements	<u>1,900</u>	<u>2,382</u>	<u>482</u>
Total Intergovernmental Revenues	<u>479,716</u>	<u>480,199</u>	<u>483</u>
 <u>Charges For Services</u>			
Income From Departments	73,726	88,784	15,058
Garbage - Refuse Charges	70,000	98,430	28,430
Other	<u>75,734</u>	<u>82,107</u>	<u>6,373</u>
Total Charges For Services	<u>219,460</u>	<u>269,321</u>	<u>49,861</u>

*SCHEDULE A-1 (Continued)*  
*TOWN OF HOPKINTON, NEW HAMPSHIRE*  
*General Fund*  
*Statement of Estimated and Actual Revenues*  
*For the Fiscal Year Ended December 31, 1994*

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<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<u>Miscellaneous Revenues</u>			
Sale of Municipal Property		1,125	1,125
Interest on Investments	48,000	65,430	17,430
Insurance Dividends and Reimbursements	46,000	73,587	27,587
Other - Donations	<u>41,000</u>	<u>41,000</u>	
Total Miscellaneous Revenues	<u>135,000</u>	<u>181,142</u>	<u>46,142</u>
 <u>Total Revenues</u>	 9,890,949	 <u>\$ 10,046,081</u>	 <u>\$ 155,132</u>
 <u>Unreserved Fund Balance</u>			
Used To Reduce Tax Rate	<u>100,564</u>		
 <u>Total Revenues and Use of Fund Balance</u>	 <u>\$ 9,991,513</u>		

The notes to financial statements are an integral part of this statement.



SCHEDULE A-2  
 TOWN OF HOPKINTON, NEW HAMPSHIRE  
 General Fund  
 Statement of Appropriations, Expenditures and Encumbrances  
 For the Fiscal Year Ended December 31, 1994

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	Encumbered From 1993	Appropriations 1994
<u>Current</u>		
<u>General Government</u>		
Executive	\$	\$ 63,330
Election and Registration		80,312
Financial Administration		167,195
Revaluation of Property		22,900
Legal Expenses		22,000
Master Plan Update	5,368	
Planning and Zoning		42,080
General Government Buildings		33,702
Insurance, not otherwise allocated		400
Other		11,624
Total General Government	<u>5,368</u>	<u>443,543</u>
<u>Public Safety</u>		
Police Department		405,574
Fire Department		212,770
Emergency Management		5,748
Other Public Safety - Hopkinton Fair		52,726
Total Public Safety		<u>676,818</u>
<u>Highways and Streets</u>		
Highways and Streets		483,489
Street Lighting		1,700
Construction and Paving		187,770
Total Highways and Streets		<u>672,959</u>
<u>Sanitation</u>		
Solid Waste Disposal		335,188
<u>Welfare</u>		
Vendor Payments		34,613
<u>Culture and Recreation</u>		
Parks and Recreation		46,853
Library		61,166
Patriotic Purposes		800
Other Culture and Recreation		22,350
Total Culture and Recreation		<u>131,169</u>

<u>Expenditures Net of Refunds</u>	<u>Encumbered To 1995</u>	<u>(Over) Under Budget</u>
\$ 60,815	\$	\$ 2,515
80,295		17
158,143		9,052
22,900		
36,521		(14,521)
4,807		561
41,388		692
25,357		8,345
400		
<u>1,131</u>	<u>          </u>	<u>10,493</u>
<u>431,757</u>	<u>          </u>	<u>17,154</u>
392,222		13,352
211,127		1,643
5,611		137
<u>43,484</u>	<u>          </u>	<u>9,242</u>
<u>652,444</u>	<u>          </u>	<u>24,374</u>
460,215		23,274
1,486		214
<u>187,738</u>	<u>          </u>	<u>32</u>
<u>649,439</u>	<u>          </u>	<u>23,520</u>
<u>335,135</u>	<u>          </u>	<u>53</u>
<u>35,652</u>	<u>          </u>	<u>(1,039)</u>
45,739		1,114
61,166		
800		
<u>22,550</u>	<u>          </u>	<u>(200)</u>
<u>130,255</u>	<u>          </u>	<u>914</u>

SCHEDULE A-2 (Continued)  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
General Fund  
Statement of Appropriations, Expenditures and Encumbrances  
For the Fiscal Year Ended December 31, 1994

	<u>Encumbered From 1993</u>	<u>Appropriations 1994</u>
<u>Debt Service</u>		
Principal of Long-Term Debt		140,000
Interest Expense - Long-Term Debt		55,180
Interest Expense - Tax Anticipation Notes	<u>          </u>	<u>5,000</u>
Total Debt Service	<u>          </u>	<u>200,180</u>
<u>Capital Outlay</u>		
Library Architectural Fees	18,106	
Dump Truck		65,000
George's Park Repairs		10,000
Rowell Street Repairs		25,000
South Street Repairs	<u>          </u>	<u>41,000</u>
Total Capital Outlay	<u>18,106</u>	<u>141,000</u>
<u>Intergovernmental</u>		
School District Assessment		6,358,848
County Tax Assessment		617,729
Precinct Taxes	<u>          </u>	<u>188,586</u>
Total Intergovernmental	<u>          </u>	<u>7,165,163</u>
<u>OTHER OPERATING USES</u>		
<u>Operating Transfers Out</u>		
<u>Interfund Transfers</u>		
Special Revenue Funds		15,880
Capital Reserve Funds	<u>          </u>	<u>175,000</u>
Total Operating Transfers Out	<u>          </u>	<u>190,880</u>
<u>Total Appropriations,</u>		
<u>Expenditures and Encumbrances</u>	<u>\$ 23,474</u>	<u>\$ 9,991,513</u>

<u>Expenditures Net of Refunds</u>	<u>Encumbered To 1995</u>	<u>(Over) Under Budget</u>
140,000		
55,180		
<u>195,180</u>	<u>          </u>	<u>5,000</u>
		<u>5,000</u>
1,090	17,016	
64,459		541
3,240	6,760	
	25,000	
<u>40,460</u>	<u>          </u>	<u>540</u>
<u>109,249</u>	<u>48,776</u>	<u>1,081</u>
6,358,848		
617,729		
<u>188,586</u>	<u>          </u>	<u>          </u>
<u>7,165,163</u>	<u>          </u>	<u>          </u>
15,880		
<u>175,000</u>	<u>          </u>	<u>          </u>
<u>190,880</u>	<u>          </u>	<u>          </u>
<u>\$ 9,895,154</u>	<u>\$ 48,776</u>	<u>\$ 71,057</u>

The notes to financial statements are an integral part of this statement.

SCHEDULE A-3  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
General Fund  
Statement of Changes in Unreserved - Undesignated Fund Balance  
For the Fiscal Year Ended December 31, 1994

---

Unreserved - Undesignated  
Fund Balance - January 1

\$ 300,564

Deductions

Unreserved Fund Balance Used  
To Reduce 1994 Tax Rate

(100,564)

\$ 200,000



<u>Additions</u>		
<u>1994 Budget Summary</u>		
Revenue Surplus (Schedule A-1)	\$ 155,132	
Unexpended Balance		
of Appropriations (Schedule A-2)	<u>71,057</u>	
1994 Budget Surplus		<u>226,189</u>
 <u>Unreserved - Undesignated</u>		
Fund Balance - December 31		<u>\$ 426,189</u>

The notes to financial statements are an integral part of this statement.

SCHEDULE B-1  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
Special Revenue Funds  
Combining Balance Sheet  
December 31, 1994

---

<u>ASSETS</u>	<u>Insurance Fund</u>	<u>Public Library</u>	<u>Town Forest</u>
Cash and Equivalents	\$	\$ 33,361	\$
Investments	13,654		6,933
<u>Receivables (Net of Allowances For Uncollectibles)</u>			
Accounts			
Interfund Receivable	_____	_____	_____
 TOTAL ASSETS	 <u>\$ 13,654</u>	 <u>\$ 33,361</u>	 <u>\$ 6,933</u>
 <u>LIABILITIES AND EQUITY</u>			
<u>Liabilities</u>			
Interfund Payable	\$	\$ 3,074	\$
 <u>Equity</u>			
<u>Fund Balances</u>			
<u>Unreserved</u>			
Designated For Special Purposes	<u>13,654</u>	<u>30,287</u>	<u>6,933</u>
 TOTAL LIABILITIES AND EQUITY	 <u>\$ 13,654</u>	 <u>\$ 33,361</u>	 <u>\$ 6,933</u>

<u>Conservation Commission</u>	<u>Contoocook Cemetery Association</u>	<u>Hopkinton Cemetery Association</u>	<u>Sewer Department</u>	<u>Total</u>
\$ 566 10,695	\$	\$ 9,756	\$ 33,276	\$ 76,959 31,282
<u>5,357</u>	<u>      </u>	<u>      </u>	8,018 <u>7,412</u>	8,018 <u>12,769</u>
<u>\$ 16,618</u>	<u>\$-0-</u>	<u>\$ 9,756</u>	<u>\$ 48,706</u>	<u>\$ 129,028</u>
\$	\$	\$	\$	\$ 3,074
<u>16,618</u>	<u>      </u>	<u>9,756</u>	<u>48,706</u>	<u>125,954</u>
<u>\$ 16,618</u>	<u>\$-0-</u>	<u>\$ 9,756</u>	<u>\$ 48,706</u>	<u>\$ 129,028</u>

The notes to financial statements are an integral part of this statement.

SCHEDULE B-2  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
Special Revenue Funds  
Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
For the Fiscal Year Ended December 31, 1994

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	<u>Insurance Fund</u>	<u>Public Library</u>	<u>Town Forest</u>
<u>Revenues</u>			
Charges for Services	\$	\$ 1,636	\$
Miscellaneous	550	5,010	271
<u>Other Financing Sources</u>			
Operating Transfers In	_____	2,520	_____
<u>Total Revenues and Other Financing Sources</u>	_____550	_____9,166	_____271
<u>Expenditures</u>			
<u>Current</u>			
General Government			
Sanitation			
Culture and Recreation		11,479	
<u>Other Financing Uses</u>			
Operating Transfers Out	_____	_____	_____
<u>Total Expenditures and Other Financing Uses</u>	_____	_____11,479	_____
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	550	(2,313)	271
<u>Fund Balances - January 1</u>	_____13,104	_____32,600	_____6,662
<u>Fund Balances - December 31</u>	<u>\$ 13,654</u>	<u>\$30,287</u>	<u>\$ 6,933</u>

<u>Conservation Commission</u>	<u>Contoocook Cemetery Association</u>	<u>Hopkinton Cemetery Association</u>	<u>Sewer Department</u>	<u>Total</u>
\$ 5,743	\$ 298	\$ 2,382	\$ 69,564 996	\$ 71,200 15,250
<u>1,485</u>	<u>          </u>	<u>21,495</u>	<u>          </u>	<u>25,500</u>
<u>7,228</u>	<u>298</u>	<u>23,877</u>	<u>70,560</u>	<u>111,950</u>
998	624	20,232	60,662	20,856 60,662 12,477
<u>          </u>	<u>8,335</u>	<u>          </u>	<u>          </u>	<u>8,335</u>
<u>998</u>	<u>8,959</u>	<u>20,232</u>	<u>60,662</u>	<u>102,330</u>
6,230	(8,661)	3,645	9,898	9,620
<u>10,388</u>	<u>8,661</u>	<u>6,111</u>	<u>38,808</u>	<u>116,334</u>
<u>\$ 16,618</u>	<u>\$ -0-</u>	<u>\$ 9,756</u>	<u>\$ 48,706</u>	<u>\$ 125,954</u>

The notes to financial statements are an integral part of this statement.



*SCHEDULE B-3  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
Special Revenue Fund - Public Library  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Fiscal Year Ended December 31, 1994*

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Revenues

Charges For Services

Book Sales and Fines \$ 1,636

Miscellaneous

Interest Income 537

Endowments 3,532

Other 941

Other Financing Sources

Operating Transfers In

Trust Funds 2,520

Total Revenues and

Other Financing Sources

\$ 9,166

Expenditures

Current

Culture and Recreation

Books, Periodicals and Programs \$ 10,770

Other 709

Total Expenditures

11,479

Excess (Deficiency) of Revenues

and Other Financing Sources

Over (Under) Expenditures

(2,313)

Fund Balance - January 1

32,600

Fund Balance - December 31

\$30,287

The notes to financial statements are an integral part of this statement.

SCHEDULE C-1  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
Trust Funds  
Combining Balance Sheet  
December 31, 1994

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<u>ASSETS</u>	<u>Trust Funds</u>		<u>Total</u>
	<u>Expendable</u>	<u>Nonexpendable</u>	
	<u>Capital Reserve</u>	<u>Town</u>	
Cash and Equivalents	\$ 81	\$ 1,594	\$ 1,675
Investments	567,255	575,243	1,142,498
<u>Receivables</u>			
Interest	7,927		7,927
Interfund Receivable		30,302	30,302
TOTAL ASSETS	<u>\$ 575,263</u>	<u>\$ 607,139</u>	<u>\$ 1,182,402</u>
<u>LIABILITIES AND EQUITY</u>			
<u>Liabilities</u>			
Intergovernmental Payable	\$ 207,498	\$ 51,125	\$ 258,623
Interfund Payable	30,302		30,302
Total Liabilities	<u>237,800</u>	<u>51,125</u>	<u>288,925</u>
<u>Equity</u>			
<u>Fund Balances</u>			
Reserved For Endowments		321,806	321,806
Reserved For Special Purposes	337,463	234,208	571,671
Total Equity	<u>337,463</u>	<u>556,014</u>	<u>893,477</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 575,263</u>	<u>\$ 607,139</u>	<u>\$ 1,182,402</u>

The notes to financial statements are an integral part of this statement.

*SCHEDULE C-2*  
*TOWN OF HOPKINTON, NEW HAMPSHIRE*  
*Agency Fund*  
*Statement of Changes in Assets and Liabilities*  
*For the Fiscal Year Ended December 31, 1994*

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<u>Developers'</u> <u>Performance Bond Fund</u>	<u>Balance</u> <u>January 1,</u> <u>1994</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>December 31,</u> <u>1994</u>
<u>ASSETS</u>				
Cash and Equivalents	<u>\$ 10,725</u>	<u>\$-0-</u>	<u>\$ 10,725</u>	<u>\$-0-</u>
<u>LIABILITIES</u>				
Escrow and Performance Deposits	<u>\$ 10,725</u>	<u>\$-0-</u>	<u>\$ 10,725</u>	<u>\$-0-</u>

The notes to financial statements are an integral part of this statement.

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**POLICE DEPARTMENT  
1994 ANNUAL REPORT**

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Hopkinton appears to have been fortunate in 1994 concerning residential burglary. Only seven burglaries were committed during the year, with three burglaries cleared by arrest, and the suspects to a fourth burglary identified. In comparison to the burglary rate in Merrimack County, we did extremely well in preventing, and deterring home break-ins. We continue to work towards our goal of zero burglaries in a calendar year and ask that you call the police if you see, hear, or think something unusual is happening in your neighborhood.

1994 was also a year that extreme violence visited our community. A jogger running on Route 127 in the area of Elm Brook park was attacked by two Henniker men. The jogger, a Hopkinton resident was seriously injured in the attack. The two men were apprehended with the assistance of a female bus driver from Contoocook. The pair await trial in the Merrimack County Superior Court.

Once again in 1994, our biggest problem and concern remained the consumption of alcohol and drugs by our kids. This year in relationship to years of the recent past has been no different. The problem exists, the Police are blamed for their failure to correct it and few children and their parents wish to become involved in a solution. It is my hope that in 1995, the community, the school system and the Police department will join together to attack this problem. We simply cannot solve this dilemma on our own and blaming the Police for their inability to deal with this issue brings us no closer to a solution.

We look forward to 1995. Our plans include providing **D.A.R.E.** education to the fifth grade of Maple street School, self-defense for women, advanced self-defense, home defense firearms training, Safehouse and other programs. We ask for your assistance in keeping Hopkinton one of the safest places to live. Should You have any concerns or questions I hope you will call or visit the Police station to get an answer to your questions. The Hopkinton Police are dedicated to serving you, and shall continue to work hard to do our best.

Respectfully Submitted:

Ira Migdal  
Chief of Police

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**HOPKINTON POLICE DEPARTMENT**  
**1994 STATISTICS FOR TOWN REPORT**

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Total of Resident Calls to Police	14,363
Miles Traveled by Cruisers	9,866

**CRIMINAL ACTIVITY:**

Forcible Rape	0
Assaults	11
Burglary	7
—Burglaries solved by arrest	3
—Burglaries solved-no arrest	1
Criminal Mischief	55
Theft	82
Drugs	15
Telephone Harassment/Obscene Calls	172
Untimely Deaths	5
Disorderly Persons	66
Arson	1

**Motor Vehicle Activity**

Warnings/Summonses Issued	3,380
Driving After Suspension	12
Driving While Intoxicated	18
Transporting Alcohol/Under Age	26
Accidents Investigated	126
Fatal Accidents	1

**Other Complaints**

Family Disputes/Disturbances	63
—Disputes Involving Firearms	25
Burglar Alarms Answered	294
Emergency Assist/Mutual Aid	160
Assist to Ambulance	111
Suspicious Persons/Vehicles	121
Traffic Complaints	185
Animal Complaints	250



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## FIRE DEPARTMENT REPORT

### 1994 ANNUAL REPORT

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There was another increase in the total number of calls that the Fire Department responded to this year. The total for the year was 610. This is an increase of 14 calls over 1993. Our emergency medical crews responded to 460 of these calls.

We became part of the Regional Hazardous Materials Planning Commission in 1994. This organization is part of the Capital Area Fire Mutual Aid Compact. The purpose is to plan, train and implement a Hazardous Materials Technician level response team for all communities in the Compact. This is a wise investment for the community. We are anticipating 3 members of our department to be trained at this level.

Other training exercises continue to be a major part of the department function. We participate in several multiple alarm drills each year as well as hosting a major drill. Emergency Medical training continues to increase due to federal and state mandates. Our levels of training are excellent at this time.

Lt. John Pianka and Paramedic Ray Eaton work very hard preparing for and presenting the Fire Prevention activities for the schools. We continue to increase the participation on grade level and are excited about the enthusiasm of the students and teachers. These programs are very expensive and time consuming, but continue to work toward fire safety.

Fire safety in the home or business is our biggest concern. If you have questions about any fire safety issues please call the fire station and request an inspection. We will be happy to assist in any way. Remember to clean your chimneys and be careful disposing of the ashes.

The Department would like to take this opportunity to thank all members of the community for your continued support. We have worked hard to maintain the physical facilities and apparatus. All equipment is kept in perfect working order at all times.

We hope you all have a healthy and fire safe 1995.

Respectfully Submitted

Peter Russell, Chief  
Hopkinton Fire Department

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SUMMARY OF CALLS FOR THE  
HOPKINTON FIRE DEPARTMENT FOR 1994

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ALARM ACTIVATIONS	31
APPLIANCE FIRE	2
BRUSH FIRES	7
CARBON MONOXIDE	1
CHIMNEY FIRES	9
DRILLS	10
ELECTRICAL PROBLEMS	3
FUEL SPILL & GAS LEAKS	7
FURNACE PROBLEMS	2
INVESTIGATIONS	5
LOCKOUT	1
HAZARDOUS MATERIAL INCIDENT	1
MEDICAL AID CALLS	410
MOTOR VEHICLE ACCIDENTS	42
MUTUAL AID CALLS	20
NON PERMIT FIRES	4
OUTSIDE FIRES	1
SERVICE CALLS	6
SMOKE IN BUILDING	8
SMOKE INVESTIGATIONS	12
STOVE PROBLEMS	2
STRUCTURE FIRES	10
VEHICLE FIRES	9
WATER PROBLEMS	3
WIRES DOWN	7

NOTE: MEDICAL AID WAS RENDERED IN ALL MOTOR VEHICLE ACCIDENTS  
HAZARDOUS MATERIALS INCIDENT, CARBON MONOXIDE, GAS LEAKS  
THESE GAVE THE AMBULANCE AN ADDITIONAL 47 RESPONSES.

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## RESCUE SQUAD

### 1994 ANNUAL REPORT

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In 1994, the Town benefited from many manhours of volunteer time involving meetings, training and emergency responses by the 13 members of the Rescue Squad. Many more hours of unlogged time were contributed beyond the aforementioned commitments. Emergency responses for 1994 consisted of 31 motor vehicle accidents, 13 fires and 1 assist ambulance. Five automobile accidents required extrication with the Jaws of Life.

Our fund raising activities have brought us to the point where we are now able to look into purchasing a new rescue truck. Our current vehicle is 25 years old and requires frequent maintenance. The purchase of a new truck is being made possible due to private donations and our fund raising activities such as our annual raffle. There will be no cost to the taxpayer for this vehicle.

As always, all are welcome to visit the Rescue Squad building at any time and may do so by contacting any Rescue Squad member.

Respectfully submitted,

Cameron Ford  
Rodger Williams  
Richard Drescher

Board of Directors

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## FOREST FIRE WARDEN'S 1994 ANNUAL REPORT

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### Forestry-related calls for 1994

Abandoned camp fires	4
Dead tree across electric fence, causing brush fire	1
Burning oversized logs	1
Outside fires of unknown origin	2
Grass fire	1
Burning materials beside highway	2
Non-permit piles	3

### Smoke investigations

—Commercial burn	1
—Permit	1
—Possible lightning strike	1
—Smoke drifting from landfill	1
—Non-permit incinerator	1
—Found extinguished fire	1
—Found nothing	5
—Total calls	25
—Mutual aid received or given	0
—Total acres burned	1/3

Although our total calls (25, down from 30 last year), and total acres burned (1/3, down from 3 1/2 last year) may look impressive, the nature of this year's calls is not. Four non-permit and abandoned campfires were reported. How many were not found? Two were known to have been kindled by children. One customer asked for and was issued a permit to burn a brush pile. A citizen reported serious concern about the materials being burned. An investigation found a pile of logs up to 15 feet in length and from 12 to 30 inches in diameter, fully involved. Four thousand gallons of water were required to extinguish the fire. This had to be the most flagrant flouting of the 5-inch maximum diameter rule ever. Before lighting a campfire you must first secure written permission from the land owner, then obtain a fire permit. Several legal campfire permits were issued this year. Remember one must be 18 years of age to secure a permit.

The nearest call to a mutual aid run was a smoke investigation on Clement Hill Road that turned out to be a non-permit fire at Pleasant Lake in Warner.

As was reported last year, the forestry fire education program was reinstated this year in the schools, and will continue to be an annual program.

Fire conditions this year were a reverse of last year. Conditions started out very well, but gradually increased in dryness all summer, necessitating no permits to be issued during all of August and most of September. By October, the burning index was mostly Class Four



(Very High) with several days reaching Class Five (Extreme). Although some serious fires were reported state-wide, we were fortunate to escape them. The forestry lookout towers normally close for the season on November 1. This year, however, all 15 lookout towers were open through the 15th, and three towers and three aircraft patrols were on duty for five more days. This may seem unusual, but search of Forestry records found that in the early 1950's all 20-odd state and federal towers were reactivated for two weeks in February, with many fires from lack of any snow cover or rain.

Hopefully by now everyone has noticed the beautiful Smokey Bear standing guard over the Forestry Class sign by the Contoocook station. This was chainsaw-carved by Tom Worster and given to the Department. Thank you again, Tom, for this most generous gift. Come spring, we plan to plant a garden and shrubbery around it.

This year's Warden and Deputy training covered forest fire laws, definitions of laws, duties of warden and deputies, permits and campfires, and confrontation with an irate public. Hopefully we all learned something that will make our work a little easier.

Permits may be secured from the full-time personnel at the Contoocook station, and from Deputies Jerry Flanders on Kearsage Avenue, John Pianka on Pinewood Drive, Peter Russell on Maple Street, Robert White on Country Club Road, Richard Gourley on Hopkinton Road, Raymond Eaton on Spring Street, and myself, Leslie Townes on Spring Street. As you did last year, please place these names in your phone book for future reference, and again, when Smokey's sign reads High or higher, no permits will be issued.

Smokey's balloon appeared at the Pittsfield balloon rally—a most impressive sight, being half again as big as the others.

Respectfully submitted,

Leslie C. Townes  
Forest Fire Warden



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**TOWN FOREST FIRE WARDEN  
AND STATE FOREST RANGER  
1994 ANNUAL REPORT**

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In calendar year 1994, our three (3) leading causes of fires were No Permit, Children and Rekindles of fires where the fire was not properly extinguished.

Violations of RSA 224:27 11, the fire permit law, and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

To aid your Forest Fire Warden, Fire Department and State Forest Fire Officials, contact your local Warden or Fire Department to find out if a permit is required. This also helps to prevent unnecessary response to a controlled burn.

Fire Statistics	1994	Average 1990–1993
Number of Fires Reported to State for Cost Share Payment	283	443
Acres Burned	217	246

Suppression cost = \$90,000+

Fires Reported by Lookout Towers (1994)		Fires Reported by Detection Aircraft
Fires Reported	588	89
Assists to Other Towers	363	
Visitors	21,309	

Local communities and the State share the cost of suppression on a 50/50 basis. The State of New Hampshire operates 15 fire towers and 3 contract aircraft patrols. This early detection and reports from citizens aid the quick response from the local fire departments.

**“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”**

Bryan C. Nowell  
Forest Ranger

Leslie Townes  
Forest Fire Warden

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## HIGHWAY DEPARTMENT

### 1994 ANNUAL REPORT

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The winter of 1994 was another hard winter with 85 inches of snow. Being a very cold winter, the snow and ice were hard to get rid of. There were also two storms that lasted three days which make them very expensive.

The spring, summer and fall were very dry which made for ideal conditions to do road work; and the department completed several road projects in 1994.

We shimmed and overlaid 2.51 miles of roads in 1994.

1. Garrison Lane	.3 Miles
2. Krzyzaniak Lane	.15 Miles
3. Kearsarge Avenue	.11 Miles
4. Elm Brook Road	.3 Miles
5. Emerson Hill Road	.3 Miles
6. Cressy Brook Road	.2 Miles
7. Irish Hill Road	.3 Miles
8. South Road	.75 Miles
9. Upper Straw Road	.10 Miles

We also reconstructed .8 miles of Upper Straw Road and .45 miles of South Road.

The department sealed 3.5 miles of roads. Although this doesn't make a major improvement, it helps preserve what road is there.

The department also completed many other projects.

1. Culverts—New or replaced 878 feet.
2. Guard Rail—550 feet on Briar Hill Road.
3. Catchbasins—We had 40 basins cleaned.
4. Road Signs—New or replaced 57.
5. Tree removal—33 by outside tree companies and several more by the Department.
6. Brush removal—We cut and chipped brush on nine roads.
7. These projects along with road grading, cold patching, graveling dirt roads, equipment service and repair, and other projects for other departments kept us quite busy.

We contracted approximately 5 miles of road to be double yellow lined this year. We feel this makes roads that are heavily traveled much safer having the lanes defined. We hope to stripe more in 1995. Briar Hill Road and South Roads are good examples of roads that should be striped.

The department applied for a federal grant in 1993 to install handicapped ramps and resurface all of our sidewalks that run beside state and federal highways in Hopkinton. In 1994, 5,500 feet were completed and the remaining 5,500 feet will be done in the spring of 1995.

We would like to thank the residents, town employees, and officials for their support and cooperation throughout the year.

Respectfully submitted,

David A. Story,  
Superintendent of Public Works

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## TOWN POLICY FOR WINTER MAINTENANCE

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1. **SNOW PLOWING:** The Town Vehicles begin plowing when the snow has accumulated 2 to 3 inches. After roads are clear, sanding and salting will begin.
2. **WINTER FREEZING RAIN STORM:** It is important to note that salt or sand is wasted if applied before rain stops. There is nothing the highway department can do during a freezing rainstorm. However, as soon as the rain stops, salt and sand will be applied to the roads.
3. **CLEAN ROAD POLICY:** The Town of Hopkinton, like most communities and cities, does not have a clean road policy. In other words, all roads and streets will not be kept completely clear of snow and, therefore, only caution can be advised for winter driving. Salt will be applied to all tar roads. However, where the shaded areas are found, there will be some snow or ice spots. The amount of salt is limited and will be used sparingly. Dirt roads will be sanded, but a buildup of ice cannot be helped, so re-sanding is necessary; but with ice under the sand, it makes instant stops impossible.
4. **PLOW ROUTES:** Each plow route is approximately 15 miles long and takes 3 to 4 hours to cover. So, if plowing is started with two inches of snow, by the time the vehicle finishes the route 3 or 4 hours later, there could be up to 6 inches of snow on the first part of his route. Therefore, during a heavy snowstorm, at times, there will be snow on the roads.

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**ROAD COMMITTEE  
1994 ANNUAL REPORT**

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The Road Committee was not as active in 1994, due to the few subdivisions proposed.

The Planning Board asks the Committee for their recommendations on subdivisions that affect town roads to make sure town road criteria and road design will meet specifications; also to ensure that town roads that service the subdivision will be able to handle the added traffic safely.

The Committee's 1994 five-year road pave and reconstruction program was started this year, and the roads recommended for attention in 1994 were completed.

The Road Committee supports the warrant articles this year to continue this program.

Respectfully submitted,

Robert McKeen, Chairman  
Craig Green  
Shadrack Wilson  
Donald Houston



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**HOPKINTON/WEBSTER  
MUNICIPAL SOLID WASTE FACILITIES  
1994 ANNUAL REPORT**

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The Hopkinton/Webster transfer station transported over 3,700 tons of trash to the Wheelabrator incinerator in Penacook as a member of the Concord Regional Solid Waste/Resource Recovery Cooperative in 1994. This is an increase of approximately 200 tons over 1993. The transfer station has been in service now for over 5 years and has had no significant problems.

The hydrogeological monitoring and landfill closure planning process is progressing at a steady pace. The Towns of Hopkinton and Webster are currently complying with State of New Hampshire regulations and Environmental Protection Agency directives. More definitive landfill closure information should be available sometime in 1995.

The recycling program has increased steadily in volume. About 406 tons were processed and shipped in 1994. For the first time since the inception of the program revenues from recycled products covered all the labor and shipping costs for the recycling center. This means that \$18,460 was saved in trash tipping and shipping fees in 1994. Every ton which is recycled saves the towns approximately \$45.00. We have plans to expand this successful program in 1995.

Respectfully submitted,

Stephen Clough  
Asst. Supt., PW, Waste

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**HOPKINTON WASTEWATER DEPARTMENT  
1994 ANNUAL REPORT**

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There were no problems at the Contoocook Village Plant in 1994. The Environmental Protection Agency discharge permit which was to be renewed in 1994 will now be implemented in 1995. The requirements of this permit tend to increase overall operating costs but all the expected impact has been budgeted for. The Operation and Maintenance Committee has continued to track several issues. These include sludge removal, equipment replacement, and facility planning. No significant projects are planned in the immediate future. The facility is currently in compliance with all State and Federal directives.

Respectfully submitted,

Stephen Clough  
Asst. Supt. PW, Waste

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## HOPKINTON CONSERVATION COMMISSION

### 1994 ANNUAL REPORT

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During the past year, your conservation commission dealt with numerous wetland, dredge and fill, and current use applications. These applications were forwarded to us by the selectmen for review and comment. Residents are reminded that permits are needed when they propose to work in or near a wetland. If in doubt, it is wise to check with the selectmen before you begin.

We began a review of town owned properties. We looked at parcels for which the Town of Hopkinton currently has title. They range in size from .1 acre to more than 80 acres. We are currently in the process of making recommendations to the selectmen as to what this commission sees as "best use(s)" for these pieces.

Again this year we sponsored a Hopkinton student's tuition to attend summer conservation camp. Iris Holden attended for two weeks. It is always inspiring to hear an enthusiastic student report on what they learned from this experience.

The large glacial erratic at the Rollins Road entrance to the Hawthorne Town Forest, now has a bronze plaque mounted on one of its faces. As you may know, the Hawthorne Town Forest, given with the generous help of M. Rachel Johnson, offers hiking and cross country ski trails. The Loop Trail starts just over the wooden bridge.

The NH Audubon Society and the Hopkinton Conservation Commission collaborated on the development of hiking and nature trails at the Brockway Nature Preserve. There is now a trail map, put together by Audubon, available at the trail head opposite the Farrington Corner junction with Brockway Road.

Your conservation members have also been busy attending various workshops, conferences and clinics on topics related to our efforts. We should commend members for giving of their time in order to stay informed on the latest in conservation.

Thanks to the generosity of HCC member, Bob French, the HCC has been a member of the Piscataquog Watershed Council. This year the HCC voted to also join the Turkey River Basin Trust. Large areas of the town of Hopkinton are drained by these two major tributaries to the Merrimack.

Hopkinton has several conservation easements as well as lands acquired through the Land Conservation Investment Program. As required by law, they must be checked each year to see that these lands are being managed according to the provisions of the programs. The HCC has done this for the past several years for the town of Hopkinton.

We are pleased to welcome a new member of the HCC. Todd Aubertin replaces the position left by the retirement of Chuck Witaszek. Todd is a well known naturalist with expertise in local herpetological studies. We miss having Chuck on the commission and again thank him for his years of service.

Your conservation commission generally meets the first Tuesday of each month. All interested persons are invited to attend. Usually we meet at the main cabin at Kimball lake, weather permitting. Contact a commission member to find out the exact time and location.

Respectfully submitted;

Derek Owen, Chair  
Todd Aubertin  
Bob French  
Ron Klemarczyk  
Erick Leadbeater  
Melinda Payson, Secretary  
Lee Wilder, Vice Chair



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**PLANNING BOARD  
1994 ANNUAL REPORT**

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The Hopkinton Planning Board (PB) consists of ten members, each of whom is appointed by the Board of Selectmen for 3 year terms (or shorter terms, if appointed to complete an unexpired team). Seven of these members are regular members (the seventh member is a representative of the Board of Selectmen), who are expected to sit on all hearings before the PB. The other three members are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The PB meets on the third Tuesday evening of each month. The PB is authorized to review applications for subdivision, annexation, lot line adjustments, and site review. For any of these applications, the PB schedules a hearing date, sends notice of that date and the applicant's intentions to all abutters of the concerned property, and advertises the meeting and scheduled case in a local newspaper, as well as posting copies of that same notice in various public places throughout the town. For each hearing the PB first listens to a presentation by the applicant explaining their request. The PB will then make and vote on a motion "accept the application for consideration" based on whether or not the majority feels that the application is complete. Then, the PB will open public testimony to any abutter or affected citizen who wishes to speak either in favor or in opposition to the application. During this time the PB will also hear testimony from any other Board, Commission or Department that wishes to comment on a particular application. If there is any opposition, the first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. Once public testimony is closed the PB will deliberate the matter, asking questions if further information is needed, after which the PB comes to a decision by making and voting on a motion to either approve, deny, or defer the matter to a later date in order to obtain additional information. Generally, the PB will place conditions or stipulations on applications that may in some way have an impact.

During the calendar year 1994, the Board reviewed 20 applications. There were 12 applications for site review and 8 applications for subdivision creating a total of 8 new lots.

The PB with the assistance of the Central New Hampshire Regional Planning Commission held work sessions and public hearings to update the 1987 Master Plan. The revisions included updating the tables and statistical data. On April 19, 1994, the PB voted to adopt the 1994 Master Plan Update.

Respectfully submitted,

Bruce Ellsworth, Chairman  
Robert Greer, Vice Chairman  
A. David Dufault, Selectmen's Representative  
Richard Flynn  
Timothy Fortier  
James Corrigan  
Timothy Britain  
Richard Schoch, Alternate  
Kenneth Traum, Alternate  
Eric Murphy, Alternate

# 1995 HOPKINTON CAPITAL IMPROVEMENT PROGRAM

- NOT YET ADOPTED BY PLANNING BOARD

PROJECT TITLE:	TOTAL COST:	METHOD OF FUNDING:	1995	1996	1997	1998	1999	2000
GENERAL GOVERNMENT:								
Revaluation 2000	250	A/B		50	50	50	50	50
FIRE DEPARTMENT:								
Replace 60M-2 Attack Pumper	204	A/B	104					
Replace 60K-3 Tanker-Pumper	140	A/B			70	70		
Replace 1985 Ambulance	80	A/B	40	40				
PUBLIC WORKS & HIGHWAYS:								
Shim & Paving (yearly project)		A	75	100	100	100	100	100
Road Construction (yearly project)		C	115	115	115	115	115	115
Replace 1985 Dump Truck	70	A			70			
Replace 1987 Backhoe	49	A	49					
Replace 1989 Loader	75	A					75	
Replace 1989 Dump Truck	70	A				70		
Replace 1990 Pick-up Truck	25	A		25				
Replace 1990 1-ton Truck	25	A		25				
HEALTH:								
Replace Landfill Loader	60	A		60				
Subtotal:			383	415	405	405	340	265
BONDED PROJECTS (EXISTING):								
Transfer Station	800	A	81	78	75	73	70	67
Wastewater Treatment Plant	1,000	A/C	104					
1988 Harold Martin Addition	2,200	A/C	291	273	207			
Total Existing:			476	351	282	73	70	67
BONDED PROJECTS (PROPOSED):								
Library & Recreation Center	1,050	A/B	75	75	75	75	75	75
Public Safety Facility (police & fire)	675	A/B	50	50	50	50	50	50
Landfill Closure	2,000	A			220	214	208	202
School District Facilities Plan (school additions)	5,860	A/B/C			73	308	524	720
Total Proposed:			125	125	418	647	857	1047



1995 HOPKINTON CAPITAL IMPROVEMENT PROGRAM - DRAFT  
- NOT YET ADOPTED BY PLANNING BOARD

PROJECT TITLE:	TOTAL COST:	METHOD OF FUNDING:	1995	1996	1997	1998	1999	2000
Total Bonds:			601	476	700	720	927	1114
Total Project:			383	415	405	405	340	265
Total Bond/Project:			984	891	1105	1125	1267	1379
Less-Non-Tax Funds:								
School Building Aid:								
1988 Harold Martin Addition			75	75	60			
School Dist. Facilities Plan (school additions)						40	71	119
Sewer Grant			62					
Highway Block Grant			115	115	115	115	115	115
Total Non-Tax Funds:			252	190	175	155	186	234
Amount To Be Raised By Taxes:			732	701	930	970	1081	1145
Method of Funding by Year:								
(A) Taxes								
(B) Capital Reserve as of 12/31/94								
Replace 60M-2 Attack Pumper \$100,000								
Police Station \$ 50,000								
Library \$175,000								
(C) State								
CONTOOCOOK VILLAGE PRECINCT:								
Bonded Project:								
Water Filtration Plant		A	150	150	150	150	150	150
Pipeline Replacement (Contoocook)	250	B						

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**CENTRAL NEW HAMPSHIRE  
REGIONAL PLANNING COMMISSION  
1994 ANNUAL REPORT**

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The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns and the City of Concord in Merrimack and Hillsborough Counties. The Town of Hopkinton is a member in good standing of the Commission.

Our two part mission is to help our communities prepare and implement local plans and to plan for the effective and appropriate development and utilization of the resources of the region.

Our accomplishments over the last year include:

- adopting the transportation element of the regional master plan;
- preparing a transportation improvement program (TIP), the capital improvement plan for transportation in the region;
- updating the Merrimack County overall economic development plan;
- preparing a management plan for the Contoocook River;
- supporting community representatives planning for the Soucook River;
- preparing the update to the affordable housing assessment to provide support and guidance to local planning efforts;
- preparing a transit information report;
- providing a wealth of information for use by local planners;
- providing high quality and timely technical assistance to member municipalities;

Specific activities in Hopkinton included: providing information on eligibility for community development block grants; providing assistance to the Planning Board in the preparation of the update to the 1988 Master Plan; gathering and providing automatic traffic recorder traffic volume data; and assisting the Contoocook and North Branch Rivers Local Advisory Committee in the preparation of a River Corridor Management Plan (including GIS maps).

Respectfully submitted,

Cindy Lewis  
Chairperson

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## ZONING BOARD OF ADJUSTMENT

### 1994 ANNUAL REPORT

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The Hopkinton Zoning Board of Adjustment (ZBA) is an appeal board consisting of seven members, each of whom is appointed by the Board of Selectmen for 3 year terms (or shorter terms, if appointed to completed an unexpired term). Five of these members are regular members, who are expected to sit on all hearings before the ZBA. The other three are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The ZBA meets at 7:00 p.m. on the first Tuesday evening of each month. The ZBA is authorized by the State RSAs to hear three kinds of cases: requests for variances, requests for special exceptions, and appeals of zoning administrative decisions made by Town zoning officials or the Planning Board.

For variances, which give relief from the literal restrictions of the Hopkinton Zoning Ordinance, State statutes require that a majority of the sitting members find that an application meets all five requirements: (1) that no decrease in the value of surrounding properties would be suffered, (2) that granting the variance would be of a benefit to the public interest, (3) that by granting the variance substantial justice would be done, (4) that the spirit and intent of the Ordinance will not be broken by granting the variance, and (5) that a hardship must exist which is inherent in the land in question and which is not shared in common with other parcels of land in the district, and the denial of the variance would result in an unnecessary hardship financial excluded, to the owner seeking it.

For special exceptions, seven different requirements apply. The Hopkinton Zoning Ordinance defines the conditions under which special exceptions can be granted (for example, to allow a home occupation as a secondary use on residential property). For these requirements, a majority of the sitting members must agree the intended use satisfies the requirements defined by the Zoning Ordinance for the intended use.

For appeals of administrative decisions, the ZBA moves either to uphold the administrative decision or to reverse that decision. For such hearings the majority of sitting members must find they would or would not have come to the decision that is being appealed.

For any of these three types of cases, the ZBA schedules a hearing date, sends notice of that date and the applicant's intentions to all abutters of the concerned property, and advertises the meeting and scheduled cases in a local newspaper, as well as posting copies of that same notice in various public places throughout the town. For each hearing the ZBA first listens to a presentation by the applicant explaining why the request should be granted, and then from any abutter or affected citizen who wishes to speak either in favor of or in opposition to the request. If there is opposition, this first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. The ZBA members then deliberate the matter, asking questions if further information is needed, after which the ZBA comes to a decision by making and voting on a motion to "vote on the application" (either to approve or to deny, with occasional instances of deferring the matter to a later date in order to obtain additional information). Citizens who feel aggrieved by the decision have a period of 20 days in which to file a request for a rehearing, after which the ZBA has a ten day period in which to decide whether rehearing of the case is warranted. In the event that a rehearing is granted, the matter is then treated as a new case.



During the year 1994, the ZBA processed 19 applications, of which it approved 16 and denied 2. The accompanying table shows the breakdown.

<u>Zoning Applications</u>			
Type of Application:	Total:	Approved:	Denied:
Administrative Appeals	1	(ZBA voted not to hear the appeal)	
Variances	4	2	2
Special Exceptions	14	14	

The Board wishes to thank the Selectmen, Planning Board and the residents of Hopkinton for their cooperation during 1994.

Respectfully submitted,

Janet Krzyzaniak, Chairperson  
Charles Koontz  
George Langwasser  
Augustine Moynihan  
Richard Hesse  
Richard Flynn, Alternate  
Chester Jordan, Alternate  
Toni Gray, Alternate

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## PARKS AND RECREATION COMMITTEE

### 1994 ANNUAL REPORT

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The Parks and Recreation Committee has continued its efforts to improve and maintain the Town's recreational facilities throughout 1994.

At George Park the Ken Piatt Memorial Children's Athletic Fund contributed funds for the construction of four dugouts. The playing fields, tennis courts, and basketball court continued to be in frequent use by both school athletic programs and organized and individual resident recreation.

During this past season, we experienced an increasing problem with broken bottles at the Park, particularly in the area of the throwing wall and the Cook Memorial. For the safety of all who enjoy the facilities here, we ask that residents please observe the NO Glass Bottles rule.

Our resident moose apparently continues to enjoy his outings in the park. This year he has been observed admiring the utility building as well as the field hockey area. Perhaps he is hanging out looking for a pickup game.

As has become tradition, Sue Pisinski used the Kimball Lake area as the site of her annual science fair. The local elementary school and residents alike, took full advantage of the ice skating and cross-country skiing opportunities created by cooperative temperatures and proper maintenance of facilities.

The Kimball Pond swimming area had another successful season providing both swimming instruction and supervised recreational swimming to town residents. Over 100 children were enrolled in the swimming lesson program this year and the designated swimming area was given a face lift with new lines and buoys. The Pond is open to the public June through August. Hours of operation and swim lesson information are posted at the beginning of the season. We anticipate expanding the hours of operation beginning with the 1995 season.

A Recreation Study Committee, comprised of representatives of a number of interest groups within the community and the Recreation Commission, was formed during 1994 to examine the issue of creating the position of Recreation Director for the Town of Hopkinton. The Study Committee's finding was that all the efforts in recreation, both sports and socially oriented, would be better served if a full time Recreation Director were in place. The Director would have a degree in recreation or a related field and would have national certification. The Study Committee recommended that a warrant article be presented at the March 1995 Town Meeting to implement their recommendations.

Special thanks again this year to Dave Story and the Public Works crew, EMT's John and Ray, the Police Department, and John D. Windhurst for their efforts on our behalf.

Respectfully submitted,

Barbara Boatwright, Chairman  
Mark Bates  
William Bean  
Richard Boss  
Douglas Brown  
John Madden  
Derek Owen



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**HOPKINTON PUBLIC LIBRARY**  
**1994 ANNUAL REPORT**

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This past year marked major change and growth for the town library system. The Library Trustees made the difficult decision to close the Hopkinton Village Library, effective the end of August. The decision to consolidate the two collections at the Bates Library was made after careful review on how best to provide cost-effective and centralized service for the town. A drop in circulation for the year of 40 percent at HVL was another motivation. The move has given the library better handicapped accessibility for adults and will make it easier to automate the library's collection, a project we begin this year.

Overall circulation for 1994 has increased by 20%, representing an increase of over 5500 materials. More than half of the circulation occurred subsequent to the closing of HVL. There has been a large increase in borrowers at Bates Library, 241 new cards were issued during 1994.

Change also occurred in leadership at the town Library. Kay Herrick left her position as Library Director to take a job as the Elementary School librarian in her hometown in Bow. Kay had been a guiding light for the library. As a former state librarian, she had the experience and know-how to help us modernize the library system and envision the future. We are indebted to her service.

Luckily, Becky Schulz of Davisville was in the applicant pool for Library Director and came highly recommended. Bedford Public Library was unhappy to see her go. In addition to her librarianship, she is past President of CHILIS, The Children's Librarian of NH and presently serves on the NH State Library Advisory Council. The trustees have realized in working with Becky this fall that we are lucky indeed!

The Library has been active in Children's services this year. We continue to offer our weekly storytime, Spring bookmark contest, Summer reading programs and special holiday events. In addition we provide community outreach to the schools through promotion of the statewide children's book award, booktalks and resource-sharing. We serve as a community resource for local preschools, daycare centers and community groups. Special projects included Scouts earning badges for reading at storytime and making signage and a 4-H member recording favorite children's books on cassette for library circulation.

The Library continues to rely on the generosity of our volunteers and the Library Friends. We couldn't exist without them for they help with tasks that range from helping with story and craft programs to filing cards and covering books. The Friends contributed funds to increase our books-on-tape collection, funded new blinds for the windows at Bates and a family season pass at the Christa McAuliffe Planetarium and are responsible for our many exhibits. We include the Town Highway department in our thanks for all the heavy outside projects that need taking care of. A special thanks goes to all the volunteers who aided in the monumental task of closing the Hopkinton Village Library and to Bernie Davis and Becky who are storing HVL furniture and books for our new facility in the future.

As we look to the immediate future, the Trustees look forward to continuing to work with the Selectmen on a new library facility. Planning for a new facility has been occupying a large part of the Trustees' time. We are pleased that we have \$175,000 in a Capital

Reserve Fund and the Hopkinton Public Library Foundation received \$2,000 in contributions this year for a total of \$15,784.37.

Respectfully submitted,

Hopkinton Library Board of Trustees

Katrina Richardson, Chairperson

Bernard Davis

Barbara Semple

Edward McGrath

Christine Hamm

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**HOPKINTON TOWN LIBRARIES**  
**1994 FINANCIAL REPORT**

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Balance Brought Forward	\$32,600.30
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**Revenues**

Appropriations	\$61,166.00	
Trust Funds	6,051.36	
Gifts/Memorials	685.00	
Interest	537.45	
Miscellaneous (Fines, Sales, Etc.)	1,892.16	
Sub-Total:	\$70,331.97	\$70,331.97

TOTAL:	\$102,932.27
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**Expenditures**

Salaries/Fixed Costs	\$50,222.77	
Utilities/Rent/Insurance	6,734.36	
General Operations	2,501.24	
Books/Equipment from Approp.	2,970.22	
Books/Equipment from Trust Funds	10,586.75	
Sub-Total:	\$73,015.34	\$73,015.34

**Ending Balances**

Trust Funds	\$27,132.29	
Gifts/Memorials	2,783.72	
Unreserved Fund Balance	.92	
Sub Total:	\$29,916.93	\$29,916.93

TOTAL:	\$102,932.27
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**CIRCULATION STATISTICS —1994**

Category	Bates	Village
Adult Fiction	11,797	1,310
Adult Non-Fiction	3,632	280
Periodicals	3,280	
Juvenile	11,334	466
Cassettes	1,698	
Inter-Library Loan	220	
TOTAL:	31,961	2,056

**Hopkinton Library Trustees**

Katrina Richardson, Chairperson  
 Bernard Davis, Treasurer, Trust Funds  
 Barbara Semple, Recording Secretary  
 Edward McGrath, Treasurer, Foundation  
 Christine Hamm, Corresponding Secretary

This office was contacted by 120 different families seeking some kind of assistance during 1994. Forty-four families (129 individuals) were granted direct financial assistance.

The following is the breakdown of the 1994 expenditures:

Housing	\$22,315.29
Fuel/Electric	6,756.57
Food	284.10
Medical	1,228.99
Misc.	924.00

This office continuously taps the resources in the community including donations and trust funds which augment the amount of assistance granted.

Both the Emergency Housing Shelter and the McKenna House were utilized in 1994. Four families were assisted in relocation due to our lack of affordable housing.

The Hopkinton Food Pantry continues to be very active. Its existence is instrumental in keeping some families off public assistance by providing just enough to maintain these families during difficult times. It also subsidizes families who are receiving various types of public assistance and or services.

Numerous referrals were made to other agencies and services. This office often serves as an intermediary dealing with Social Security Administration, State Welfare Office, other agencies, creditors, doctors, Medicare, schools and landlords.

Community involvement continues to grow during the Christmas Season. This year we served 68 local families. Sincere thanks for all the generous contributions of time, money and energy that went into making this worthy project a great success.

Please continue to make referrals concerning any person or family who may be in need, remembering that all information is kept confidential. Your concern is appreciated as no one in our community should be without food, heat, home or medical attention.

Respectfully Submitted,

Marilyn Ceriello Bresaw



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**THE CONTOOCCOOK AND NORTH BRANCH RIVERS  
LOCAL ADVISORY COMMITTEE  
1994 ANNUAL REPORT**

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Following enactment of legislation including the Contoocook and North Branch Rivers in the State Rivers Management and Protection Program, the Contoocook and North Branch Rivers Local Advisory Committee (LAC) was formed. The LAC is made up of individuals from the fourteen communities fronting on the two rivers who were nominated by the selectmen or city council from their municipalities and appointed by the DES Commissioner.

The focus of the Committee's work has been to develop a Corridor Management Plan for the designated rivers. Responsibilities of the Committee also include the review and comment (in an advisory capacity) on state permits for major developments within the corridor area. The Committee has been meeting on a regular basis since the Spring of 1992, and an advisory Plan was adopted in September, 1994.

The advisory Plan contains goals and objectives, results of a 1993 survey of property owners along the rivers, an inventory and assessment of natural and managed resources within the corridors, and a resources management section which outlines recommendations for current and future actions by citizens, private, local, state, and federal agencies and organizations to maintain the rivers' outstanding values.

Robert Houston and Dana Rood are the representatives for the Town of Hopkinton.

Copies of the advisory Management Plan are available for view at the corridor communities' town and city halls. Additional copies are available from the Central NH Regional Planning Commission; 329 Daniel Webster Highway, Boscawen, NH 03303, (603) 796-2129 or the Southwest Regional Planning Commission; 20 Central Square, Keene, NH 03431, (603) 357-0557.



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**HOPKINTON COMMUNITY CENTER**

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**PROPOSED 1994/1995 ANNUAL BUDGET****INCOME:**

Preschool	\$5,040
Ballet	\$5,600
Gymnastics	\$5,000
Seniors	\$200
60/40 Fitness	\$1,000
60/40 Special	\$600
Lt Aerobics	\$1,500
Sports	\$1,300
Fundraising	\$7,500
Membership	\$4,000
Donations	\$600
Town support	\$15,000

<b>TOTAL REVENUE</b>	<b>\$47,340</b>
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**EXPENSES:**

Salaries	\$30,186
—Office	\$19,460
—Prog	\$10,726
Taxes	\$3,000
Postage	\$500
Telephone	\$400
Maint/supplies	\$700
Office	\$500
Fuel/Gas	\$2,300
Electricity	\$1,500
Insurances	\$5,500
Leased (Taft)	\$1,300
NH State	\$900

<b>TOTAL EXPENSES</b>	<b>\$46,786</b>
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The Hopkinton Community Center is a non-profit organization providing services, educational and recreational opportunities, and informational resources to the town of Hopkinton. The major sources of operational revenue are program fees and dues, HCC Membership, fundraisers, and the Town of Hopkinton.

Tax contributions through the Town help insure availability of the facility itself for use by such organizations as The Food Pantry, Dial-A-Ride, Senior Services, Senior Art Group, Operation Christmas, Peer Outreach, MWM Children's Theatre, Hopkinton High School Drama Club, coach certifications, 4H, Scouts, and numerous club and church functions, all of which provide no direct revenue to the Center itself.

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## HOPKINTON WOMAN'S CLUB

### 1994 ANNUAL REPORT

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As interest in civic organizations declines nationally, the Hopkinton Woman's Club continues to offer an opportunity for women of all ages and interests to come together for camaraderie and community involvement. A non-partisan, non-sectarian organization, the 54-year-old club currently has more than 200 members and is open to all. To join, contact Audrey Gardner, 746-5788.

Columbus Day weekend 1994 marked the 25th Annual Hopkinton Woman's Club Antiques Show, a project which has contributed nearly \$200,000 in scholarship funds to local students pursuing a variety of post-high school opportunities. A community effort which takes place in the Town Hall and in other buildings along Main Street, nearly 100 area businesses purchased ads in the program and several hundred individuals contributed as sponsors. Support came from local churches who publicized the event in their bulletins, and from St. Andrew's which provided use of its parish house. Local restaurants and stores contributed food; Peter and Celeste Hemingson loaned the club their kitchen and backroom for a fundraising luncheon; and the New Hampshire Antiquarian Society opened its doors for a special exhibit. In recent years, local students have themselves become involved in show activities. This year, more than 50 students helped by portering antiques, setting up booths, making sandwiches, serving food, cleaning up and providing entertainment for the party that marked the show's opening night. To help celebrate the show's silver anniversary, former scholarship recipient, Contoocook artist Byron Carr, donated one of his paintings for a raffle.

The club also sponsors Respite Care, a program to provide relief for caregivers of home-bound persons and to assist those having difficulty maintaining independence. If you need help or are interested in volunteering, call June Leeming at 746-6287. Dial-A-Ride, another program sponsored by the club, offers transportation services for those in need. For brochure and/or volunteering, call 746-HELP.

During the past year, the club also provided assistance to families in need and financial support for the Contoocook Valley Counseling Center, Friendly Kitchen, Hopkinton Community Center Basketball, Hopkinton Food Pantry, Hopkinton Youth Sports Association, New Hampshire Special Olympics, Hospice, Second Chance, Hopkinton Gardeners, St. Andrew's Church Memorial Fund and the Hopkinton Moms, Pops and Tots. The club also sponsors the annual Hopkinton Village tree lighting and carol sing. Funds for these services come from the Antiques Show preview party and election day sales of snacks and beverages.

Throughout the year, a series of informational programs and entertainment provides opportunities for club members to get together. This year's topics have included "Dances with Words" with Richard Lederer and Kathy Lowe, a breast cancer information session, cake decorating tips and a program on New Hampshire's covered bridges.

Respectfully submitted,

Christine Hamm  
President

# BIRTHS

## AS RECEIVED AND RECORDED BY THE TOWN CLERK FOR 1994

DATE OF BIRTH	CHILD'S NAME	NAME OF FATHER	NAME OF MOTHER	PLACE OF BIRTH
12-27-93	Charles Mackay	Christopher M. Beck	Laurie N. Field	Concord
12-22-93	Jordyn Nicole	Daniel R. Hotchkiss	April J. Bockus	Manchester
01-16-94	Killian Richard	Patrick M. Miller	Patrice A. Roulx	Concord
01-26-94	Breanna Louise	Jack H. Ostrander	Lisa L. Nelson	Concord
02-04-94	Zebulon David	Raymond T. Eaton, Jr.	Terri L. Nichols	Concord
02-07-94	Nathan Abbott	Glen A. Glanville	Karen L. Greer	Concord
02-07-94	Kathryn Jeannine	Gerard M. Rocheleau	Linda G. Sanborn	Concord
02-09-94	Alexander Cody	Anthony G. Proulx	Sheryl A. Boynton	Concord
02-17-94	Jay Michael	David A. White	Brenda A. Manus	Concord
03-01-94	Matthew David	Francis G. Tansey Jr.	Claire M. O'Neill	Concord
03-21-94	Jessica Elizabeth	Richard W. Jones	Sheryl C. Beinotte	Concord
03-24-94	Susanna Kathryn	Roger B. Keilig	Carolyn E. Hofacker	Concord
03-24-94	Hannah Bradford	William H. Steff	Wendy Wetterer	Concord
04-04-94	Shane Joseph	Daniel J. Earley	Nancy J. Lamy	Concord
04-25-94	Chelsea Moore	Robert H. Wardell	Carlie Wallace	Concord
05-02-94	Abigail Brady	Addison R. Mauck	Elizabeth W. Hayes	Concord
05-05-94	Matthew Steven	Steven P. McCormack Jr.	Susan M. Corson	Concord
05-25-94	Madelyn Taylor	Gordon C. Gilroy	Deirdre M. Harney	Exeter
05-15-94	Dylan Luke	Robert A. Kulish	Cabrinni I. Luby	Manchester
05-18-94	Bridget Marie	James M. Bittman Jr.	Donna M. Burns	Concord
05-27-94	Grace Kathryn	Mark W. Dean	Lori G. Dech	Manchester
06-02-94	Kevin Arthur	Dana N. Barker	Sonja L. Johnson	Concord
06-09-94	Charles Stansfield	William C. Bartlett	Marcia J. Stansfield	Concord
06-24-94	Griffin Eaton	Stephen C. Yianakopolos	Susan Eaton	Concord
07-12-94	Zachary Ryan	Scott A. Calley	Charlene J. Paul	Concord
07-12-94	Heather Danielle	Michael S. Coen	Heidi J. Secor	Concord
07-14-94	Frank Eugene V	Frank E. Beane IV	Fonda L. Sarette	Concord



DATE OF BIRTH	CHILD'S NAME	NAME OF FATHER	NAME OF MOTHER	PLACE OF BIRTH
07-15-94	Erin Shea	John F. McAuliffe	Bonnie A. Pike	Concord
07-19-94	Edward Hubbard	Edward H. Yonkers	Susan B. Griffin	Concord
07-25-94	Elizabeth Jeanne	Earle M. Chesley III	Cathy P. Parisee	Concord
08-19-94	Rebecca English	Robert A. Pratt	Stacie D. Loewenstein	Concord
09-06-94	Paige Elizabeth	James D. Cook Jr.	Margaret E. Wagner	Concord
09-06-94	Richard Ralph Jr.	Richard R. Lagasse	Lori A. Gray	Concord
09-14-94	Brendan Patrick	Robert F. Libby	Debra L. Stoddard	Concord
09-16-94	Matthew David	James F. Angell	Anna M. Benda	Concord
09-21-94	Sophie Zaffers	Theodore Kupper	Jill A. Zaffers	Concord
10-15-94	Elyssa Anne	Harry R. Morse	Anne E. Corcoran	Concord
10-16-94	Maria Keady	David K. Booth	Lisa Maria	Concord
10-29-94	Nathan James	James C. Robertson	Heather M. Bohanan	Concord
11-04-94	Christopher Lucien	Rene L. Cook	Susan I. Haslett	Concord
11-09-94	James Eric	Eric K. D. Larson	Mary E. Westgate	Concord
11-24-94	Megan Mary	Ted L. Allen	Susan J. Jeannotte	Manchester
11-24-94	Austin Skoby	Peter S. Cowan	Mary H. Skoby	Concord
11-25-94	Irene Victoria	John T. Jankowski	Stacy Balocko	Concord
11-28-94	Benjamin Joseph	Joseph R. Olimpio	Diane M. Albanese	Concord
12-08-94	Zoe M.	Milton E. Jantzen	Karen McKinney	Concord
12-21-94	Nicholas Emerson	Gregg E. Peters	Nancy E. Goupille	Concord
12-24-94	Maya Elaine	Eliot F. Bloom	Janet E. Eck	Nashua
12-31-94	Katlynn Marie	Paul M. Wilmott	Trixanne Fletcher	Peterborough

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**MARRIAGES**

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**AS RECEIVED AND RECORDED BY THE TOWN CLERK FOR 1994**

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<b>Date of Marriage</b>	<b>Name of Bride and Groom</b>	<b>Place of Residence</b>
01-08-94	Dombrowski, Michael P.	Contoocook
	Hale, Jennifer E.	Contoocook
01-15-94	Peters, Gregg E.	Hopkinton
	McDowell, Nancy E.	Hopkinton
01-26-94	McClure, Sean P.	Contoocook
	Johns, Kathleen A.	Contoocook
02-12-94	Harris, Richard R.	Concord
	Salamone, Kimberly A.	Contoocook
02-17-94	Kulingoski, Steven K.	Manchester
	Arnold, Cathy L.	Hopkinton
01-14-94	Calley, Scott A.	Concord
	Calley, Charlene J.	Contoocook
04-02-94	Bliss, George F.	Toronto, Canada
	Clark, Kelly P.	Toronto, Canada
05-04-94	Colby, Mark J.	Hopkinton
	Desjardins, Shirley A.	Albuquerque, NM
06-04-94	Marchiando, Steven J.	Avon, NY
	Kimball, Margaret E.	Avon, NY
06-11-94	Carr, Walter K.	Contoocook
	Mahoney, Apryl T.	Contoocook
06-18-94	Bourque, Michael M.	Contoocook
	Bailey, Lisa M.	Contoocook
06-21-94	Leslie, Scott	Contoocook
	Williams, Lynn E.	Contoocook
06-25-94	Gallagher, Robert J.	Contoocook
	Boudreau, Anne M.	Contoocook
06-29-94	Piazza, Michael C.	Contoocook
	Blanchard, Dorothy J.	Contoocook
03-26-94	Ottery, Willis D. Jr.	Weare
	Leonard, Linda L.	Hopkinton
07-09-94	Shirley, James Q.	Goffstown
	Crosby, Sara B.	Hopkinton
07-16-94	Heath, Scott C.	Contoocook
	Murphy, Donna M.	Bennington
07-23-94	Purington, Richard E.	Hopkinton
	McAllister, Anne L.	Hopkinton
08-13-94	Dyer, Keith A. Sr.	Contoocook
	Roy, Patricia S.	Contoocook
08-13-94	Crowdes, Jonathan R.	Hopkinton
	Kenison, Karlee A.	Bow
08-20-94	Cochran, Benjamin B.	Contoocook
	Davies, Carla A.	Contoocook
08-20-94	Arbo, Ricky C.	Contoocook
	Mahoney, Anita R.	Contoocook
08-20-94	Curtin, Robert J.	Concord
	Carr, Maura E.	Hopkinton



08-27-94	Sideleau, Eric N.	Vancouver, British Columbia
	Glass, Cynthia J.	Hopkinton
08-27-94	Welebny, Steven T.	Hopkinton
	Spoto, Kathleen M.	Hopkinton
09-10-94	Denton, Eugene H.	Contoocook
	Bonner, Carol A.	Contoocook
09-10-94	Jones, William A.	Chicago, IL
	Ellsworth, Melissa G.	Chicago, IL
09-10-94	Vanini, Mario A.	Somerville, MA
	Flint, Katherine C.	Hopkinton
09-11-94	Nitzschke, Robert D.	Arlington, MA
	Suhey, Deborah A.	Hopkinton
09-17-94	Gabriel, Leslie N.	Contoocook
	Fournier, Mildred	Contoocook
09-19-94	Wayland, Christopher A.	Hopkinton
	Kelly, Ann M.	Hopkinton
09-24-94	Mann, Charles E.	Newington, CT
	Dooley, Rita A.	Newington, CT
10-01-94	Hamilton, Brian S.	Hopkinton
	Joyce, Sandra L.	Hopkinton
10-01-94	Grant, Gregory G.	Hopkinton
	Slack, Katherine A.	Hopkinton
10-08-94	Richard, Gary R.	Telluride, CO
	Chapin, Kimberly J.	Telluride, CO
10-08-94	Bigue, Bryan M.	Contoocook
	Olson, Jennifer L.	Contoocook
10-15-94	Lombardi, Paul H.	Hopkinton
	Miller, Tracy W.	Hopkinton
11-26-94	Ingram, Derrick S.	Hopkinton
	Muhnisky, Laura J.	Concord
12-04-94	Plaisted, Robert L.	Danbury
	Carlson, Martha J.	Contoocook
12-24-94	Gardner, Kevin O.	Hopkinton
	Foley, Brenda K.	New York, NY
12-24-94	South, Jess A.	Marietta, GA
	Williams, Kathleen R.	Marietta, GA
12-30-94	Hogancamp, Eric B.	Almo, KY
	Hasey, Heather M.	Hopkinton
12-30-94	Putonen, Leonard R.	Hopkinton
	Gervickas, Kathryn A.	Hopkinton

# DEATHS

## AS RECEIVED AND RECORDED BY THE TOWN CLERK FOR 1994

DATE OF DEATH	NAME OF DECEASED	PLACE OF DEATH	NAME OF FATHER	NAME OF MOTHER
01-23-94	Greer, Harry J.	Hopkinton	Harry J. Greer	Bertha Unknown
01-29-94	Duston, Charlotte F.	Hillsboro	Benjamin E. Fitts	Caroline Emerson
02-07-94	Miller, R. Wayne	Hopkinton	Edgar D. Miller	M. Adelaide Wickershame
02-19-94	Victor, Isabel G.	Hopkinton	Frederick Gardiner	Evelyn Foster
02-20-94	Smith, LeRoy C.	Contoocook	Robert Smith	Ardelle Boyce
02-21-94	Krzyzaniak, Josephine S.	Contoocook	Will J. Severance	Florence Fowler
02-08-94	Stone, Dorothy A.	Concord	Charles A. Davis	Grace M. Sexton
03-18-94	Robidoux, Arline A.	Contoocook	Roger F. Robidoux	Appolline S. Poulin
04-02-94	Moore, Robert W.	Concord	James C. Moore	H. Marion Downs
05-07-94	Symonds, Donald E.	Concord	Unknown Unknown	Ethal Morse
04-03-94	Peters, Nancy L.	Hopkinton	Oliver C. Lombard	Helen Marcy
06-22-94	Barnard, Foster I.	Concord	Henry Barnard	Carrie Dow
06-26-94	Barklow, Mary E.	Concord	Sherman Scheidt	Estel McMasters
06-30-94	Neal, Nathan F.	Concord	Clarence Neal	Josephine Cutting
07-19-94	Lapointe, Marie A.	Contoocook	Olaf Pedersen	Anna Larsen
07-20-94	Hines, Phyllis A.	New London	Michael M. Burke	Maud E. Sauer
07-01-94	Cutting, Grace B.	Concord	Avlan J. Blunden	Mildred E. Cass
07-12-94	Houston, Eveline M.	Concord	Albert Provencher	Florence Bean
08-06-94	Falvey, John N.	Concord	Cornelius Falvey	Ina Pickles
08-19-94	Jordan, Julia A.	Concord	Rufus B. Floyd	Nancie I. Moore
08-19-94	Moran, Eleanora B.	Concord	Alva S. Bunnell	Ethel B. Murrey
08-20-94	Beck, Madeline R.	Concord	John Morscher	Rose Hoeffle
09-02-94	Silver, Marion R.	Concord	Daniel A. Price	Eudora Nelson
09-19-94	Sullivan, Marion S.	Boscawen	George Dwinells	Mary Page
08-06-94	Reid, Mildred I.	Contoocook	Julius Weinzierl	Hedwig Fest
08-27-94	Wedemeyer, Albert J.	Hopkinton	Albert J. Wedemeyer	Helen O'Connell
09-17-94	Brown, Eugene L.	Contoocook	Mark Brown	Anna Lane

DATE OF DEATH	NAME OF DECEASED	PLACE OF DEATH	NAME OF FATHER	NAME OF MOTHER
09-26-94	Patrick, Maroy C.	Contoocook	Harold C. Dunn	Ruth Marsh
10-04-94	Graziano, Thomas A.	Concord	Antonio F. Graziano	Odell Verin
10-05-94	Robbins, Jessie B.	Concord	Thomas E. Cayer	Hedrieth Raney
10-31-94	Guzy, Edward J.	Concord	Jozef Guzy	Mary Galonskiewiez
11-05-94	Griscom, Stacey L.	Hopkinton	David Griscom	Marjorie Schmidt
11-11-94	McGrath, Maureen G.	Concord	George Crowdis	Elizabeth O'Donnell
11-28-94	Eaton, Leslie F.	Concord	Charles Eaton	Eva Andrews

**REPORT OF THE ANNUAL TOWN MEETING**  
**MARCH 8, 1994**

The Hopkinton Annual Town Meeting was called to order at 8:00 a.m. in the Hopkinton Town Hall by Moderator, Gary Richardson.

ARTICLE 1.                   The following resolution was offered by Selectman John Prewitt and moved its adoption, seconded by Town Clerk Thomas Johnson, Jr.

I nominate the following Town Officers for the term of one year and move that the Town Clerk be instructed to cast one ballot for same, and in addition waive the reading of the warrant.

Firewards                   Leonard L. George, Thomas Krzyzaniak, Robert White

Fenceviewers              Alfred N. Chandler, Richard Symonds, William Cressy

Tree Warden:              David A. Story

Weigher                    Roger M. Andrus

Surveyors of Wood  
—and Timber:              Stanley White, Charles Sawyer, John Herrick

Article 1 was adopted in the affirmative.

ARTICLE 2.                   Action taken with respect to the following amendments to the Zoning Ordinance and voting by ballot upon the following question:

*1.—Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To amend section 6.3(f) Required Spaces by inserting the words, “business/professional offices” so that it will read as follows:

Type of Use	Minimum Number of Required Spaces
(f) Other retail, service, finance, insurance, Real estate establishment, antique shop or business/professional offices.	One per each 300 sq. Ft. Of gross floor space.

Yes: 405                    No: 145

*2.—Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To amend Section 2.1 Definitions to add:



2.1B.2.b Buffer: A vegetated area of land with dimensions, composition and use subject to approval by the Planning Board.

Yes: 399

No: 133

3.—*Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To amend Section 12.4 Wetland Delineation, by striking the last sentence in the first paragraph and inserting in its place, "The wetlands shall be delineated on the plan, and the plan shall be signed and stamped by a certified soil scientist" and in paragraph two, delete the following words, "a letter from a qualified soil and/or plant scientists shall so state that finding" and insert: "the plans shall so state and be signed and stamped by a certified soil scientist. The Planning Board may waive the requirements of this section, if in its opinion, the wetlands do not significantly affect the intent of this ordinance," so that Section 12.4 will read as follows:

#### **12.4 WETLANDS DELINEATION**

It shall be the responsibility of the applicant for a permit to delineate those areas of the property which exhibit the wetland characteristics as described in Section 12.6 of this Ordinance. The wetland shall be delineated on the plan and the plan shall be signed and stamped by a certified soil scientist.

In the event there are no wetlands on the property, the plans shall so state and be signed and stamped by a certified soil scientist. The Planning Board may waive the requirements of this section if, in its opinion, the wetlands do not significantly affect the intent of this ordinance.

Any necessary mapping, soil testing or other work for delineating the wetland areas shall be done at the cost of the applicant.

Yes: 323

No: 231

4.—*Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To amend Section 10.41 (a) Limitations by inserting the word "Annually" and deleting the words "Board of Adjustment" and inserting in its place the words "Board of Selectmen" so that it will read as follows:

(a) Annually, upon application by the Hopkinton State Fair Association, Inc. The Board of Selectmen may approve and issue a permit for the temporary use of recreational vehicles at the Hopkinton Fair Grounds as offices or for occupancy by individuals travel-



ing with such units, their families, and persons traveling with them, as may be necessary or convenient to the participation of such persons at approved events held on the Hopkinton Fair Grounds, provided that such use shall not extend beyond a reasonable period of time not to exceed 10 days before and 10 days after each approved event, and also that it shall conform to the State Department of Health's requirements related to sanitation facilities.

Yes: 459

No: 83

*5.—Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To insert the Flood Plain Ordinance as Section XVII. The Flood Plain Development Ordinance was adopted at Town Meeting on March 9, 1988. Copies of this Ordinance are available for your review at the Selectmen's Office, Town Clerk's Office, and Libraries.

Yes: 414

No: 81

*6.—Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To amend the Table of Contents so that Section XVII is the Flood Plain Development Ordinance, Section XVIII is Amendments, Section XIX is Violations and Penalties, and Section XX is Validity and Effect.

Yes: 400

No: 83

*7.—Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To amend Section XVII Flood Plain Development Ordinance by inserting under item 1. Definition of Terms the following:

"Recreational Vehicle" means a vehicle which is (i) built on a single chassis; (ii) 400 square feet or less when measured at the largest horizontal projections; (iii) designed to be self-propelled or permanently towable by a light duty truck; and (iv) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel and seasonal use.

Yes: 416

No: 100

*8.—Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

To amend Section XVII Flood Plain Development Ordinance by inserting under item VIII(2) the following:

(d) Recreational vehicles placed on sites within zones A 1-30, AH, and AE shall be either (i) be on the site for fewer than 120 consecutive days, (ii) be fully licensed and ready for highway use, or (iii) meet all standards of Section 60.3 (b) (1) of the National Flood Insurance Program Regulations and the Elevation and Anchoring Requirements for "Manufactured Homes" in paragraph (c) (6) of Section 60.3.

This Amendment will also require changing the alphabetical sequence of the paragraphs under Item VIII (2).

Yes: 397

No: 116

The Town Meeting convened at the Hopkinton High School on Wednesday, March 9, 1994, at 7:02 p.m.

Moderator Gary Richardson announced that in the past year, Mr. Frank M. Kimball passed away. Mr. Kimball was born on July 7, 1907 and died July 1, 1993. He was born at Beech Hill Farm and passed away in the same room he was born in. Mr. Kimball was a direct descendant of Abraham Kimball, who was the first white male child born in Hopkinton. He was elected Selectmen in March 1945 and served a total of twenty-three years as Selectmen. Frank's father, Herbert Kimball served on the first Board of Directors for the Hopkinton Fair in 1914. Frank served for twenty-five years as president and his son Robert Kimball served also as president. In total the Kimball family served from 1914 to 1991, 77 years of dedication to that Hopkinton organization.

Moderator Richardson recognized Selectman John Prewitt for purposes of discussing Hopkinton's historical Town Meetings. Selectman Prewitt advised that he had researched the 1794 and 1894 Town Meeting minutes to see how things may or may not have changed. In 1794, they had two days of Town Meeting; one day they voted and two weeks later they had their business meeting. One hundred and fifty people turned out to vote for Governor, County Officers and Town Officers. They elected people such as Fenceviewer, Hog Reeve, and Clerk of Market. The residents raised ten shillings on the pound for rateable property. They raised one hundred pounds for the schools, and thirty pounds for the support of the Congregational Minister. In March 1894, the Town had spent about \$20,000 on everything. They spent \$150 on each library, and \$500 on highways with the stipulation that they only spend the money when the ground is bare.

Moderator Richardson explained the parliamentary procedure for the meeting.

The Moderator declared the following elected as a result of the Tuesday, March 8, 1994, election:

Selectman:	John Prewitt	523 Votes	Elected
Town Clerk:	Thomas H. Johnson, Jr.	579 Votes	Elected
Town Treasurer:	Owen L. French	577 Votes	Elected
Tax Collector:	Sue B. Strickford	602 Votes	Elected
Budget Committee:	Thomas O'Donnell	509 Votes	Elected
	Erick Leadbeater	53 Votes	Elected

Overseer of			
Public Welfare:	Marilyn C. Bresaw	159 Votes	Elected
Library Trustee—3 yrs:	Barbara Semple	593 Votes	Elected
Trustee of Trust Funds:	Bonita Cressy	40 Votes	Elected
Cemetery Trustee:	Barbara Brown	484 Votes	Elected
Moderator:	Gary Richardson	608 Votes	Elected
Supervisor of Checklist:	Mary Ella Cluff	587 Votes	Elected
School Board:	John Zimmerman	498 Votes	Elected
School Board:	Suzanne Sauer	385 Votes	Elected
School Treasurer:	John Hastings	552 Votes	Elected
School Moderator:	Charles Dibble	518 Votes	Elected
School Clerk:	Thomas H. Johnson, Jr.	56 Votes	Elected

A motion was made by Selectman John Prewitt and seconded by Selectman Virginia Blanchard to waive the reading of the warrant. Motion adopted.

ARTICLE 3: The following resolution was offered by Peter Russell and moved its adoption, seconded by Selectman A. David Dufault.

To see if the Town will vote to raise and appropriate the sum of \$2,315,886 for General Operations as follows:

General Government	
—Executive	63,330
—Election, Registration and Vital Statistics	80,312
—Financial Administration	167,071
—Legal Expenses	22,000
—Planning and Zoning	42,080
—General Government Buildings	33,702
—Cemeteries	14,395
—Insurance	400
—Budget Committee	1,424
Public Safety	
—Police	405,574
—Fire	212,770
Highways and Streets	
—Highway Department	463,489
—Street Lighting	1,700
—Road Committee	200
Sanitation	
—Landfill	335,188
Water Distribution and Treatment	
—Sewer	71,078
Health	
—Hopkinton Fair	52,726



Welfare	
—Direct Assistance	34,613
Culture and Recreation	
—Parks and Recreation	46,853
—Library	61,166
—Patriotic Purposes	800
Conservation	
—Conservation Commission	1,485
Economic Development	
—Community Action Program	3,350
Debt Service	
—Principal-Long Term Debt	140,000
—Interest-Long Term Debt	55,180
—Interest-TAN's	5,000
Total Operation Expenses	\$2,315,886
(Recommended by Selectmen and Budget Committee)	

Moderator recognized Selectman Prewitt for purposes of giving an overview of the proposed general operating budget. Selectman Prewitt advised that a three percent cost of living increase was given to all employees, and that the cost of the employees health insurance increased by ten percent. The overall increase in the budget for each department is zero percent, with a total increase of 1.4 percent for the general operating budget and warrant articles combined. Selectman Prewitt stated that he anticipates the revenue to increase 5.5 percent, however, he noted that the Town no longer receives the surplus as in the past. In 1993, the Town received \$100,000 less in surplus.

Selectman Prewitt stated that during the process of preparing the budget reductions were made in both the capital improvement program and the operating budget. However, recently Mr. David Story, Superintendent of Public Works, advised the Selectmen that the Highway Department budget is approximately \$20,000 less than what it should actually be. This is because of the severe conditions of this winter.

A motion was then made by Selectmen Prewitt and seconded by Mr. Arnold Coda to amend Article 3, Highway Department line item to increase it by \$20,000. This would increase the Highway Department budget from \$463,489 to \$483,489, and will change the total operating budget from \$2,315,886 to \$2,335,886.

There being no further discussion. All were in favor of adopting Selectman Prewitt's motion to amend the total operating budget to \$2,335,886.

Article 3 as amended was adopted in the affirmative.

ARTICLE 4.           The following resolution was offered by Mr. Richard Schoch and moved its adoption, seconded by Selectman A. David Dufault.

Resolved by the Town of Hopkinton in Town Meeting Convened to see if the Town will vote to raise and appropriate the sum of \$22,900

for the valuation of all public utility property in the Town of Hopkinton. The Selectmen and Budget Committee recommend this appropriation.

There was no discussion.

Article 4 was adopted in the affirmative.

ARTICLE 5.               The following resolution was offered by Mrs. Sandra Smart and moved its adoption, seconded by Selectman Virginia Blanchard.

To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund. The Selectmen and Budget Committee recommend this appropriation.

There was no discussion.

Article 5 was adopted in the affirmative.

ARTICLE 6.               The following resolution was offered by Mr. Leslie Townes and moved its adoption, seconded by Selectman A. David Dufault.

Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will raise and appropriate the sum of \$5,748 for the Hopkinton Rescue Squad. The Selectmen and Budget Committee recommend this appropriation.

There was no discussion.

Article 6 was adopted in the affirmative.

ARTICLE 7.               The following resolution was offered by Mr. Richard Gourley and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will vote to raise and appropriate the sum of \$110,770 for New Construction of Highways. The State of New Hampshire will contribute the entire amount of \$110,770. The Selectmen and Budget Committee recommend this appropriation.

State Representative Mr. Derek Owen questioned what new highway construction is the Town considering. Selectman Blanchard advised that South Road and Upper Straw Road will be improved.

Mr. Ronald Klemarczyk asked if Cacel Enterprises, Inc., who was recently approved to develop property on South Road, will be contributing to the cost of improvements. Selectman Blanchard replied yes.

There was no further discussion.

Article 7 was adopted in the affirmative.



ARTICLE 8.

The following resolution was offered by Mrs. Luciele Gaskill and moved its adoption, seconded by Town Clerk Mr. Thomas Johnson, Jr.

Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads, during the winter of 1994: South Shore Road—1,500 ft; Ridge Lane—900 feet; Rolfe Pond Drive—2,000 feet; Salachar Road—500 feet; and Perch Lane—700 feet. This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highways.

It was moved by Mr. Brad Dorsey and seconded by Mr. Stuart Nelson to amend Article 8 by increasing the sum from \$2,000 to \$2,200, with the money to be used to plow Mr. Dorsey's driveway from Farrington Corner Road to his residence located at number sixteen Farrington Corner Road.

Mr. Dorsey stated that his driveway has the same legal status as the private roads mentioned in Article 3. In reading last years Town Meeting minutes, Selectman Blanchard was asked if the home owners along these roads contribute any money for snow removal, and she responded by saying that the owners contribute by way of paying their taxes. Mr. Dorsey stated that he also contributes by paying his taxes, but does not get his driveway plowed by the Town. Mr. Dorsey believed that the most logical reason to plow these roads is probably for fire protection. He said that he also needs fire protection, but does not get his driveway plowed.

Mr. Arnold Coda asked if Mr. Dorsey's amendment was to plow additional roads or his driveway. Mr. Dorsey requests that his driveway be plowed and said that in the legal sense there is no difference between private roads and driveways.

The amendment was defeated.

Mr. Arnold Coda asked if the roads mentioned in Article 3 are the same roads that the Town has voted on in the past years. Selectman Prewitt replied yes, and said that some of the road names were changed during the process of preparing for the E-911 system.

Mr. Derek Owen recalled that there were arguments last year about plowing these roads. He questioned if it was still necessary to continue plowing these roads for the same reasons as in the past.

Selectman Prewitt advised that in the past the Town automatically plowed these roads, however, it was brought to the Selectmen's attention that the Selectmen had no authority to spend Town money to plow these private roads. So, it was decided to bring the issue before the voters.

Mrs. Jesse Webb-Crews asked if all private roads are plowed by the Town. Selectman Prewitt replied no.

Mr. Brad Dorsey readdressed the meeting stating that he did not believe that his amendment would have passed, but feels that it is unfair to plow private driveways and roads. He believed that if the home owners along these roads wanted them plowed, then the roads should be accepted by the Town. He urged everyone to defeat the article.

Mr. David Feller asked if the assessments of these properties are affected because of the private road. Mr. Prewitt was unsure, and stated that he believed that the assessments were probably less than if it were a Town road.

Mr. Greg Hicks addressed the public stating that he lives on a State road. He asked how many people have traveled these roads for one reason or another. He wondered how many people have driven down Rolfe Pond Drive to go fishing at the pond. Mr. Hicks stated that the residents use the private roads in the summer that are maintained all summer long by the residents of the road. He felt that it is only right for the Town to plow these roads in the winter.

Article 8 was adopted in the affirmative.

ARTICLE 9.                   The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$75,000 for the paving of Town roads

There was no further discussion.

Article 9 passed in the affirmative.

ARTICLE 10.               The following resolution was offered by Mr. Keith Collins and moved its adoption, seconded by Selectman Virginia Blanchard.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$50,000 to be added to the Fire Department Fire Engine Capital Reserve Fund previously established. The Selectmen and Budget Committee recommend this appropriation.

Mr. Arnold Coda asked for an explanation on what the monies will be spent on. Selectman Blanchard explained that the money is to be used to replace the 1977 fire truck. This will be the second year of the Capital Reserve Fund.

There was no further discussion.

Article 10 passed in the affirmative.

Moderator Richardson introduced the people at the podium. Selectmen: John Prewitt, A. David Dufault, and Virginia Blanchard; and Town Administrator Alice Monchamp.

ARTICLE 11:               The following resolution was offered by Mr. Robert Greer and moved its adoption, seconded by Selectman A. David Dufault.



Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$25,000 to repair the Rowell Bridge in West Hopkinton. This will be a *non-lapsing* account per RSA 32:3, VI and will not lapse until the repairs are completed or in five years, whichever is less. The appropriation represents one-half of the Town's share of the cost of the repairs. The State of New Hampshire will contribute \$200,000. An additional \$25,000, representing the remainder of the Town's share will be proposed to Town Meeting in 1995. The Selectmen and Budget Committee recommend this appropriation.

Selectman Prewitt began explaining that last summer during a State inspection of the bridge it was evident that two supporting beams linked together showed significant cracks. The State then recommended and the Town agreed to close and barricade the bridge for safety reasons. Since then the Selectmen reviewed the Town's option as to whether or not to make the necessary repairs or replace the bridge with a new two lane bridge. However, the Selectmen felt that it would be a shame to destroy a covered bridge. So, it was agreed that once this meeting approves the monies, the State will order the new beam and make the necessary repairs to the bridge next year. Since the repairs will not be done this year, the Selectmen did not feel that it was necessary to raise all of the money this year. However, next year there will be a request to appropriate the remainder of the Town's share.

Mr. Gerald Adams asked if the State will be doing the work. Selectman Prewitt replied yes.

Mr. Derek Owen asked if the residents would have input on the options available for the type of bridge that could be constructed. Mr. Owen said that he would like to see the Town keep the covered bridge. Selectman Prewitt explained that they wish to repair the existing bridge if the Town passes this article and the article that will be put before the voters next year for the remainder of the cost.

Mr. Owen wanted to insure that the current bridge will be fixed and he asked the people to make a strong show next year to insure that the article passes and the bridge is repaired.

Mr. Richard Gourley asked Selectman Prewitt if he understood correctly that it is going to cost a quarter of a million dollars to repair Rowell Bridge. Selectman Prewitt explained that all of the supports in the bridge are tied into this one beam. The State will have to lift the bridge in order to do the necessary repairs.

Mr. Jeff Taylor asked if the bridge repairs could begin this year if all of the money is raised now. Selectman Prewitt stated that by the time the beam arrives it may be October and the State did not want to begin repairs then, so it will be next spring.

There was no further discussion.

Article 11 was adapted in the affirmative.

ARTICLE 12: The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman Virginia Blanchard.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$75,000 to be

added to the Library Building Capital Reserve Fund previously established. The Selectmen and Budget Committee recommend this appropriation.

Mr. David Feller questioned how the money will be spent. Moderator Richardson explained that approval must be given by the Town prior to spending any money in the Capital Reserve Fund. Therefore, the article would have to come back before the voters for permission to spend the money.

Mr. Dale Warner moved to amend the article from \$75,000 to \$55,000 because the people had approved an additional \$20,000 for the Highway Department budget. There was no second to Mr. Warner's motion.

There was no further discussion.

Article 12 was adapted in the affirmative.

ARTICLE 13. The following resolution was offered by Mr. Arnold Coda and moved its adoption, seconded by Town Clerk Mr. Thomas Johnson, Jr.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$10,000 for various repairs at George's Park, to include continuing repairs to the fence and basketball court resurfacing. The Selectmen and Budget Committee recommend this appropriation.

There was no discussion.

Article 13 was adopted in the affirmative.

ARTICLE 14. The following resolution was offered by Mr. Gerald Adams and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$65,000 to purchase a new dump truck for the Hopkinton Highway Department. The Selectmen and Budget Committee recommend this appropriation.

Mr. Jeffrey Donohoe asked for an explanation of the article because he thought that we bought a new dump truck last year. Selectman Prewitt explained that this would replace a 1984 dump truck which will be given to the Fire Department so that they can use the chassis.

There was no further discussion.

Article 14 was adopted in the affirmative.

ARTICLE 15. The following resolution was offered by Mrs. Mary Adams and moved its adoption, seconded by Selectman Virginia Blanchard.



Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$15,000 for the Hopkinton Community Center. The Selectmen and Budget Committee recommend this appropriation.

There was no discussion.

Article 15 was adopted in the affirmative.

ARTICLE 16: The following resolution was offered by Mr. Gerald Adams and moved its adoption, seconded by Selectman A. David Dufault.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to raise and appropriate the sum of \$4,000 for the July 4th fireworks. The Selectmen and Budget Committee recommend this appropriation.

There was no discussion.

Article 16 was adopted in the affirmative.

ARTICLE 17. The following resolution was offered by Mr. Ira Migdal and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of construction of a new Police Station, or the renovation of an existing building to be used as a Police Station, and to raise and appropriate the sum of \$50,000 to be placed in this fund. The Selectmen and Budget Committee recommend this appropriation.

Selectman Prewitt advised that this will be the first year of establishing a Capital Reserve Fund for the construction of a Police Station. He stated that for a number of years the Selectmen have recognized that what we presently have for a facility is too small. Presently, the Selectmen and School Board are working together on a study of the needs of both Town and School. It is clear there is a need to build a facility to take care of the Library and Police Department's space problems.

Mr. David Feller asked why the line item for general government buildings had increased by \$10,000. Selectman Prewitt explained that as of January, 1994 the Town need to have a handicapped bathroom at the Town Hall in order to meet the American Disability Act.

Mr. Arnold Coda asked if Article 17 was for new construction of a Police Station or renovations to the existing one. Selectman Prewitt stated that it depends upon the outcome of the joint study of school and town facilities.

There was no further discussion.

Article 17 was adopted in the affirmative.

ARTICLE 18.

The following resolution was offered by Mr. Thomas Allen and moved its adoption, seconded by Town Clerk Mr. Thomas Johnson, Jr.

Resolved by the Town of Hopkinton in Town Meeting convened that the Town vote to accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year.

Mr. Derek Owen asked if this article would be presented every year. Selectman Dufault stated that for several years this article has been before the voters. The intent is to put this article in this year which should remain effective until such time as it is withdrawn.

There was no further discussion.

Article 18 was adopted in the affirmative.

ARTICLE 19.

The following resolution was offered by Mr. Brad Dorsey and moved its adoption, seconded by Selectman Virginia Blanchard.

Resolved by the Town of Hopkinton in Town Meeting convened to see what action the Town may take with respect to the following question:

Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

Mr. Arnold Coda questioned if article 18 and 19 allows the Town and Library Trustees to over spend their budgets even if they receive monies from elsewhere. Selectman Dufault explained that these articles give the Town and Library Trustees permission to accept monies, but there must be a public hearing prior to spending the money.

Mr. Coda again asked if the Trustees receive this money can they spend it and spend their budget which will bring them over budget. Selectman Prewitt advised that these monies are apart from the general budget.

Mr. Erick Leadbeater asked if the money could be used to reduce taxes. Selectman Prewitt explained that if there were grant money received for the Fire Department then that money could be used to reduce a warrant article for the Fire Department.

There was no further questions.

Article 19 was adopted in the affirmative.

- ARTICLE 20. The following resolution was offered by Mr. David Parker and moved its adoption, seconded by Town Clerk Mr. Thomas Johnson, Jr.
- Resolved by the Town of Hopkinton in Town Meeting convened to see what action the Town may take with respect to the following question:
- Shall the Town accept the provision of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes?
- There was no discussion.
- Article 20 was adopted in the affirmative.
- ARTICLE 21. The following resolution was offered by Mr. Richard Brandt and moved its adoption, seconded by Selectman Virginia Blanchard.
- Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the Town by tax collector's deed. Such conveyance shall be by deed following public auction, or the property may be sold by advertising sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80. This authorization will remain in effect indefinitely, until rescinded by a vote of the Town Meeting.
- There was no discussion.
- Article 21 was adopted in the affirmative.
- ARTICLE 22. The following resolution was offered by Mr. Derek Owen and moved its adoption, seconded by Town Clerk Mr. Thomas Johnson, Jr.
- Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property, other than cash, to the Town for any public purposes. This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the Town Meeting.
- There was no discussion.
- Article 22 was adopted in the affirmative.
- ARTICLE 23. The following resolution was offered by Erick Leadbeater and moved its adoption, seconded by Selectman John Prewitt.



Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purposes, as permitted by RSA 31:19.

There was no discussion.

Article 23 was adopted in the affirmative.

ARTICLE 24.           The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman A. David Dufault.

Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will delegate to the Board of Selectmen the authority to accept dedicated streets in accordance with the provisions of RSA 674:40-a.

Mr. Derek Owen asked for an explanation of RSA 674:40-a. Selectmen Dufault explained that the RSA allows the appointed body to accept streets.

Mr. Erick Leadbeater asked how this article will change the process that presently occurs when accepting streets. Selectman Dufault stated that this article will not change the present process for accepting streets.

Mr. Robert Greer explained that under the current law there is confusion. Generally, when the Planning Board approves the construction of a new street the Selectmen have laid the street out. This legislation now specifically allows the Selectmen to vote to accept streets without having to go to Town Meeting.

There was no further discussion.

Article 24 was adopted in the affirmative.

ARTICLE 25.           The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will accept the following Cemetery Trust Funds, the income to be used for perpetual care of burial lots as directed, subject to such provisions as may be applicable thereto:

From	Amount	Purpose	Cemetery
Clifford & Esther Gaw	\$230	Perpetual Care	Hopkinton
Walter W. & Jean Dwyer	\$450	Perpetual Care	Hopkinton
Arlene Gordon	\$575	Perpetual Care	Hopkinton
Chester & Andrea Jordan	\$460	Perpetual Care	Hopkinton
Nellie M. Anderson	\$115	Perpetual Care	Hopkinton
Margaret Smith	\$230	Perpetual Care	Hopkinton



From	Amount	Purpose	Cemetery
Raymond & Ethel Fitts	\$450	Perpetual Care	Hopkinton
Raymond A. & Barbara Comolli	\$230	Perpetual Care	Hopkinton
Donald & Anne Methven	\$230	Perpetual Care	Hopkinton
John Bunnell	\$100	Perpetual Care	Contoocook
Harry & Esther Bohanan	\$100	Perpetual Care	Contoocook
Albert & Gertrude Hankins	\$230	Perpetual Care	Contoocook
Frank & Janet Amadon	\$230	Perpetual Care	Contoocook
Donald P. Jones	\$230	Perpetual Care	Contoocook
Stephen & Patricia Smith	\$115	Perpetual Care	Contoocook
Richard, Jr. & N. Morton	\$230	Perpetual Care	Contoocook
Alex W. Driessen	\$900	Perpetual Care	Contoocook
Debra M. Amann	\$230	Perpetual Care	Contoocook
Gary & Carolyn Miller	\$230	Perpetual Care	Contoocook
Alyce M. Pitman	\$680	Perpetual Care	Contoocook
Avard & Eunice Milbury	\$230	Perpetual Care	Contoocook
Charles A. & Dorothy E. Barr	\$230	Perpetual Care	Blackwater
Sarah Whitney	\$230	Perpetual Care	Blackwater
R. Bruce & Judith A. Garceau	\$230	Perpetual Care	Blackwater

Mr. Dale Warner asked why the money is different for individuals. Town Clerk Thomas Johnson, Jr. stated that he believed that it was because of the number of plots purchased.

There was no further discussion.

Article 25 was adopted in the affirmative.

ARTICLE 26. The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will vote to accept additions to the principal of the following Trust Funds, subject to such provisions as may be applicable thereto:

Name of Fund	Amount
Andrew J. Carroll Scholarship	\$53.35
W & M Sterling Memorial Scholarship	\$340.30
Glenn M. Haselton Memorial	
—Children’s Books	\$100.00
Katherine E. Semple Children’s Books	\$50.00

There was no discussion.

Article 26 was adopted in the affirmative.

ARTICLE 27. The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened to see if the Town will vote to adopt the following Ordinance, effective this date, and to grant the Selectmen authority to enforce same as required:

## HAZARDOUS MATERIAL CLEANUP ORDINANCE

### POLICY

It is hereby declared to be the policy of the Town of Hopkinton that all costs incurred by the Town for cleanup of any release of hazardous material shall be borne by the responsible party.

### DEFINITIONS

The following words and/or phrases shall, for the purposes of this article, have the meanings ascribed to them herein unless the context of a particular section clearly requires otherwise.

**CLEANUP**—The control, containment, recovery, removal or neutralization of any released hazardous material for the purpose of promoting or protecting public health and safety.

**HAZARDOUS MATERIAL**—Any substance or material in such quantity and form which may pose an unreasonable risk to health and safety for property, which may include but is not limited to, explosives, radioactive materials, etiologic agents, biological material, flammable liquids or solids, combustible liquids or solids, poisons, oxidizing or corrosive materials and compressed gasses which are listed by the materials transportation bureau of the United States Department of Transportation in Title 49 of the Code of Federal Regulations and any amendment thereto.

**RELEASE**—The uncontrolled, improper or unsafe release, discharge or escape of any hazardous material to any place or in any manner which poses an actual or potential threat to any person, property, wildlife or the environment.

**RESPONSIBLE PARTY**—Any individual, partnership, corporation, association, trust or other entity partially or solely responsible for the release of any hazardous material within the Town.

### NOTIFICATION: CLEANUP

The Hopkinton Fire Department shall immediately be notified of any release of any hazardous material within the Town. At the same time, the responsible party or parties shall take all proper measures reasonably necessary and available to stop/mitigate the release and clean up the affected area.

### COST RECOVERY

1) Upon the completion of any cleanup in which Town employees participated, all costs of the cleanup shall be itemized by each Town department involved, including the Fire Department. Such costs

shall include, but are not limited to, the cost of cleaning, repair, restoration or replacement of any town material or equipment used in the cleanup, the costs of any illness or injury sustained by any employee who participated in the cleanup and the costs of all contracted services utilized in the cleanup.

2) Upon receipt of these itemizations (including its own), but in no event later than sixty (60) days from the date of the release the Fire Department shall bill the full cost of the cleanup to the responsible party or parties. The bill shall include a description of costs incurred. Bills for less than the full amount of these costs shall be allowed, provided that the responsible party is advised of the reason therefor and the approximate date by which it can expect to receive a complete bill.

3) Each responsible party shall be jointly and severally liable to the Town for the costs of the cleanup for which they are responsible. Such costs may be collected by any lawful means including, but not limited to, appropriate court proceedings. All funds received from responsible parties shall be forwarded to the Board of Selectmen for deposit in the Town treasury.

#### SEVERABILITY

Should any provision of this article be held invalid by a court of competent jurisdiction, such finding of partial invalidity shall not affect the remainder of this article which shall continue in full force and effect. To this end, the provisions of this article are severable.

This Ordinance shall take effect upon its passage as provided by law.

Mr. Brad Dorsey questioned item #3, wondering if someone was 5% responsible if they would be 100% liable. Moderator Richardson replied yes.

Mr. Dorsey moved to amend article 27 by striking the words jointly and severally and inserting after the word liable the words, in proportion to his responsibility. Mr. Dale Warner seconded Mr. Dorsey's motion.

Selectman Dufault advised that the intent of the article is to save the Town money. Presently, there is a law that allows the Town to recoup costs in court.

The amendment was defeated.

There was no further discussion.

Article 27 was adopted in the affirmative.

Mr. Derek Owen moved to reconsider article 21, seconded by Mr. Erick Leadbeater. All were in favor of reconsidering article 21.



Mr. Leadbeater read from the 1993 Town Report on page 136 (last two lines). He moved to amend the article to add after RSA 80:80, the words "unless the Conservation Commission finds that the utilization of such property by the Town is desirable for the preservation and protection of natural resources in which case the matter shall be placed on the warrant for the next annual or special Town Meeting." The motion to amend was seconded by Mr. Owen.

The amendment passed.

There was no further discussion.

Article 21 was adopted as amended.

ARTICLE 28. The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened to act on reports of Town Officers, Trustees, and Committees for the year 1993.

Mr. Brad Dorsey asked if on page 36 of the Town Report the numbers under the Utilities Summary were dollar amounts. Selectman Prewitt replied yes.

Mr. David Feller asked if we could have the 1993 Audit Report in the Town Report because there are thirty-two pages of the Town Report involving financial statements. Selectman Prewitt explained that the Auditors do the audit in February and the Town Report goes to print in late February, so there is no way to get the material to the printer in time.

Mr. Feller asked on page 43 of the Town Report how much interest for the 1993 tax year is still owed. Selectmen Prewitt stated that as of December, 1993, the past due taxes for 1993 were \$775,000 and 1993 uncollected taxes were \$688,676. But, during the year \$65,000 was abated for a number of reasons, i.e., hardship or incorrect bills.

Mr. Feller then stated that other towns are allowing residents to charge their property taxes on their credit cards. Selectmen Prewitt stated that it must be approved by Town Meeting.

There was no further discussion.

Article 28 was adopted in the affirmative.

ARTICLE 29. The following resolution was offered by Town Clerk Mr. Thomas Johnson, Jr. and moved its adoption, seconded by Selectman John Prewitt.

Resolved by the Town of Hopkinton in Town Meeting convened to hear and transact any other business that may come legally before said meeting.



A motion was made by Mr. Gerald Adams to change the voting hours to 6:30 a.m. to 7:00 p.m.

Moderator Richardson advised Mr. Adams that a vote on this issue would not be binding because it would have to be a warrant article, however, he agreed to take the issue under consideration.

Mr. Dale Warner asked if the land being cleared on Pine Street is the land that is to be given to the Town. Selectman Prewitt responded by saying that the land has not been turned over to the Town because there is a section that involves wetlands that needs to be crossed in order to get to the fields. HYSA is in the process of finalizing their plans and applying to the Wetlands Board.

Mr. Steve Adams questioned if anything is proposed for maintenance of the covered bridge in the center of Contoocook Village. Selectman Prewitt advised that the State Department of Historic Resources owns the bridge and is responsible for maintenance.

Mr. Arnold Coda stated that he believed that there is a State law which requires employers to give their employees time off to vote. Moderator Richardson stated that if they are unable to vote in person they could always vote by absentee ballot.

With no further business to be conducted, it was moved by Mr. Thomas Johnson, Jr. and seconded by Selectman John Prewitt to adjourn the meeting. The Moderator declared the meeting adjourned at 9:00 p.m.

Thomas H. Johnson, Jr.  
Town Clerk

A true record "Attest"  
March 10, 1993  
Thomas H. Johnson, Jr.  
Town Clerk

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## CONTOOCCOOK VILLAGE PRECINCT

### 1994 ANNUAL REPORT

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After several years of planning and engineering, the water filtration plant as mandated by the EPA Clean Drinking Water Act was put in service in Dec. of 1993. The official dedication was June 3, 1994 with an open house which was attended by approximately 150 residents as well as local, state and federal officials. The year 1994 was generally a learning experience on how best to operate the filtration plant for maximum efficiency, and by year end the plant was operating to the satisfaction of everyone involved.

Upgrades to the existing water mains were completed on Penacook Rd. and on Kearsarge Ave., where a connecting pipe will be run through the fairgrounds to connect to the water main on Park Ave. to complete a loop and eliminate two dead ends. The pipe through the fairground will be completed during 1995 per agreement with the Hopkinton Fair Association.

A computer was purchased and put on line to automate the water meter reading and billing system. This project was done in cooperation with the Town of Hopkinton as water meter readings are also used for sewer system billing. The water meter readings are input to a hand held computer which stores the information for later downloading to the main computer at the Town Clerk's office. The main computer calculates the dollar amount of each user bill and prints the bill out on a postcard for direct mailing.

A committee was formed to consider the viability of combining Precinct operations with the Hopkinton town government. The committee was composed of 5 members; Jack Prewitt, Don Houston, Don King, Bob Greer and Jon Richardson. After 3 lively meetings, it was unanimously agreed that Precinct operations would best be left as is; separate from the town, and subject to town budget committee approval. We thank all the members for freely contributing their time for this committee.

With no major projects planned for the near future, we expect our operating costs and our tax rate to remain stable for the next several years.

The Contoocook Village Precinct annual meeting will be held on Thursday, March 16, 1995 at 7:30 P.M. at the Hopkinton High School cafeteria.

Respectfully submitted,

Contoocook Village Precinct Commissioners:  
Richard B. Drescher  
Marc E. Connelly  
Jon E. Richardson

# CONTOOCCOOK VILLAGE BUDGET

NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. Box 457  
CONCORD, NH 03302-0457  
Phone (603) 271-3397



## BUDGET FORM

FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF THE MUNICIPAL BUDGET LAW

### IMPORTANT NOTES

1. Please read the new RSA 32:5 applicable to all municipalities. It requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.

Village District of: CONTOOCCOOK

In the Town of: Hopkinton And County of: Merrimack

Mailing Address Richard Drescher

199 Maple Street

Contoocook, NH 03229

Phone Number 746-3186 Date of Annual or Special Meeting 3/16/95

Lucile Taylor Barbara J. O'Neil 19\_\_\_\_

May H. Taylor James W. O'Neil Budget Committee

Mark Zeebent Robert Russell (Sign in ink)

David Guarnieri Richard O'Neil

(Rev. 1993) Thomas O'Neil MS-37

1995 Budget of CONTOOCOOK  
(Village District)  
In the Town of Hopkinton

Acct. No.	APPROPRIATIONS OR EXPENDITURES	APPROPRIATIONS PRIOR YEAR (DRA Approved)	ACTUAL EXPENDITURES PRIOR YEAR	COMMISSIONERS' RECOMMENDED BUDGET	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT						
4130	Executive	22,000	20,011	22,000	22,000	
4150	Financial Administration	3,600	4,383	4,000	4,000	
4153	Legal Expense	3,000	33	3,000	3,000	
4155	Personnel Administration	1,650	1,475	1,650	1,650	
4194	General Government Building					
4196	Insurance	5,000	3,235	3,500	3,500	
4197	Advertising and Regional Associations	300	324	300	300	
4199	Other General Government Taxes	4,500	2,044	3,000	3,000	
PUBLIC SAFETY						
4210	Police					
4215	Ambulance					
4220	Fire					
4290	Emergency Management					
4299	Other Public Safety					
HIGHWAYS AND STREETS						
4312	Highways and Streets	3,500	1,044	2,500	2,500	
4313	Bridges					
4316	Street Lighting	18,000	16,306	18,000	18,000	
4319	Other Highway, Streets, and Bridges					
SANITATION						
4323	Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-Up					
4326	Sewage Collection and Disposal					
4329	Other Sanitation					
WATER DISTRIBUTION AND TREATMENT						
4332	Water Services	25,000	24,312	28,000	28,000	
4335	Water Treatment	8,000	1,915	5,000	5,000	
4339	Other Water					
HEALTH						
4414	Pest Control					
4419	Other Health					
CULTURE AND RECREATION						
4520	Parks and Recreation	1,000	854	1,000	1,000	
4589	Other Culture and Recreation					
DEBT SERVICE						
4711	Princ.- Long Term Bonds & Notes	85,000	85,000	85,000	85,000	
4721	Int.- Long Term Bonds & Notes	65,000	64,545	60,000	60,000	
4723	Interest on TAN					
CAPITAL OUTLAY						
4901	Land and Improvements	30,000	47,922	25,000	25,000	
4902	Machinery, Vehicles, & Equipment			1,500	1,500	
4903	Buildings					
INTERFUND OPERATING TRANSFERS OUT						
4913	To Capital Projects Fund					
4914	To Proprietary Fund					
4915	To Capital Reserve Fund		1,388			
TOTAL APPROPRIATIONS		275,550	274,791	263,450	263,450	



SOURCES OF REVENUES AND CREDITS		LAST YEAR'S	ESTIMATED	ESTIMATED
Acct.#		ACTUAL REVENUE	REVENUE BY COMMISSIONERS	REVENUE BY BUDGET COMM.
TAXES				
3190	Int. & Pen. on Delinquent Taxes			
FROM FEDERAL GOVERNMENT				
3319	Other Federal Grants and Reimbursements			
FROM STATE		2,539	2,539	2,539
3351	Shared Revenue - Block Grant			
3354	Water Pollution Grants			
FROM OTHER GOVERNMENTS				
3379	Intergovernmental Revenues			
CHARGES FOR SERVICES				
3401	Income From Departments			
3402	Water Supply System Charges	70,336	60,000	60,000
3403	Sewer User Charges			
3404	Garbage-Refuse Charges			
3409	Other Charges Job Work	2,171		
MISCELLANEOUS REVENUES				
3501	Sale of Village District Property	1,449	1,000	1,000
3502	Interest on Investments			
3509	Other Hydrant Rentals	1,000	1,150	1,150
INTERFUND OPERATING TRANSFERS IN				
3913	From Capital Projects Fund			
3914	From Proprietary Fund			
3915	From Capital Reserve Fund	30,000	25,000	25,000
OTHER FINANCING SOURCES				
3934	Proceeds From Long-Term Notes & Bonds			
FUND BALANCE				
Unreserved Fund Balance, if Known		Vllg.Dist.Use		
		\$	XXXXXXXX	XXXXXXXX
Fund Balance Voted or to be Voted From Surplus		< \$ >	\$	\$
Fund Balance to be Retained, if Known		< \$ >	XXXXXXXX	XXXXXXXX
Fund Balance Remaining to be Used to Reduce Taxes		\$	\$	\$
			10,000	10,000
TOTAL REVENUES		107,495	99,689	99,689
TOTAL APPROPRIATIONS (from page 2)		274,791	263,450	263,450
AMOUNT TO BE RAISED BY DISTRICT TAXES (appropriations less revenues)		167,296	163,761	163,761
Total appropriations actually voted by Village District Meeting cannot exceed by more than ten percent (10%) the total appropriations as recommended by Budget Committee (Column 2), less that part of any appropriation item which constitutes fixed charges. Fixed charges shall include appropriations for : (1) Bonds, and all interest and principal payments thereon; (2) Notes, except tax anticipation notes, and all interest and principal payments thereon; (3) Mandatory assessments imposed on the district by the county, state, or federal governments; (4) Collective bargaining cost items.				

**Amounts Not Recommended by Commissioners**			
These amounts are not included in the recommended appropriations column.			
Warr. Art.#	Warr. Art.#	Warr. Art.#	Warr. Art.#
Amount \$	Amount \$	Amount \$	Amount \$

LOCAL GOVERNMENTAL UNIT: Contoocook Village FISCAL YEAR ENDING: December 31, 1995  
Precinct

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	263,450
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	85,000
3. Interest: Long-Term Bonds & Notes	60,000
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	145,000
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less line 6)	118,450
8. Line 7 times 10%	11,845

THIS IS THE MAXIMUM ALLOWABLE INCREASE OTHER THAN COLLECTIVE BARGAINING ITEMS

:mba1

NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. Box 457  
CONCORD, NH 03302-0457  
Phone (603) 271-3397



FOR VILLAGE DISTRICTS

## IMPORTANT NOTES

1. Please read the new RSA 32:5 applicable to all municipalities. It requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.

Village District of: HOPKINTON

In the Town of: HOPKINTON And County of: MERRIMACK

Mailing Address HOPKINTON VILLAGE PRECINCT  
121 SOUTH ROAD  
HOPKINTON NH 03229

Phone Number 746-3908 Date of Annual or Special Meeting MARCH 28, 1995

Lucile Layzell  
Jeffrey H. Taylor  
Mark Zedbeate  
David Simmons  
Barbara D. O  
James W. Brackston  
Robert Smith  
Richard H. Smith  
Thomson-Corbett  
19\_\_\_\_  
Budget Committee  
(Sign in ink)  
(Rev. 1993) MS-37

19 <sup>95</sup> Budget of HOPKINTON VILLAGE  
 (Village District)  
 In the Town of Hopkinton

Acct. No.	APPROPRIATIONS OR EXPENDITURES	APPROPRIATIONS PRIOR YEAR (DRA Approved)	ACTUAL EXPENDITURES PRIOR YEAR	COMMISSIONERS' RECOMMENDED BUDGET	BUDGET COMMITTEE	
					RECOMMENDED	NOT RECOMMENDED
	GENERAL GOVERNMENT					
4130	Executive	500	500	500	500	
4150	Financial Administration					
4153	Legal Expense					
4155	Personnel Administration					
4194	General Government Building	2,500	0	6,000	6,000	
4196	Insurance	1,200	250	1,300	1,300	
4197	Advertising and Regional Associations	100	73	250	250	
4199	Other General Government Planning&Adi	400	0	200	200	
	PUBLIC SAFETY					
4210	Police					
4215	Ambulance					
4220	Fire	1,100	1,000	1,000	1,000	
4290	Emergency Management					
4299	Other Public Safety					
	HIGHWAYS AND STREETS					
4312	Highways and Streets					
4313	Bridges					
4316	Street Lighting Electricity	6,500	6,591	7,000	7,000	
4319	Other Highway, Streets, and Bridges					
	SANITATION					
4323	Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-Up					
4326	Sewage Collection and Disposal					
4329	Other Sanitation					
	WATER DISTRIBUTION AND TREATMENT					
4332	Water Services	38,275	13,668	42,188	42,188	
4335	Water Treatment					
4339	Other Water					
	HEALTH					
4414	Pest Control					
4419	Other Health					
	CULTURE AND RECREATION					
4520	Parks and Recreation Trees	0	65	800	800	
4589	Other Culture and Recreation Clock	200	0	200	200	
	DEBT SERVICE					
4711	Princ.- Long Term Bonds & Notes	5,000	5,000	5,000	5,000	
4721	Int.- Long Term Bonds & Notes	6,075	5,525	5,750	5,750	
4723	Interest on TAN					
	CAPITAL OUTLAY					
4901	Land and Improvements					
4902	Machinery, Vehicles, & Equipment					
4903	Buildings					
	INTERFUND OPERATING TRANSFERS OUT					
4913	To Capital Projects Fund					
4914	To Proprietary Fund					
4915	To Capital Reserve Fund					
	TOTAL APPROPRIATIONS	61,850	32,672	70,188	70,188	



SOURCES OF REVENUES AND CREDITS			LAST YEAR'S	ESTIMATED	ESTIMATED
Acct.#			ACTUAL REVENUE	REVENUE BY COMMISSIONERS	REVENUE BY BUDGET COMM.
TAXES					
3190	Int. & Pen. on Delinquent Taxes				
	FROM FEDERAL GOVERNMENT				
3319	Other Federal Grants and Reimbursements				
	FROM STATE		135	135	135
3351	Shared Revenue - Block Grant				
3354	Water Pollution Grants				
	FROM OTHER GOVERNMENTS				
3379	Intergovernmental Revenues				
	CHARGES FOR SERVICES				
3401	Income From Departments		24,297	25,000	25,000
3402	Water Supply System Charges				
3403	Sewer User Charges				
3404	Garbage-Refuse Charges				
3409	Other Charges				
	MISCELLANEOUS REVENUES				
3501	Sale of Village District Property	WD Precinct			
3502	Interest on Investments	751.31 155.75	907	700	700
3509	Other		105	105	105
	INTERFUND OPERATING TRANSFERS IN				
3913	From Capital Projects Fund				
3914	From Proprietary Fund				
3915	From Capital Reserve Fund				
	OTHER FINANCING SOURCES				
3934	Proceeds From Long-Term Notes & Bonds				
FUND BALANCE					
	Unreserved Fund Balance, if Known	Vllg.Dist.Use \$	XXXXXXXX	XXXXXXXX	XXXXXXXX
	Fund Balance Voted or to be Voted From Surplus	< \$ >	\$	\$	\$
	Fund Balance to be Retained, if Known	< \$ >	XXXXXXXX	XXXXXXXX	XXXXXXXX
	Fund Balance Remaining to be Used to Reduce Taxes	\$	\$ (-497)	\$ 31,938	\$ 31,938
TOTAL REVENUES			24,947	57,878	57,878
TOTAL APPROPRIATIONS (from page 2)			32,672	70,188	70,188
AMOUNT TO BE RAISED BY DISTRICT TAXES (appropriations less revenues)			7,725	12,310	12,310
Total appropriations actually voted by Village District Meeting cannot exceed by more than ten percent (10%) the total appropriations as recommended by Budget Committee (Column 2), less that part of any appropriation item which constitutes fixed charges. Fixed charges shall include appropriations for : (1) Bonds, and all interest and principal payments thereon; (2) Notes, except tax anticipation notes, and all interest and principal payments thereon; (3) Mandatory assessments imposed on the district by the county, state, or federal governments; (4) Collective bargaining cost items.					

**Amounts Not Recommended by Commissioners**			
These amounts are not included in the recommended appropriations column.			
Warr. Art.# _____	Warr. Art.# _____	Warr. Art.# _____	Warr. Art.# _____
Amount \$ _____	Amount \$ _____	Amount \$ _____	Amount \$ _____

LOCAL GOVERNMENTAL UNIT: Hopkinton Village FISCAL YEAR ENDING: December 31, 1995  
Precinct

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	70,188
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	5,000
3. Interest: Long-Term Bonds & Notes	5,750
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	10,750
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less line 6)	59,438
8. Line 7 times 10%	5,943

THIS IS THE MAXIMUM ALLOWABLE INCREASE OTHER THAN COLLECTIVE BARGAINING ITEMS

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**HOPKINTON SCHOOL DISTRICT REPORT**  
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## HOPKINTON SCHOOL DISTRICT ORGANIZATION

MODERATOR.....Charles Dibble  
CLERK.....Thomas Johnson  
TREASURER.....John H. Hastings  
AUDITORS.....Vachon & Clukay  
SUPERINTENDENT OF SCHOOLS.....Edward G. McHale, Jr.  
ASSISTANT SUPERINTENDENT FOR BUSINESS...Stephania Pearce  
PRINCIPALS  
    Catherine Hamblett.....Harold Martin School  
    Sandra Burney.....Maple Street School  
    James Gorman.....Hopkinton High School  
DIRECTOR OF SPECIAL EDUCATION.....Dr. Jane Canning

### SCHOOL BOARD

Barbara W. Unger.....	Term Expires 1996
John C. Madden.....	Term Expires 1996
Arnold C. Coda.....	Term Expires 1995
Suzanne Sauer.....	Term Expires 1997
John Zimmerman.....	Term Expires 1997

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE

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## BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the School Board  
Hopkinton, New Hampshire School District

We have audited the general purpose financial statements of the Hopkinton, New Hampshire School District as of and for the year ended June 30, 1994, and have issued our report thereon dated July 29, 1994.

We conducted our audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-128. "Audits of State and Local Governments." Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements of the Hopkinton, New Hampshire School District for the year ended June 30, 1994, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of the Hopkinton, New Hampshire School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

### ACCOUNTING APPLICATIONS

- Budget
- Cash
- Revenue and receivables
- Expenditures for goods and services and accounts payable
- Payroll and related liabilities
- Debt and debt service expenditures
- Single Audit and similar grant programs

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted certain matters involving the internal control structure and its operation that we have reported to the management of the Hopkinton, New Hampshire School District in a separate letter dated July 29, 1994.

This report is intended for the information of management and the School Board. However, this report is a matter of public record and its distribution is not limited.

Vachon, Clukay, & Co. PC  
July 29, 1994



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## SCHOOL BOARD REPORT

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School year 1993/1994 marks the completion of our second year as our own separate school district (School Administrative Unit #66). Under the leadership of Superintendent Edward G. McHale and Assistant Superintendent for Business, Stephania Pearce, the Hopkinton School Board has continued to ensure that the Hopkinton School District meets or exceeds its educational and financial goals. As the "Law of the Harvest" states . . . you must prepare the ground, put in seed, cultivate it, weed it, water it and gradually nurture growth and development to full maturity. We are well on our way to realizing full maturity.

With the monies raised and appropriated in the "School Building Repair and Maintenance Trust Fund" at the 1993 Annual School District Meeting, sorely needed projects that addressed the safety, security, upgrade of utilities, capacity and/or aesthetics were completed. At Hopkinton High School, new heating and ventilation was installed as well as new classroom ceilings and a new technology classroom. At the Maple Street School, a storage addition was added and the nurses area was refurbished. Kitchen venting and a new classroom window at the Harold Martin School rounded out our list of facility projects completed during the 1993–1994 school year. The approval of the continuation of the "School Building Repair and Maintenance Trust Fund" with year end savings at the 1994 Annual District Meeting allowed the School District the opportunity to positively impact other future projects that had been deferred over the years. These projects include rehabilitating bathrooms and installing clean air equipment in the wood and industrial arts room at Hopkinton High School as well as various site work at all three of our schools.

At our 1994 Annual District Meeting, the fourth of four \$50,000 appropriation transfers to the Science Lab Capital Reserve was received. The Science Lab Capital Reserve Fund was established in 1990 for the construction of new Science Labs at Hopkinton High School. With the \$200,000 (plus interest) in this fund, the School Board began plans to complete this exciting project. During the summer and early fall of 1994, the new labs were completed.

Our strategic planning effort also moved to a new state—one of implementation. In the late spring of 1994, the School Board authorized the establishment of the School Improvement Council. This council is made up of staff, school board and community to manage the change effort embodied in our school district's Strategic Plan. Areas of curriculum and program development and improvement are the primary focus.

The 1993–1994 school year also saw the successful completion and negotiation of a three year contract with the Hopkinton Education Association (HEA) as represented by the New Hampshire NEA. The new contract has two distinct features—a furthering of the important concept of staff development and the introduction of a new concept, Early Retirement. An incentive program was designed for staff to encourage teachers to grow professionally while the retirement option provided an opportunity for teachers to search for new avenues if they so desired.

For the first time in five years, the elections of 1994 provided a change in the membership of the School Board. Goodbyes were said to nine-year veteran James P. Fredyma, and four-year veteran John H. Hastings. Newly elected School Board members Suzanne Sauer and John Zimmerman were welcomed and quickly adapted to their new roles.



The Hopkinton School Board is excited to have made the progress that we have and we look forward to continuing to improve our School District. The School Board is committed to having Hopkinton recognized as being one of the outstanding school districts in the State of New Hampshire. To accomplish this goal, we need your continued support.

The School Board would like to take this opportunity to thank our administration, teachers, staff, parents, community members, students and anyone else that has helped us make this a successful year. Your continued support will ensure Hopkinton children have a love of learning that will last a lifetime.

Respectfully submitted:

Barbara W. Unger, Chairman  
Arnold C. Coda, Vice Chairman  
John C. Madden  
Suzanne Sauer  
John Zimmerman

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## HOPKINTON SCHOOL DISTRICT

### PRINCIPALS' ANNUAL REPORT 1994

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In last year's annual report, you were informed about Strategic Planning and improved K-12 communication. Strategic Planning work continues under the auspices of the School Improvement Council. The Council is made up of community members and staff charged with overseeing the Strategic Plan. One of their initial duties has been to describe what a graduate of our system will look like, not only in terms of what they will know, but what skills they will be able to exhibit. Recognizing the fact that the graduate is a product of Kindergarten through Grade 12 instruction, this document will serve as the beacon for all of the district's curriculum work. In addition, it will assist Middle and High School staff as they prepare for the New England Association of Schools and Colleges accreditation.

There have also been some staff changes. New to the Middle School and High School are seven teachers and a special education aide. Five of them replace faculty who have left and three are new positions. These staffing changes complement a quality veteran staff. At Maple Street, Mrs. Peters has returned from her sabbatical leave wherein she spent a year studying in Mexico and Spain, developing a Spanish curriculum for elementary students. Upon her return, Mrs. Peters assumed responsibility for a 6th grade position teaching Language Arts, Social Studies, and Health. Currently there is no district-wide commitment to, or provision for, modern language instruction in the elementary schools. However, through the cooperative efforts of the entire sixth grade team of teachers, accommodations were made at the school level which allow Mrs. Peters to teach Spanish to sixth graders twice a week. This introductory class focuses on speaking the language and becoming familiar with the culture. Although there have been no classroom teaching changes at Harold Martin School, there are individuals new to the support staff.

Space is soon to be the most important issue for all schools as the population bubble moves through the High School. Crowded conditions are experienced at the two elementary schools. It is expected that during the next school year free space in any of the buildings will be a rarity. We anticipate increases in class size and reductions in course offerings to accommodate increasing and shifting enrollments.

At the High School, the new science labs are up and running. Our plan is to increase the amount of technology available to students by increments over the next three to four years. Double block (90 minute) periods are in place and working out well. The 9th grade team, established so that all freshmen would share the same four teachers for English, Social Studies, Mathematics and Science, is serving to transition students from Middle to High School. Speaking of the Middle School, we believe it to be top notch in

terms of quality of staff, dedication to improvement, and substance of subject matter. The High School, too, with its new staff, dedicated veterans, and curriculum efforts is well on its way toward regaining its status as one of the premier schools in the state. It is worth citing that the return to the traditional department head structure has placed a focus on what is taught, why it is taught, and the best ways to get it across. The School To Work Transition Program is helping High School students to focus on career options and skills for success as they plan for major courses of study at college or as they get ready to enter the work force. It is encouraging to hear from former graduates. Listening to them and their suggestions for improvement is one of the goals listed in the Strategic Plan. We invite all graduates to share their thoughts with us.

While space constraints continue to be a source of concern at Maple Street School, the staff continues its endeavors to set high expectations for student performance and to work collaboratively in the development of curriculum and improvement of instruction. Literature based reading instruction, increased attention to writing across all curricular areas, continued implementation of model science programs, introduction of Spanish in Grade 6, and work on assessment are a few examples of current initiatives. Extensions of regular programming and opportunities for leadership are provided by special groups and activities such as Artist in Residence, Student Council, Band, Chorus, Book Club and Odyssey of the Mind (OM). This year the number of OM teams increased from two to five.

Teachers at Harold Martin School have continued successful efforts to articulate reading and mathematics instruction. The results of the new Grade Three, State Assessment in Language Arts/Reading and Mathematics have brought increased attention to writing instruction. Also in 1994, teachers and parents have jointly initiated additional experiential learning programs. The Montshire Museum Scientist in Residence program emphasized physical science activities. Storyteller, Odds Bodkin, completed a residency on character and citizenship. The stories he shared with students have positively influenced behavior and discipline. As part of Project Home, the school entrance has a new garden which attracts song birds, butterflies, and dragonflies. This project recently won recognition from the National Gardening Association.

In 1994, implementation of Language Based Classrooms, innovative to public schools, was successfully completed at Maple Street, expanded to the Middle School, and introduced at the High School. Language Based Programs provide opportunities for students to focus on oral and written language development and to practice the academic and social use of language. In the same vein, an early intervention program, Reading Recovery, successfully continues in its second year at Harold Martin School.

Hopkinton District staff and students continue to be recognized for their endeavors. Of note are the following:

- Lawrence Bickford, Christa McAuliffe Sabbatical Finalist
- Ann Blanchard, Master Teacher in the 1994-95 National Teacher Training Institute for Math, Science, and Technology
- Susan Pisinski, NH Environmental Teacher of the Year
- Nathanial Worden, Commended National Merit Scholar
- High School Math Team, Second Place State Competition
- Jeffrey Adams and Beth Beckett, 1000 points in Basketball
- State Championships in Skiing and Softball

In conclusion, let us all work together as a community with one purpose in mind: to develop the most caring, well prepared graduates for entry into adulthood and the work force. Let this be our legacy to the next generation.

Respectfully Submitted,

Jim Gorman, Hopkinton High School  
Sandra Burney, Maple Street School  
Catherine Hamblett, Harold Martin School



**ANNUAL SCHOOL HEALTH SERVICE REPORT**

Pupil Enrollment	899
Vision Tests	526
Hearing Tests	526
Heights and Weights	526
Scoliosis Screenings	328
First Aid	2265

**Other**

Transported to Dr's Office	15
Transported to Home	132
Transported to Hospital	3

**Communicable Diseases**

Chicken pox	12
Pediculosis	5
Impetigo	2
Scabies	2
Scarlet Fever	4
Mononucleosis	6
Fifth's Disease	66

**Immunizations**

Repeat Measles	90
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**Clinics and Special Referrals**

Vision	6
Hearing	4
Posture	2
Speech	2
Dental	56
Neurological Testing	2
Orthopedic	5

Sports Physicals	121
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Total Visits to Nurses Office 9692

School Physician: Lynn Durand  
School Nurse: Joan Ann Craig

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**1994 ANNUAL REPORT OF THE ASSISTANT  
SUPERINTENDENT FOR BUSINESS**

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The diverse nature of governmental operations, and the necessity of legal compliance under New Hampshire law, require that all recording and summarizing of financial transactions be done in a single accounting entity. Chapter 332: III states "All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected." Therefore, governmental accounting systems are organized and operated on a fund basis, each of which is completely independent of each other. Each fund must be accounted for identifying its resources, obligations, revenues, expenditures, and fund equities. If one were to compare fund accounting with commercial accounting, each fund would equate to an independent business with a separate set of records, owned by one entity, the school district.

The funds managed by the Hopkinton School District are the General Fund, the Food Service Fund, the Special Purposes Fund, and the Capital Projects Fund. The General Fund includes the operational budget for the Hopkinton School District. The Food Service Fund includes all transactions of the Food Service program. The Special Purposes Fund includes all transactions for federal, state and local grants. The Capital Projects Fund includes all transactions for the School Building Repair and Maintenance Trust and the Capital Reserve funds.

There has been some discussion over the past several years as to how the Hopkinton School District annually closes the General Fund.

*Combined General Fund balance on June 30, 1993:* \$344,609

The combined fund balance represents the total fund equity and liabilities at the end of the fiscal year.

1993–1994 Revenues: + \$6,356,699

These revenues are comprised of all non-grant state and local funds received during the fiscal year. The revenues do include the fund transfer from the School Building Repair and Maintenance Trust.

1993–1994 Transfer from Athletic Gate receipt fund: + \$14,681

This transfer is from a separate accounting group that has now been included in the General Fund.

1993–1994 Expenditures: - \$6,400,554

These expenditures are comprised of all non-grant, non-food service and non-capital reserve costs for the fiscal year. These expenditure do include the fund transfer to the Building Repair and Maintenance Trust.

1992–1993 Obligated payments: - \$72,275

These costs represent the actual final expenditures made from the funds carried forward from 1992–1993 as obligations.

*Total Combined General Fund balance, June 30, 1994:* \$243,160  
This combined General fund balance of \$243,160 for the 1993–1994 year end was classified, obligated or disbursed in the following manner.

*June 30, 1994 year end funds:*

Funds reserved for pre-paid expenses: \$13,437  
This amount represents contract obligations paid in 1993–1994 that are expenditures for the 1994–1995 fiscal year.

Funds reserved for obligated purchases: \$102,243  
This amount represents expenditures that have occurred in 1993–1994 but have not yet been paid for. These funds are reserved, and will be paid as expenditures in the 1994–1995.

Funds to be transferred to the Building Repair and Maintenance Trust in 1994–1995: \$77,480  
This amount represents the balance of funds available at the end of 1993–1994 fiscal year after the pre-pays, obligations and contingency amounts have been accounted for. They will be transferred to the School Building Repair and Maintenance Trust in 1994–1995. This amount will appear as an expenditure in 1994–1995.

Funds returned to the Town in 1994–1995 (Contingency) \$50,000

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Total Combined Fund Balance, June 30, 1994 \$243,160

These transactions represent a typical fiscal year end closing of the Hopkinton School District General Fund.

It is a curious paradox that, in national poll after poll, interested citizens voice their concern about the state of our public schools. Yet, at the same time, these same people indicate satisfaction and approval with the educational program offered in the schools their own children attend. Upon reflection, this seeming paradox becomes understandable. We know and understand what is happening close to home. We can see the results of the efforts put forth by the teacher and staff within the schools. We can talk to members of the school board and feel that we can influence what happens educationally with our children.

Since education is truly a local concern, we must be accountable to insure that we meet the needs of our children. During the past school year much progress was made in the further implementation of our Strategic Plan. The School Improvement Council, broadly representative of school and community was formed to manage our improvement efforts. We began the process of formulating expectations for all our students. With these expectations, we will reexamine our graduate requirements as well as individual course offerings. A parallel effort of matching our curricular offerings against national frameworks and state requirements has already begun. This effort will continue within all areas of study.

A long range effort to examine facilities began in the school year 1993–1994 and is also ongoing. With the needs expressed by the town for both library and recreation facilities—and the emerging obvious need for additional space in our school buildings—selectmen and school board members cooperatively began a joint facility study. Final resolution will result in an enhanced learning climate for our children with reasonable and responsible expenditure of funds.

We are pleased with the continued effort of our staff to improve their own skills. During the past school year, we successfully developed a new teacher evaluation and supervision process. The process is truly meant to be developmental and give the principal and teacher a multitude of tools to examine the teaching act. The teacher becomes much more introspective and professional to improve performance. In addition, through the negotiation process, we have structured a compensation plan for teachers which rewards meaningful graduate study.

All of our efforts—in curriculum and program development, in staff development, and in faculty improvement—are focused on making the Hopkinton School District one of the finest in New Hampshire.

We appreciate the support we have received from the citizens of Hopkinton and will continue to strive to be deserving of this support.

Respectfully submitted,

Edward G. McHale, Jr.  
Superintendent



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**REPORT OF THE ANNUAL SCHOOL MEETING**  
**HOPKINTON SCHOOL DISTRICT**  
**MARCH 12, 1994**

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Moderator Charles E. Dibble called the annual meeting of the district to order at 9:03 a.m. on March 12, 1994, at the Hopkinton High School gymnasium.

The Moderator explained the parliamentary procedures for the meeting and the process of registered voters obtaining a voting tag from the Supervisor of the Checklist.

The Moderator then announced that Suzanne Sauer and John Zimmerman were voted in as School Board members for three year terms. The new members will be sworn in immediately following the district meeting. Other results: John Hastings elected as School Treasurer; Thomas Johnson, Jr. elected as Clerk, and Charles Dibble elected as Moderator.

The Moderator announced that there was a notice sent to residents advising that there would be an informal meeting or discussions regarding Bow joining Hopkinton in creating their own school district. However, last night during Bow's Annual School District meeting they voted overwhelmingly to form their own school district and build their own school. The Moderator advised that the School Board will be available following the meeting if anyone would like to request that Hopkinton join or not join in with the Town of Bow.

The Moderator recognized Barbara Unger, Chair of the School Board who introduced the other members: Arnold Coda, Vice Chair; Jim Fredyma, John Madden and John Hastings. She also introduced Ed McHale, Superintendent of Schools; Stephania Pearce, Assistant Superintendent for Business; Thomas Johnson, School District Clerk who is assisted by Karen Mayo; Tom Barry, District Legal Counsel; Doug Brown, School Treasurer; Cathy Hamblett, Principal of Harold Martin School; Sandra Burney, Principal of Maple Street School; Jim Gorman, Principal of Hopkinton High School; and Doctor Jane Cannon Director of Special Education.

Mrs. Unger advised that the budget the School District is asking to be approved was put together with the knowing and caring that the community carries a heavy burden in supporting our schools. It is an organized plan that represents the financial picture of the District based on past performance and it is a tool for planning the educational future of our district. The budget proposed is a compromise of many views, values and goals and represents a compromise from what staff requested for materials, what the principals think they can really use, what the administration wants to spend, what the community thinks they should spend, and between what the School Board thinks they need and what the Town Budget Committee declares it should accept. Mrs. Unger stated that the budget is a plan of what they would like to see happen for the education of the students of the community. She expressed appreciation to the Teachers, Aids, Principals, SAU office, SAU administration, Board Members, Town Budget Committee members, and anyone else that participated in the development of this educational plan.

Article 1: The Moderator recognized Barbara Unger who offered the following motion, seconded by Jim Fredyma: I move that the District accept the reports of agents, auditors, committees and officers as printed in the Annual Report.

Jeff Donohoe stated that he received a paper when he entered the gymnasium, which is different from the report. He asked for an explanation of the differences and time to evaluate what has been given to him today. The Moderator asked Mr. Donohoe to explain what

differences he is referring to. Mr. Donohoe said that there is no relationship to the chart on page S-12 and the chart on page S-8, which is suppose to explain S-12.

In response to Mr. Donohoe's request for an explanation, Mrs. Unger stated that there are a few differences between the charts, so she would like everyone to refer to the handout. She explained that there was a page inadvertently left out of the town report which does not explain the charts, however, if you look carefully there are three or four places that the numbers do not coincide, but the bottom line figure should match.

Mr. Donohoe stated that he received two mailings from the School Board and asked why he did not receive the latest handout, so that he would have enough time to analyze the information. Mrs. Unger thought that perhaps Mr. Donohoe was missed when he did not receive the mailing with the corrections, but she assured everyone that the latest handout is correct and the bottom lines do agree on both charts.

Mr. Donohoe moved that the meeting be adjourned until the community has time to analyze the information that has been presented, seconded by Jerry Adams.

The Moderator explained that it has been moved and seconded to have the meeting adjourned to allow time to digest the information that has been presented in the handout, which is different from the information that is presented in the Town Report and prior mailings. The Moderator asked Mr. Donohoe if he had a date that the meeting should be adjourned to. Mr. Donohoe said that we should adjourn until next Saturday. The Moderator stated that he cannot think of any reason why Mr. Donohoe's motion is not in order; therefore, he declared the motion in order which is subject to debate and/or amendment.

Mel Myler spoke against the motion and asked that the School Board be allowed to address the differences.

The Moderator recognized Jane Schoch who stated that everyone has had the opportunity to attend Budget Committee hearings to ask questions and to find out what the amendments or changes are. She believed that the residents have to trust the people that they put in charge and ask questions as we go along.

The Moderator recognized Mary French who stated that there is justification and disappointment that the complete report was not in the town report. She asked the School Board which windows will be replaced at Maple Street School for \$20,000. Mrs. French then asked the Moderator if he feels that her question is related to the motion because of comments being made by the audience. The Moderator agreed that Mrs. French's question is not related to the motion. The Moderator said that at the present time the motion on the floor is to adjourn. He believed that if the motion passes obviously the meeting is adjourned, however, if the motion is defeated we would return to article 1. Mrs. French understood, but said that the answer to her question about the windows at Maple Street School will affect her vote on the motion. She said that if the new windows are for the library at Maple Street school, then she feels that the Town should have had advanced notice and that more people would have attended the meeting. She further stated that if the windows are for the nurses station then she would have no problem with the meeting continuing. The Moderator then advised Mrs. French that her question is in order.

Mrs. Unger asked Mrs. French to repeat her question. Mrs. French asked which windows at Maple Street School are being referenced in the handout as new windows at Maple Street school for \$20,000. Mrs. Unger asked Mrs. French to refer to page 8 which relates to warrant article number 8 that is a list of projects that they want to complete in the future. Mrs. Unger



thought that it would be appropriate for Mrs. French to wait until we get to article 8 to answer her question. Mrs. French said that she would then vote in favor of the motion to adjourn. Mrs. Unger then explained that the pages that are in the Town Report are accurate, however, there are some number differences which pertain to the warrant articles and increased salaries which will be addressed further along in the meeting.

The Moderator recognized Arnold Coda who stated that the difference between the charts in the handout and report is with line item 1100. The reason for the difference is because at the time the charts were prepared the School Board did not know what if any affect the new teachers contract would have on the budget. Subsequently, when the contract was agreed upon by the Hopkinton Educational Association and the School Board, they then knew the figure that should be used. That figure appears in the handout. Mr. Coda referenced page S-8 which shows the expenditures for the past year as well as the proposed budget. He said that if there is anything missing from the column or from the information on page S-8, it is because the Board did not do the subtraction and put the third column in. Mr. Coda said that in his judgment the School Board has provided the information that Mr. Donohoe had suggested last year, and there is no difference in the two charts beyond the fact that there is a difference in the teachers contract.

Mr. Donohoe then asked for clarification because he did not believe page S-8 showed a comparison of what was approved and what was spent.

The Moderator recognized Barbara Unger who stated that rather than adjourning the meeting, the School Board would like to go down the chart item by item and match the number giving explanations. The Moderator asked Mr. Donohoe if that would be satisfactory to him. Mr. Donohoe asked if the warrant is legal with inaccurate information and if not, then what is the required notification period for a legal warrant. The Moderator responded to Mr. Donohoe by stating that Article 1, states that "I move that the district accept reports...", so the warrant article itself is legal.

Roger Turcotte asked if the Board proposes to review each line item of the budget and not the total amount of the budget. Mrs. Unger stated that the Board will be explaining the increases and decreases of the budget.

Mr. Turcotte asked the Moderator if once the budget is approved the School Board has the power to go back and "bury" the line item expenditures as they feel it is best for the town. The Moderator advised that the School Board is not locked into the line items and that the Statute says that funds may be transferred when there is a change in circumstances which make funds in excess in one line item.

Mr. Turcotte assumed that the handout demonstrates that the School Board felt that there were some line items that they wanted to transfer to other line items with approval from the town. Mrs. Turcotte asked Mrs. Unger if he was correct in assuming this. Mrs. Unger replied yes.

Mr. David Feller said that over the past weeks he has reviewed the warrant information and has written down questions that he would like answered, however, the information in the handout has answered all but one question that he had for the Board. He applauded the school board for making the information available to him.

The Moderator recognized Jim Fredyma who stated that the pages in the Town Report are incorrect in only two instances, regular instruction includes the additional personnel that is proposed and in the handout they are located at the end of the schedule. The second

difference is in the area of education media and in the Town Report it is in two locations, but is combined on the handout. Mr. Fredyma urged the public to defeat Mr. Donohoe's motion.

Mr. Donohoe asked for a response to his previous question with regards to the chart on page S-8. Mrs. Unger responded by saying that the first column is 92/93 appropriations, the second column is 93/94 approved budget, and the third column is 94/95 proposed budget.

The Moderator asked Mr. Donohoe if he still maintains his motion. Mr. Donohoe replied yes.

The Moderator called for a voice vote, and declared the motion as failed. Returning to Article 1, the Moderator called for a voice vote, and declared Article 1 passed.

Article 2: The Moderator stated that Article 2 will be passed over. Last year this Article was before the voters and there was an amendment made to appoint the School Board as agents, auditors or committees. The article was passed over.

Article 3: The Moderator recognized Barbara Unger who offered the following motion, seconded by Jim Fredyma: I move that the District set the salaries and compensation of the School Board and other agents of the District as follows:

School Board (4 @ \$1,000; 1 @ \$1,250)	\$5,250
School District Clerk	75
School District Moderator	75
Checklist and Ballot Clerks	200

The Moderator called for discussion or debate on the article. There being none, he called for a voice vote and declared Article 3 passed.

Article 4: The Moderator recognized Barbara Unger who offered the following motion, seconded by John Madden: I move that the district raise and appropriate the sum of \$6,698,689.00 for the support of schools, for the payment of salaries for the School District officials and agents and for the payment of statutory obligations of the District.

The Moderator recognized Barbara Unger who spoke to the article stating that the \$6,698,689.00 represents the basic operational budget of the School District. She referred everyone to page 2 of the handout advising that this page separates the operating budget from the warrant articles that will follow. The \$6,698,689.00 figure does not include costs associated with other warrant articles and it is an increase of \$204,101 over last year. Since the school district budget is eighteen months ahead, the budget is built upon experiences of the current year and identifying needs of the future. As the cover letter on the handout indicates, the budget does reflect a \$77,000 savings in transportation. Mrs. Unger explained that the increases are necessitated by the increase in pupil enrollment and the increase in funding for things such as, instruction, textbooks, and supplies. This year the opening enrollment for the ninth grade was forty-nine and next year they anticipate ninety-five pupils. In the past they reallocated staff. Some teachers in the high school have been teaching in the middle school and some teacher have been teaching six periods a day, instead of five. Mrs. Unger stated that they have budgeted for 3.4 new staff. Page 6 itemizes those positions. Other increases in the budget are explained in the handout on pages 3, 4, and 5.

The Moderator called for further discussion or debate on the article. There being none, he called for a voice vote and declared Article 4 passed.



Article 5: The Moderator recognized Barbara Unger who offered the following motion, seconded by John Hastings: I move that the District vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Hopkinton Education Association which calls for the following increases in salaries and benefits:

		(estimated increases)
Year 1	1994-1995	\$140,810
Year 2	1995-1996	\$120,078
Year 3	1996-1997	\$120,775

and further to raise and appropriate the sum of \$140,810 for the 1994-1995 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits (FICA, Retirement, Workmen's Comp, Long-Term Disability) over those of the appropriation at the current staffing levels paid in the 1993-1994 fiscal year.

The Moderator recognized Barbara Unger who spoke to the article stating that this article is for the cost of the Hopkinton teachers association negotiated agreement. The \$140,810 figure is for the cost of the first year of a three year contract and it includes salary increase, FICA, retirement, workmen's comp, and long-term disability cost. The contract will run for three years through 1997. Due to the Sanborn decision the District cannot bind any voting body for any future expenses without warning them first, and the public must have the opportunity to approve multi-year contracts. There are three components that make up the figure shown and those are a step increase, a one time restructuring adjustment and a two percent increase to the base salary. Mrs. Unger stated that the overall increase from 93/94 through 96/97 including salaries, medical deductions, reimbursements, retirement, FICA, workmen's comp, and long-term disability is 1994/1995 a 4% increase, 1995/1996 a 3.94% increase, and 1996/1997 a 3.81 % increase. She advised that these numbers are all cumulative. The contract reflects a change in the salary step credits so that movement upward on the scale must be accomplished through graduate work in a funded program. The purpose of this change is to encourage teachers to work towards a masters degree, so that it encourages professional growth. The second major highlight is the early retirement option which there are certain criteria that must be met. If for any reason there is no savings the Hopkinton Education Association has agreed to reopen negotiation on early retirement option, if requested by the School Board.

The Moderator called for discussion or debate on the article. The Moderator explained that if article 5 is defeated then either side has the opportunity to begin re-negotiating the contract.

Mr. David Feller asked if the handout reflected any medical benefits being provided. Mrs. Unger stated that the increases include, salary increases, FICA, retirement, workers compensation and long-term disabilities cost. Mr. Feller asked if there is a difference in salary increases referenced in line item 1100 and 1200.

Stephania Pearce responded by explaining that the increases are for the non-negotiating personnel which are all of the administrative and most of the support staff, plus there are three special education aids which are partially funded by federal grants. Mrs. Pearce also noted that line 1400 was increased because of an error in budgeting for the current year for all of the athletic directors.

Beth George-Kane asked if the figure represented in article 5 is for step increases, etc. Mrs. Unger responded by saying that the figure shown is for step increases, one time restructuring adjustment and a two percent increase to the base salary.

Mr. Feller asked if the medical benefits that are part of the new contract were still on a non-contributory medical plan. Mrs. Unger said that the District provides all teachers with a \$100 deductible comprehensive program with the District bearing 100% of the premium cost. Mr. Feller believed that it is a proven fact that if the owner of the medical plan does not have any out of pocket cost then the consumption of medical dollars is considerably higher than those that do have to share some cost.

Mr. John Hastings responded to Mr. Feller's question regarding medical benefits by explaining that there is a deductible in the policy along with a co-insurance factor which is paid by the teachers who have medical costs. He said that their total exposure is \$1300.

There being no further discussion on article 5, the Moderator called for a voice vote and declared Article 5 passed.

Article 6: The Moderator recognized Barbara Unger who offered the following motion, seconded by Arnold Coda: I move that the District vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and Local 633 of the Teamsters (custodians) which calls for the following increases in salaries and benefits: \$6,983 and further to raise and appropriate the sum of \$6,983 for the 1994-1995 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid in the 1993-1994 fiscal year.

The Moderator recognized Barbara Unger who spoke to the article stating that this article is similar to article 5.

The Moderator called for discussion or date on the article. There being no further discussion, he called for a voice vote and declared Article 6 passed.

Article 7: The Moderator recognized Barbara Unger who offered the following motion, seconded by Jim Fredyma: I move to vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 to be placed in this fund.

The Moderator recognized Barbara Unger who spoke to the article referring to page S-9, line 770 where there is a \$50,000 figure which was the contingency fund for 1993-1994.

The Moderator called for discussion or debate on the article. There being no further discussion, he called for a voice vote and declared Article 7 passed.

Article 8: The Moderator recognized Barbara Unger who offered the following motion, seconded by Arnold Coda: I move that the District appropriate for the purposes of adding to the School Building Repair and Maintenance Trust Fund any fund balance in excess of \$50,000 (the general contingency fund) as of June 30, 1994.

The Moderator recognized Barbara Unger who spoke to the article explaining that the School Building Repair and Maintenance Trust Fund was established at the 1993 District meeting. The establishment of this fund was for the repair, renovation and related services of Hopkinton High School, Maple Street School, and Harold Martin School. It was established under the provisions of RSA 198:20(c). The purpose of this article is to fund the School Building Repair and Maintenance Trust Fund with any fund balance in excess of the \$50,000. Page 8 gives an itemized list of the items that still need to be completed for safety, security, and updated capacity reasons.



Michael Foley asked for someone from the Budget Committee to comment on why they do not recommend passage of this article.

Luciele Gaskill, Chairman of the Budget Committee responded to Mr. Foley's question by explaining that the members of the Budget Committee recognize that the school buildings are in need of repairs and maintenance. She said that when article 9 is approved for \$100,000 for the repair and maintenance of the 1994/1995 school year, there will still be \$99,000 left in the trust fund to help support the repair and maintenance of the 95/96 school year. The majority of the Budget Committee members feel that the balance at the end of this school year (June 30th) should be returned to the town to help reduce taxes. The Budget Committee also recommends that the needs for repairs and maintenance for the 95/96 school year be part of line item 2540 of the operation and maintenance plan.

Mrs. Unger stated that the School Board's records reflect that there is \$211,000 left in the trust fund. She said that they expect to have approximately \$100,000 left over at the end of this year, so if \$100,000 is taken out of the trust fund then there still will be a remaining \$200,000. Finally, she said that there is a total of \$463,000 worth of repairs that are needed that have been put off year after year.

Bob Wells said that he is a member of the Budget Committee that is in favor of the article. The reason he is in favor of the article is because of capital improvements that are needed to the buildings. He felt that this is an incentive for the school staff to reduce cost, so that there are funds available at the end of the year for the trust fund.

Jeff Donohoe spoke in opposition to the article and referenced page S-16, third paragraph, which states that we saved \$100,000 in expenses and received \$75,000 in revenue. He believed that reflects a \$175,000 surplus with \$50,000 being returned to the town, so that \$125,000 went to the building fund.

Stephania Pearce responded to Mr. Donohoe's comments by explaining that contingency funds are mandated by the Department of Revenue and State Law. She stated that the town has to specifically vote for any line item that needs money and the District always has to return contingency back if they have anything in excess of \$50,000. She said that they are guaranteeing that this years \$50,000 will be returned to the town to off-set taxes and anything in excess of \$50,000 would be placed in the trust.

Mr. Donohoe referenced page S-16, third paragraph, asking how much was placed in the trust. Mrs. Pearce stated \$212,000 went into the trust after the \$50,000 was returned to the town. Mr. Donohoe stated that the third paragraph on page S-16 references a surplus of \$175,000. Mrs. Pearce replied yes, and said that it was against the budget and not cash business. Mr. Donohoe believed that when the trust fund was set up it was decided that any excess in the budget would go to the trust fund. The Moderator advised that the trust fund is there to be funded, however, it is not automatically funded with any remaining monies in the budget. Mr. Donohoe thought that the District was asking for an additional \$50,000. Mrs. Pearce replied no, and said that they wish to place any remaining monies in the trust fund in excess of the \$50,000 that will be returned to the contingency fund. Mr. Donohoe said that he was confused by the explanation from the Budget Committee. He then asked if this article is not approved what would happen to any excess money. The Moderator stated that the money would be returned to the town to reduce taxes.

John Hastings referred everyone to page 7 of the handout, which gives you the history of the Repair and Maintenance Trust. He said that the \$212,000 that they received last year is explained on pages 11 and 12.

Perry Hayden, member of the Budget Committee stated that he was not in favor of this article. He believed that this article would ultimately cost the town \$250,000 in taxes. He said that there is \$200,000 already available in the trust and in essence if the town votes to do this they will increase their taxes by \$100,000 for something that may not take place for two years.

The Moderator recognized Susan Leadbeater who requested that the Moderator refer the questions from the public to the School Board. She feels that some of the confusion is because the School Board is not directly answering the questions. The Moderator apologized and stated that if he feels that people are confused about what they are voting on from a procedural standpoint, then he will try to clear it up.

Marshall Rowe asked why the repairs are delayed if the funds are available immediately. Mrs. Unger explained that last year the School District asked for \$100,000 and they were limited in spending that \$100,000. She thought that the \$100,000 would carry them through the summer since repairs will have to take place while school is not in session. Mrs. Unger deferred to Stephania Pearce who had compiled the information on the \$460,000 worth of projects.

Stephania Pearce explained that as the budget was developed the District did not know what Bow's response would be, so they did not want to plan for major changes to buildings. Mrs. Pearce said that once the approval is given to spend the money on certain projects; the District is bound to that amount of money and to do those projects planned.

David Feller asked if this article is different from last years article, and asked if the list of projects that were provided are all included in the \$400,000 figure. Superintendent Ed McHale replied no, and said that there are building compliance issues which are not included in the \$400,000 figure. Mr. Feller urged everyone to pass this article.

Mel Myler stated that two years ago the Town made a commitment to create a fund that would provide for ongoing maintenance of our buildings. He expressed concern if this proposal is defeated then three years from now we may need to appropriate \$200,000, which would increase the taxes for that year.

Donna Beth Murphy asked if the Town should consider adding additional funds to the repair and maintenance line item, so that the money does not have to come out of the contingency fund. Stephania Pearce agreed, and said that the line item includes maintenance and repairs, utilities, custodial and maintenance supplies, breakage of glass, and normal daily maintenance needed to keep the buildings operating.

Gerry Adams asked if the District is asking for an additional \$50,000 to be added to the fund. The Moderator replied no, and said that everyone needs to understand article 8, which is requesting anything in excess of \$50,000 be put into the trust fund. The \$50,000 of the unexpended contingency fund will go back to the town to reduce taxes.

Mr. Adams asked what the expected surplus is for this year. Mrs. Unger stated between \$100,000 and \$130,000.

The Moderator recognized Cathy Donohoe who stated that it is her understanding that if the article passes the District will spend \$100,000 this year and will leave an additional \$100,000 for next year. So, if the residents vote against the article, they will save \$100,000 in taxes



now. Mrs. Unger said that after returning the contingency they would like to put the remaining surplus in the trust fund. Mrs. Donohoe said that if this article does not pass the money will be returned to the Town to reduce taxes.

Perry Hayden said that it is not a true statement that the money has been denied. He said that the School Board has never asked for money for this maintenance.

John Madden spoke to the article stating that what Mr. Hayden just stated is correct. He said that School Board has made a great effort to keep the increases in the budget to a minimum. Every year they have affected the school maintenance program. He thought that there was confusion that the fact that the School Board can only spend \$100,000 a year on maintenance, however, their judgment has been that it is better if we proceed in an orderly fashion working on the list.

Barbara Foley asked for a formula to figure out how the money would affect the taxes would be helpful.

Superintendent Ed McHale explained that based upon the current valuation in the district \$100,000 would amount to approximately 24 cents on the tax rate per thousand. So, if your house is assessed for \$100,000 then it is \$24.00 per thousand.

Arnold Coda explained that Perry Hayden is correct in that over the past five years there has never been a warrant article for maintenance of the buildings. He said that the needs were there and the issue has been brought to the attention to the Town. He said that in 1990, the School Board presented to the Budget Committee a list of known needs with respect to building repairs which was a total of \$407,000. He said that the cost associated with these repairs have increased over time.

There being no further discussion on the article, the Moderator called for a voice vote and declared Article 8 passed.

David Feller thanked the School Board and Budget Committee for bringing the issue to the residents to make the final decision.

Article 9: The Moderator recognized Barbara Unger who offered the following motion, seconded by John Hastings: I move that the District vote to withdraw and appropriate \$100,000 from the School Building Repair and Maintenance Trust fund for the purpose of repair, renovation and related services of the Hopkinton High School, Maple Street School and Harold Martin School.

The Moderator recognized Barbara Unger who spoke to the article advising that there is a handout in the package addressing what the School Board would like to spend the \$100,000 on.

Renee Adams said that previously a note came home about asbestos testing in the schools. She wanted further information on the issue.

Stephania Pearce advised that the EPA law on asbestos requires that all voters are made aware that the schools have been tested and that they are maintaining what have been found and the records are available for review. She stated that most of the asbestos was removed in the 1980's, however, there is some asbestos that will be removed if the town votes to go forward with the science labs. Presently, there are floor tiles in three classrooms that contain asbestos.

Jerry Adams expressed concern that the town may spend money on maintenance and find out later that the building will be utilized for another use. Mrs. Unger said that currently there is a preliminary report from the architect about the uses for Maple Street School. However, the study committee has not met to discuss the architects report.

Mr. Adams asked if next year the Town will request money to build a new school or to renovate the school for another organization. Mrs. Unger said that she could not say if within the next two years that would happen, however, in the next year it will not.

Superintendent McHale advised that page 9 shows a small amount of repairs being done to Maple Street School; majority of the work will be done at the High School.

There being no further discussion, the Moderator called for a voice vote and declared Article 9 passed.

Article 10: The Moderator recognized Barbara Unger who offered the following motion, seconded by John Madden: I move that the District vote to appropriate the sum of \$200,000.00 Principal and all accumulated interest to build and renovate Science Laboratories at the Hopkinton High School, and to authorize the withdrawal of \$200,000.00 Principal and all accumulated interest (Principal and Interest as of December 30, 1993 \$215,408.83) from the Science Laboratories Capital Reserve Fund created for that purpose. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the Science Laboratory renovation work is completed.

The Moderator recognized Barbara Unger who spoke to the article stating that the School Board is not asking that the residents raise this money. She said that four years ago we established a fund to renovate the science laboratories and have put in \$50,000 each of the last four years. Presently, there is \$215,408.83 in the fund and they wish to use the money to do the renovation this summer. She stated that as you walk into the gymnasium there are pictures of how they hope to renovate the science labs.

Superintendent Ed McHale also referred to pictures and the floor layout showing how the laboratories may look like when completed. He further explained that the laboratories will be moved from the second floor of the building to the down stairs close to the library. The existing laboratories will be used as middle school laboratories.

Mike Foley asked for clarification in that if the residents vote for this article, will the science laboratories look like the drawings presented. He also asked if there is enough money to begin construction this summer. Mrs. Unger replied yes, and said that all of the money will be used for the laboratories.

There being no further discussion, the Moderator called for a voice vote and declared Article 10 passed.

Article 11: The Moderator recognized Barbara Unger who stated that the purpose of article 11 is to transact any other business before the meeting. Mrs. Unger awarded a plaque to Jim Fredyma for serving eight years as a member of the School Board, and to John Hastings for four years of service to the community and as an officer of the School District.

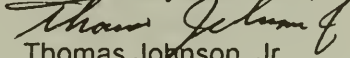
Richard Gourley asked how many students in Hopkinton are eligible to attend parochial or private schools. Mrs Pearce said that it appears to be about 8% of the possible enrollment of students which is 50 students.

Mr. Gourley stated that according to his figures we are up to approximately \$8,000 per year per pupil cost in Hopkinton.

Mary French said that the information presented was confusing because one would have to look at the handout and report. However, she did appreciate that all of the information was presented to the residents.

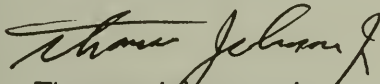
There being no further business to come before the meeting, Jeff Donohoe moved to adjourn the meeting at 10:52 a.m., seconded by David Feller. All in favor.

Respectfully submitted,

  
Thomas Johnson, Jr.  
School District Clerk

A true record "Attest"

March 12, 1994

  
Thomas Johnson, Jr.  
School District Clerk

The Hopkinton Parent Teacher Organization continues to serve the school and the community through the hard work and dedication of many individuals. The support of the one hundred and two member families served as our foundation.

Our fundraising efforts this past year have met with considerable success. Our thanks to all who participated. The Book Fairs have earned our libraries hardcover books and bonus certificates. The aluminum can recycling program continues and helps to support our scholarships for our high school students. The Fun Fair was a great success and was a great way to spend a Saturday.

During 1994–1995 school year the PTO supported many different needs.

This year we had Colburn, Stuart and Cabell, Folk Musicians, join us at Maple Street and Harold Martin Schools. The children participated in songwriting and hands on workshops in creating instruments.

Odds Bodkins was Co-Sponsored at Harold Martin School. Gail Gibbons, an author/illustrator, was at Harold Martin in February. Science in Our Lives is the theme of this year's Author in the School. The butterfly garden at the school was due to a large group of PTO volunteers. Thank you.

Hampstead Players presented Shakesphere at Maple Street School. Winter week, studies that center around a winter theme, was held once again. The fifth graders enjoy an Arts and Science Field Day that is held in May at Kimball Pond. D.A.R.E. is supported in part by the PTO.

The High School was able to participate in the Internet program. Seven teachers are able to use this program and work with students on this Network. Amelia Earhart, a one woman show, was presented to students during Women's History Month.

The PTO also helps fund field trips, staff appreciation functions, Project Graduation, library projects, and extra curricula projects.

It is my hope that in the future many more community members will become involved in our schools. Anyone is welcome to contribute to our meetings. We meet at the Maple Street Library once a month.

Respectfully Submitted,

Kim Fuller  
PTO President



**1995-1996 BUDGET OF THE SCHOOL DISTRICT  
OF HOPKINTON, NH**

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 1122  
CONCORD, N.H. 03302-1122  
PHONE (603) 271-3397



BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF THE MUNICIPAL BUDGET LAW

For The Fiscal Year Ended JUNE 30 19 96

**BUDGET OF THE SCHOOL DISTRICT  
OF HOPKINTON, N.H.**

BUDGET COMMITTEE	DATE <u>February 9</u> 19 <u>95</u>
<u>Lupine L. L. L.</u>	<u>B. B. B.</u>
<u>John H. Taylor</u>	<u>John W. Brachman</u>
<u>Frank Z. Z. Z.</u>	<u>Robert J. Wells</u>
<u>David Summering</u>	<u>Richard J. D. D.</u>
<u>Thomas M. O'Donnell</u>	

(Please sign in ink)

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT  
(See RSA 197:5-a)**

**IMPORTANT:** Please read the new RSA 32:5 applicable to all municipalities.

It requires this budget be prepared on a "gross" basis, showing all revenues and appropriations. At least one public hearing must be held on this budget.

When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the district clerk, and a copy sent to the Department of Revenue Administration at the address above.

SECTION I		WA#	EXPENDITURES	APPROPRIATIONS	SCHOOL BOARD'S	BUDGET COMMITTEE	
PURPOSE OF APPROPRIATION			FOR YEAR	VOTED	BUDGET	RECOMMENDED	NOT RECOMMENDED
FUNCTION			1993 to 1994	LAST YEAR	RECOMMENDED	ENSUING FISCAL YEAR	ENSUING FISCAL YEAR
1000	INSTRUCTION		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
1100	Regular Programs	03	2,872,158	3,180,170	3,412,385	3,412,385	
1200	Special Program	03	464,724	521,841	607,205	607,205	
1300	Vocational Programs	03	241	9,000	7,000	7,000	
1400	Other Instructional Programs	03	122,939	132,903	140,996	140,996	
1600	Adult/Continuing Education						
2000	SUPPORT SERVICES		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2100	Pupil Services		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2110	Attendance & Social Work						
2120	Guidance	03	156,381	162,290	178,462	178,462	
2130	Health	03	84,885	91,496	92,694	92,694	
2140	Psychological	03	29,292	31,303	35,243	35,243	
2150	Speech Path. & Audiology	03	65,759	70,502	88,601	88,601	
2190	Other Pupil Services						
2200	Instructional Staff Services		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2210	Improvement of Instruction	03	30,621	39,388	55,414	55,414	
2220	Educational Media	03	231,515	258,425	250,889	250,889	
2240	Other Inst. Staff Services						
2300	General Administration		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2310	School Board		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2310 870	Contingency	05	0	50,000	50,000	50,000	
2310	All Other Objects	03	57,187	39,586	46,049	46,049	
2320	Office of Superintendent		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2320 351	S.A.U. Management Serv.						
2320	All Other Objects	03	291,750	276,229	277,486	277,486	
2330	Special Area Adm. Services	03	18,523	14,975	16,850	16,850	
2390	Other Gen. Adm. Services						
2400	School Administrative Services	03	413,852	456,478	419,477	419,477	
2500	Business Services		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2520	Fiscal						
2540	Operation & Maintenance of Plant	03	583,754	758,095	556,051	556,051	
2550	Pupil Transportation	03	227,047	244,950	244,991	244,991	
2570	Procurement						
25902540	Other Business Services Contract	04	0	0	0	0	
2549	Maint. Repair Trust	06	119,059	100,000	50,000	50,000	
2600	Managerial Services	03	0	1,250	10,151	10,151	
2900	Other Support Services						
3000	COMMUNITY SERVICES						
4000	FACILITIES ACQUISITIONS & CONST.						
5000	OTHER OUTLAYS						
5100	Debt Service		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
5100 830	Principal	03	310,000	310,000	250,000	250,000	
5100 840	Interest	03	84,870	63,010	40,900	40,900	
5200	Fund Transfers						
5220	To Federal Projects Fund	03	134,611	150,000	150,000		
5240	To Food Service Fund	03	250,475	250,000	240,000	240,000	
5250	To Capital Reserve Fund		50,000	0	0	0	
5255	To Expendable Trust Fund		212,895	0	0	0	
1122	Deficit Appropriation						
—	Supplemental Appropriation						
TOTAL APPROPRIATIONS			6,812,539	7,211,891	7,220,844	7,220,844	

ESTIMATED REVENUE AND CREDITS

MS-27

ACC. #	SECTION II		REVISED REVENUES CURRENT YEAR	SCHOOL BOARD'S ESTIMATE ENSUING F.Y.	BUDGET COMMITTEE EST. ENSUING F.Y.
	REVENUE AND CREDITS AVAILABLE TO REDUCE SCHOOL TAXES				
	REVENUE FROM STATE SOURCES		xxxxxxx	xxxxxxx	xxxxxxx
3110	Foundation Aid				
3210	School Building Aid		97,222	102,698	102,698
3220	Area Vocational School		750	750	750
3230	Driver Education		6,720	6,720	6,720
3240	Catastrophic Aid		20,000	35,000	35,000
3250	Adult Education				
3270	Child Nutrition		5,000	5,000	5,000
	Other State Sources (identify)				
	REVENUE FROM FEDERAL SOURCES		xxxxxxx	xxxxxxx	xxxxxxx
4410	ECIA, Chapter I & II		97,500	97,500	97,500
4430	Vocational Education				
4450	Adult Education				
4460	Child Nutrition Programs		12,000	12,000	12,000
4470	Handicapped Programs		43,500	43,500	43,500
	Federal Forest Land				
	Other Federal Sources (identify) Drug Free		9,000	9,000	9,000
	LOCAL REVENUE OTHER THAN TAXES		xxxxxxx	xxxxxxx	xxxxxxx
5100	Sale of Bonds or Notes				
5230	Transfer from Capital Projects Fund				
5250	Transfer from Capital Reserve Fund		215,409	0	0
5255	Transfer from Expendable Trust Fund		100,000	50,000	50,000
1300	Tuition				
1500	Earnings on Investments		2,000	2,000	2,000
1700	Public Activities		9,000	12,000	12,000
1900	Trust Fund Income		700	700	700
	Other Local Sources (identify) Food Service		188,000	188,000	188,000
THIS SECTION FOR CALCULATION OF REIMBURSEMENT ANTICIPATION NOTES (RAN) PER RSA 198:20-D FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ NET RAN = _____					
Supplemental Appropriation (Contra)					
Unreserved Fund Balance \$ 50,000			xxxxxxx	xxxxxxx	xxxxxxx
Fund Balance Voted From Surplus < >					
Fund Balance Remaining as Revenue 50,000			50,000	50,000	50,000
TOTAL REVENUE AND CREDITS			856,801	614,868	614,868
DISTRICT ASSESSMENT			6,355,090	6,605,976	6,605,976
TOTAL APPROPRIATION			7,211,891	7,220,844	7,220,844
10% LIMITATION OF APPROPRIATIONS (SEE RSA 32:18, 19) Please disclose the following items (to be excluded from the 10% calculation): \$ 3,937,739 + Recommended Amount of Collective Bargaining Cost Items. Teamster Contraq(RSA) 32:19) RSA 273-A:1,IV "Cost Item" means any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted."					
** Amounts Not Recommended by School Board ** These amounts are not included in the recommended column.					
Warrant Article #	\$ Amount	Warrant Article #	\$ Amount		
_____	_____	_____	_____		
_____	_____	_____	_____		
_____	_____	_____	_____		
_____	_____	_____	_____		

LOCAL GOVERNMENTAL UNIT: Hopkinton School FISCAL YEAR ENDING: June 30, 1996

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	7,220,844
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	250,000
3. Interest: Long-Term Bonds & Notes	40,900
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	3,937,739
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	4,228,639
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less line 6)	2,992,205
8. Line 7 times 10%	299,220

THIS IS THE MAXIMUM ALLOWABLE INCREASE OTHER THAN COLLECTIVE BARGAINING ITEMS

:mba1



## **BUDGET ANALYSIS BY COMBINED GENERAL PURPOSE**

The 1995-1996 Hopkinton School District budget has been separated into five groups: Instructional Programs, Students and Staff Services, Administrative Costs, Buildings, Buses and Debt, and Other Funds. Each of these groups contain function classifications that consist of activities which have somewhat the same general operational objectives. The function structure categorizes the purposes of appropriations. These purposes are further sub-divided into eight categories that describe services or commodities to be purchased. The definitions for the eight categories, within each function, are as follows:

- **Employee Salaries:** Amounts earned by employees of the school district, both permanent and temporary positions.
- **Employee Benefits:** Amounts paid by the school district for group health, dental, life, worker's compensation, N.H. Retirement, Social Security, unemployment compensation and tuition reimbursement.
- **Purchased Professional Services:** Services which by their nature can be performed only by persons with specialized skills and knowledge, and by persons not employees of the district. Included are the services of architects, engineers, auditors, lawyers, consultants, and accountants.
- **Purchased Property Services:** Services purchased to operate, repair, maintain, and rent items used and / or owned by the school district.
- **Other Purchased Services:** Services rendered by organizations or personnel not funded by Professional or Property services including transportation, non-benefit insurance, communications, telephone, postage, advertising, printing, tuition and travel.
- **Supplies and Materials:** Expenditures for material items of an expendable nature that are consumed including books, supplies, periodicals, natural gas, electricity, and fuel oil.
- **Property:** Expenditures for the acquisition of assets, including new and replacement equipment and furniture.
- **Other items:** Expenditures for goods and services not otherwise classified including dues, fees, debt, fund transfers and miscellaneous items.

## Instructional Programs

The functions within the Instructional Programs group are Regular Educational programs, Special Educational programs, Vocational programs and Other programs.

**Regular Educational Programs (1100)** contain instructional activities designed to provide grades K-12 students with learning experiences to prepare them for activities as citizens, family members and workers. This section of the budget contains costs associated with 69 classroom teachers and 3 aides. All grades and subjects are funded in this section. The salary account includes \$59,360 for three early retirement stipends to be paid June, 30, 1996 and \$22,200 for new staff positions. The Property section increase is due to the new high school science lab technology start-up. The Supplies reflect increases due to demand for software and audio visual needs. These funds are included in warrant article #3.

REGULAR EDUCATION	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
EMPLOYEE SALARIES	2,168,797	2,353,174	2,539,821	186,647
EMPLOYEE BENEFITS	550,018	611,694	635,125	23,431
PURCHASED PROFESSIONAL SERVICES	8,840	15,000	13,170	(1,830)
PURCHASED PROPERTY SERVICES	14,995	25,211	27,606	2,395
SUPPLIES AND MATERIALS	119,383	129,829	137,632	7,803
PROPERTY	37,242	44,452	57,301	12,849
OTHER ITEMS	8,108	810	1,730	920
TOTAL:	2,907,383	3,180,170	3,412,385	232,215

**Special Education Programs (1200)** are instructional activities designed primarily to deal with students having special needs. The Special Programs include pre-kindergarten, kindergarten, elementary and secondary services for the mentally retarded, physically handicapped, emotionally disturbed, and students with learning disabilities. The Other Purchased Services reflects \$107,000 in tuition for four students. These funds are included in warrant article #3.

SPECIAL EDUCATION	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	335,399	369,675	379,383	9,708
BENEFITS	70,849	81,600	81,766	166
PURCHASED PROFESSIONAL SERVICES	23,280	23,804	29,375	5,571
OTHER PURCHASED SERVICES	44,110	38,000	107,000	69,000
SUPPLIES AND MATERIALS	4,065	8,746	7,681	935
PROPERTY	153	41	0	(41)
OTHER ITEMS	1,975	1,975	2,000	25
TOTAL:	479,831	521,841	607,205	85,364

**Vocational Programs (1300)** are instructional activities that provide students with the opportunity to develop the knowledge, skills and attitudes needed for employment in an occupational area. These funds are for tuition to the Concord School District Regional vocational program and other programs that meet this criteria. These funds are included in warrant article #3.

VOCATIONAL EDUCATION	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
OTHER PURCHASED SERVICES	9,000	9,000	7,000	(2,000)
TOTAL:	9,000	9,000	7,000	(2,000)

**Other Instructional Program: (1400)** This section contains funds for activities commonly known as Co-curricular programs. Funds in this category are for the coaches, officials, equipment and supplies for school sponsored activities, under the guidance and supervision of staff, designed to provide students such experiences such as motivation, enjoyment and improvement of skills. Co-curricular activities normally supplement the regular instructional program and include such activities as band, chorus, debate and athletics. These funds are included in warrant article #3.

OTHER INSTRUCTIONAL PROGRAMS	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	71,436	85,567	88,308	2,741
BENEFITS	8,205	10,833	9,331	(1,502)
PURCHASED PROFESSIONAL SERVICES	3,710	3,710	4,250	540
PURCHASED PROPERTY SERVICES	400	400	400	0
SUPPLIES AND MATERIALS	3,146	11,622	12,535	913
PROPERTY	3,448	2,921	7,322	4,401
OTHER ITEMS	17,220	17,850	18,850	1,000
TOTAL:	107,565	132,903	140,996	8,093

Student and Staff Services

Student and Staff Services include Guidance Services, Health Services, Psychological Services, Speech Pathology and Auditory Services, Improvement of Instruction Services and Media Services.

**Guidance Services (2120)** are activities involving counseling with students and parents, providing consultation with other staff members on learning problems, evaluating the abilities of pupils, assisting students as they make their own educational and career plans and choices, assessing students in personal and social development, providing referral assistance, and working with other staff members in planning and conducting guidance programs for pupils.



**Speech Pathology and Audiology Services (2150)** include activities which have as their purpose the identification, assessment, and treatment of children with impairments in speech, hearing and language.

The increase in Purchased Professional services is due to an increase in demand for speech services, which the district has privately contracted. Also there are funds for the speech assistant to work one additional day per week, \$2,200. These funds are included in warrant article #3.

SPEECH SERVICES	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	49,257	51,098	54,259	3,161
BENEFITS	9,906	11,003	10,712	(291)
PURCHASED PROFESSIONAL SERVICES	6,840	6,840	22,145	15,305
OTHER PURCHASED SERVICES	250	100	0	(100)
SUPPLIES AND MATERIALS	562	1,461	1,485	24
PROPERTY	55	0	0	0
TOTAL:	66,870	70,502	88,601	18,099

**Improvement of Instruction Services (2210)** include activities which are designed primarily for assisting instructional staff in planning, developing, and evaluating the process of providing challenging learning experiences for students. These activities include curriculum development, techniques of instruction, child development and understanding, staff training, etc. The increase is due to stipends for employees writing curriculum and for training of staff. These funds are included in warrant article #3.

IMPROVEMENT OF INSTRUCTION	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	9,932	9,932	12,000	2,068
BENEFITS	13,860	13,869	21,567	7,698
PURCHASED PROFESSIONAL SERVICES	3,360	14,647	20,657	6,010
SUPPLIES AND MATERIALS	923	940	1,190	250
OTHER ITEMS	12,282	0	0	0
TOTAL:	40,357	39,388	55,414	16,026

**Media Services (2220)** includes both the libraries and computer assisted instruction programs. The library programs include activities such as selecting, acquiring, preparing, cataloging, and circulating books and other materials. The computer assisted instruction includes activities concerned with planning, programming, writing, and presenting educational projects which have been especially programmed for a computer to be used as the principal medium of instruction. There are funds here to bring all the library aides to a 190 day work year, \$950. These funds are included in warrant article #3.



The increase in salaries and benefits is due to negotiated raises which include some track changes. The property increase is due to the need for a new laser printer at the high school and the purchase of one fire safe file cabinet, (which will be the first of three). These funds are included in warrant article #3.

GUIDANCE SERVICES	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	124,523	131,046	138,917	7,871
BENEFITS	26,833	27,671	32,775	5,104
PURCHASED PROFESSIONAL SERVICES	2,291	1,200	1,270	70
SUPPLIES AND MATERIALS	1,855	2,373	1,225	(1,148)
PROPERTY	2,340	0	4,275	4,275
TOTAL:	157,642	162,290	178,462	16,172

**Health Services (2130)** include physical and mental health services which may include some direct instruction. Also included are activities that provide students with appropriate medical, dental and nursing services. There are no substantial increase in this section of the budget. These funds are included in warrant article #3.

HEALTH SERVICES	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	64,931	71,410	72,573	1,163
BENEFITS	14,262	16,080	15,506	(574)
PURCHASED PROFESSIONAL SERVICES	800	1,100	700	(400)
PURCHASED PROPERTY SERVICES	214	100	307	207
OTHER PURCHASED SERVICES	0	0	450	450
SUPPLIES AND MATERIALS	2,231	2,350	2,997	647
PROPERTY	0	456	161	(295)
TOTAL:	82,438	91,496	92,694	1,198

**Psychological Services (2140)** include activities concerned with administering psychological tests and interpreting the results, gathering and interpreting information about student behavior, working with other staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, behavioral evaluation, planning and managing a program of psychological services, including psychological counseling for students, staff and parents. The increase in benefits is due to the employee changing health insurance coverage. These funds are included in warrant article #3.

PSYCHOLOGICAL SERVICES	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	25,500	25,788	26,176	388
BENEFITS	4,061	4,770	8,322	3,552
SUPPLIES AND MATERIALS	745	745	745	0
TOTAL:	30,306	31,303	35,243	3,940

MEDIA SERVICES	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	111,733	111,282	119,359	8,077
BENEFITS	21,472	26,465	23,194	(3,271)
PURCHASED PROFESSIONAL SERVICES	6,097	1,502	1,592	90
PURCHASED PROPERTY SERVICES	8,020	9,071	9,780	709
SUPPLIES AND MATERIALS	43,210	49,622	58,553	8,931
PROPERTY	47,776	60,483	38,411	(22,072)
OTHER ITEMS	2,200	0	0	0
TOTAL:	240,508	258,425	250,889	(7,536)

### Administrative Costs

The Administrative Cost section of the 1995-1996 budget includes school board services, treasurer, district meeting costs, legal expenses, audit fees, the office of the superintendent, bus monitors and the school principal's offices.

**Contingency (2310)** These are funds for unanticipated costs and will be in the form of a separate warrant article. Any expenditure of these funds must be done by a vote of the school board. These funds must be returned to the town if not expended. These funds are in warrant article #5.

CONTINGENCY	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
	50,000	50,000	50,000	0

**School Board Activities (2310)** include activities of the elected body which has been created according to State law and vested with responsibilities for the educational activities in a given administrative unit. These include the costs of the district treasurer, services rendered in connection with any school system election, including election of officers, bond vote, budget and appropriation vote, and all district sponsored meetings, services rendered in connection with providing counseling services to the school board in regard to law and statutes and services rendered in providing audit services by an independent auditor.

The increase in purchased professional services is in legal services. These funds are in warrant article #3.

SCHOOL BOARD ADMINISTRATION	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	7,600	9,175	9,175	0
BENEFITS	622	701	999	298
PURCHASED PROFESSIONAL SERVICES	20,200	19,450	24,450	5,000
OTHER PURCHASED SERVICES	3,750	3,800	4,400	600
SUPPLIES AND MATERIALS	2,500	0	0	0
OTHER ITEMS	5,877	6,460	7,025	565
TOTAL:	40,549	39,586	46,049	6,463

**The Office of the Superintendent (2320)** includes activities associated with the overall general administration of, or executive responsibility for, the entire school district. The funded positions for the superintendent, assistant superintendent for business and their staff and other costs are included here. The increase in purchased professional services is for staff development. These funds are included in warrant article #3.

OFFICE OF THE SUPERINTENDENT	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	175,000	179,266	181,747	2,481
BENEFITS	27,878	40,048	38,574	(1,474)
PURCHASED PROFESSIONAL SERVICES	11,100	14,000	16,000	2,000
PURCHASED PROPERTY SERVICES	2,500	5,900	5,750	(150)
OTHER PURCHASED SERVICES	12,100	13,600	14,500	900
SUPPLIES AND MATERIALS	6,350	9,550	6,850	(2,700)
PROPERTY	250	650	750	100
OTHER ITEMS	13,215	13,215	13,315	100
TOTAL:	248,393	276,229	277,486	1,257

**The Office of the Superintendent, Other Objects (2320)**, includes funds for the bus monitors at the three schools. There are also funds for advertising in Other Purchased Services. These funds are in warrant article #3.

OFFICE OF THE SUPERINTENDENT, OTHER OBJECTS	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	6,412	9,284	9,640	356
BENEFITS	490	1,091	1,210	119
OTHER PURCHASED SERVICES	4,600	4,600	6,000	1,400
TOTAL:	11,502	14,975	16,850	1,875



**The Office of the School Principal (2410)** includes activities concerned with directing and managing the operation of each school. It includes the activities performed by the principal and any other assistants in general supervision of all operations of the school, evaluation of the staff members of the school, assignment of duties to staff members, supervision and maintenance of the records of the school, and coordination of school instructional activities with instructional activities of the school district. It includes clerical staff for these activities and office cost items. The decrease in salaries and benefits is due to a correction in allocation of costs for the high school assistant principal who receives a stipend for that position and is a full time teacher. The increase in purchased professional services is due to staff development funds. These funds are in warrant article #3.

SCHOOL ADMINISTRATION	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	299,630	309,305	277,459	(31,846)
BENEFITS	67,638	75,473	66,635	(8,838)
PURCHASED PROFESSIONAL SERVICES	5,852	5,800	11,350	5,550
PURCHASED PROPERTY SERVICES	11,570	3,000	3,000	0
OTHER PURCHASED SERVICES	35,375	34,946	36,035	1,089
SUPPLIES AND MATERIALS	19,150	19,350	13,150	(6,200)
PROPERTY	0	0	2,140	2,140
OTHER ITEMS	7,454	8,604	9,708	1,104
TOTAL:	446,669	456,478	419,477	(37,001)

**Managerial costs (2600)** are funds for activities associated with the accreditation of the Hopkinton High School. The increase is a result of the accreditation team having to be housed during several visits to the district. These funds are in warrant article #3.

TOTAL MANAGERIAL COSTS	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
	0	1,250	10,151	8,901

**Buildings, Transportation and Debt**

**Maintenance of buildings (2540)** includes activities concerned with keeping the physical buildings open, comfortable, clean and safe for use. This includes salaries and benefits for custodial and maintenance staff. This section includes operating the heating, light and venting systems, and repair of facilities, furniture, and equipment. Included here are the costs of custodial supplies, rubbish removal, water, sewer, snow removal, landscaping, grounds maintenance, and building liability insurance. The 1994-1995 budget includes \$215,409 transferred from the Science Lab Capital Reserve in the Other Purchased Services category. That project is now complete. There is \$14,000 in this section to add a half time-night custodian position at the Harold Martin School. These funds are in warrant article #3.



OPERATION OF BUILDINGS AND GROUNDS	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
SALARIES	212,361	219,892	233,290	13,398
BENEFITS	56,778	71,644	64,381	(7,263)
PURCHASED PROPERTY SERVICES	81,930	66,175	66,050	(125)
OTHER PURCHASED SERVICES	30,440	245,709	30,850	(214,859)
SUPPLIES AND MATERIALS	138,935	144,475	158,480	14,005
PROPERTY	1,400	10,200	3,000	(7,200)
TOTAL:	521,844	758,095	556,051	(202,044)

**Pupil Transportation services (2550)** are activities concerned with the conveyance of pupils to and from school. It includes trips between home and school, field trips to school activities and special transportation responsibilities. These funds are in warrant article #3.

TRANSPORTATION	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
OTHER PURCHASED SERVICES	316,331	239,450	239,491	41
OTHER ITEMS	5,766	5,500	5,500	0
TOTAL:	322,097	244,950	244,991	41

**Other Business Services category (2540)** This line was set aside for warrant article # 4. At the time of printing the negotiations with the Local 633 of the Teamsters, representing the custodians, had not been completed.

**School Building Repair and Maintenance Trust (2449)** This line reports the funds transferred from the School Building Repair and Maintenance Trust fund. Warrant article #6 requests a transfer of \$50,000 to the General Fund for hiring an architect. There are revenues posted of the same amount in line #5255 on the revenue side of the budget.

TRUST TRANSFER	1993-1994 BUDGET	1994-1995 BUDGET	1995-1995 BUDGET	CHANGE
	100,000	100,000	50,000	(50,000)

**Debt Service (5100)** are funds set aside for the serving of the debt of the school district including payment of both principal and interest. These funds are in warrant article #3.

DEBT SERVICE	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
PRINCIPAL	315,000	310,000	250,000	(60,000)
INTEREST	84,870	63,010	40,900	(22,110)
TOTAL:	399,870	373,010	290,900	(82,110)

## Other Funds

The Other Funds category contains funds that are either transferred from the General Fund to another fund to supplement a program, such as the Food Service program, or funds completely off-set by matching revenue amounts, thus allowing for gross budgeting. The 1993-1994 expenditure column includes the combined expenditures of transfers from the General Fund to other funds and each separate fund's actual expenditures. The reduction of \$10,000 is due to a reduction in the General fund assistance to the Food Service fund from \$45,000 to \$35,000. The total of the Other Funds are included in warrant article #3.

**Federal Projects Fund (5220)** represents the aggregate of all expected grant funds to be managed by the District. The 1993-1994 expenditure amount includes the \$377 from the General Fund, and \$134,611 in other expenditures of grant funded projects. The total 1994-1995 budget for Federal Projects is off-set by the following revenues:

ECIA, Chapter I & II (4410)	\$ 97,500
Handicapped Programs (4470)	\$ 43,500
Other Federal Sources (Drug Free Grant)	<u>\$ 9,000</u>
Total Off-Setting Revenues :	\$150,000

**Food Service Fund (5240)** records the total activity expected in this service. The 1993-1994 expenditure amount is the aggregate expenses for the program, partially funded by the \$45,000 from the General Fund. The total Food Service Funds is off-set by the following revenues:

General Fund transfer to the Food Service Fund:	\$ 35,000
Child Nutrition Revenue (3270)	\$ 5,000
Child Nutrition Programs (4460)	\$ 12,000
Other Local Sources (Food Service sales)	<u>\$188,000</u>
Total Off-Setting Revenues :	\$240,000

**Capital Reserve Fund (5250)** line contains no request of funds for the 1995-1996 budget. The 1993-1994 expenditure accounts for the final payment to the Science Lab Capital Reserve.

**Expendable Trust Fund (5255)** line contains no request for funds. The 1993-1994 expenditure amount represents the June 30, 1993 funds transferred in 1993-1994 to the School Building Repair and Maintenance Trust.

TOTAL OTHER FUNDS	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
	381,764	400,000	390,000	(10,000)

<b>TOTAL OF ALL PROGRAMS</b>
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<u>TOTAL OF ALL FUNCTION GROUPS</u>	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
INSTRUCTIONAL PROGRAMS	3,503,779	3,843,914	4,167,586	323,672
STUDENT AND STAFF SERVICES	618,121	653,404	701,303	47,899
ADMINISTRATIVE COSTS	797,113	838,518	820,013	(18,505)
BUILDING, TRANSPORTATION AND DEBT	1,343,811	1,476,055	1,141,942	(334,113)
OTHER FUNDS	381,764	400,000	390,000	(10,000)
<b>TOTAL:</b>	<b>6,644,588</b>	<b>7,211,891</b>	<b>7,220,844</b>	<b>8,953</b>

<u>TOTAL OF ALL SERVICES OR COMMODITIES</u>	1993-1994 BUDGET	1994-1995 BUDGET	1995-1996 BUDGET	CHANGE
EMPLOYEE SALARIES	3,662,511	3,935,894	4,142,107	206,213
EMPLOYEE BENEFITS	870,286	992,942	1,010,097	17,155
PURCHASED PROFESSIONAL SERVICES	92,370	107,053	145,059	38,006
PURCHASED PROPERTY SERVICES	220,179	426,216	114,243	(311,973)
OTHER PURCHASED SERVICES	455,956	374,446	505,471	131,025
SUPPLIES AND MATERIALS	344,891	378,713	401,479	22,766
PROPERTY	92,664	119,203	113,360	(5,843)
OTHER ITEMS	905,731	877,424	789,028	(88,396)
<b>TOTAL:</b>	<b>6,644,588</b>	<b>7,211,891</b>	<b>7,220,844</b>	<b>8,953</b>

**THE STATE OF NEW HAMPSHIRE  
HOPKINTON SCHOOL DISTRICT  
1995 ELECTION WARRANT**

To the inhabitants in the Town of Hopkinton qualified to vote in District affairs:

You are hereby notified to meet at the Hopkinton Town Hall on the 14th day of March, 1995 to act upon the following subjects:

1. To choose by nonpartisan ballot, the following school District Officers with the polls open at 8:00 a.m. and remaining open continually until 7:00 p.m.:

A.	1 School Board Member	3 Year Term
B.	1 Moderator	1 Year Term
C.	1 Clerk	1 Year Term
D.	1 Treasurer	1 Year Term

Given under our hands at said Hopkinton this 4th day of January, 1995.

<u>Barbara W. Unger</u>	Barbara W. Unger, Chairman
<u>Arnold C. Coda</u>	Arnold C. Coda
<u>John C. Madden</u>	John C. Madden
<u>Suzanne Sauer</u>	Suzanne Sauer
<u>John H. Zimmerman</u>	John Zimmerman

A true copy of Warrant - Attest:

<u>Barbara W. Unger</u>	Barbara W. Unger, Chairman
<u>Arnold C. Coda</u>	Arnold C. Coda
<u>John C. Madden</u>	John C. Madden
<u>Suzanne Sauer</u>	Suzanne Sauer
<u>John H. Zimmerman</u>	John Zimmerman



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## 1995 SCHOOL WARRANTS

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ANNUAL MEETING  
MARCH 11, 1995  
HOPKINTON HIGH SCHOOL  
9:00 A.M.

### HOPKINTON SCHOOL DISTRICT WARRANT ARTICLES

1. To hear reports of agents, auditors, committees and officers chosen, or to take any other action in relation thereto.
2. To see if the District will vote to establish the salaries of the School Board and the compensation for any other officers or agents of the District as printed in the 1995/1996 budget, or to take any other action in relation thereto. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)
3. To see if the District will vote to raise and appropriate \$7,120,844.00 for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of statutory obligations of the District, or to take any other action in relation thereto. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)
4. To see if the District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and Local 633 of the Teamsters (custodians) which calls for the following increases in salaries and benefits:

(Estimated Increases)

Year 1	1995-1996	\$
Year 2	1996-1997	\$

and further to raise and appropriate the sum of \$            for the 1995-1996 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid in the 1994-1995 fiscal year and further, or to take any other action in relation thereto.\*

5. To see if the District will vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 (Fifty Thousand Dollars) to be placed in this fund, or to take any other action in relation thereto. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)
6. To see if the District will vote to withdraw and appropriate \$50,000 (Fifty Thousand Dollars) from the School Building Repair and Maintenance Trust Fund for the purpose of purchasing architectural services to study, plan and cost the pending capital improvement plan of the Hopkinton School District. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the completion of the approved project or in 1998 (three years) whichever is less or to take any other action in relation thereto. An affirmative vote will result in a withdrawal of Warrant number 7. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)

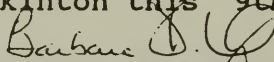
ANNUAL MEETING  
MARCH 11, 1995  
HOPKINTON HIGH SCHOOL  
9:00 A.M.


HOPKINTON SCHOOL DISTRICT WARRANT ARTICLES

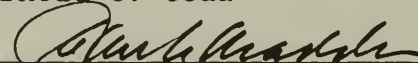
7. To see if the District will vote to withdraw and appropriate \$30,000 (Thirty Thousand Dollars) from the School Building Repair and Maintenance Trust Fund for the purpose of replacing and upgrading electrical and communication wiring in the high school building, or to take any other action in relation thereto. If Warrant Article 6 passes, this article will be passed over. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)
8. To see if the District will vote to refrain from the practice of offering or supplying insurance coverage of any type to anyone other than employees of the Hopkinton School District. (By petitioned article.)
9. To transact any other business that may legally come before said meeting.

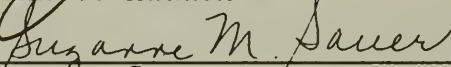
\*At the time of printing, negotiations for the contract with Local 633 of the Teamsters is still in process. If the contract has not been agreed to, this article will be passed over.

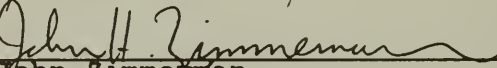
Given under our hands at said Hopkinton this 9th day of February, 1995.

  
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Barbara W. Unger, Chairman

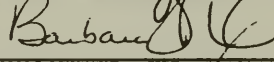
  
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Arnold C. Coda

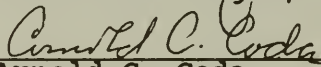
  
\_\_\_\_\_  
John C. Madden

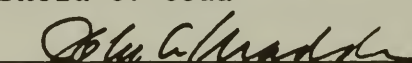
  
\_\_\_\_\_  
Suzanne M. Sauer

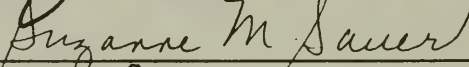
  
\_\_\_\_\_  
John H. Zimmerman

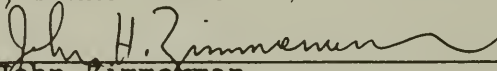
A true copy of Warrant -Attest:

  
\_\_\_\_\_  
Barbara W. Unger, Chairman

  
\_\_\_\_\_  
Arnold C. Coda

  
\_\_\_\_\_  
John C. Madden

  
\_\_\_\_\_  
Suzanne M. Sauer

  
\_\_\_\_\_  
John H. Zimmerman

# 1993-94 YEAR END SUMMARY

FUND BALANCE JUNE 30, 1993:

344,609

REVENUES	1993-1994 BUDGET	1993-1994 ACTUAL
UNRESERVED BALANCE	50,000	0
SCHOOL BUILDING AID	97,222	97,222
AREA VOCATIONAL	500	1,478
DRIVER EDUCATION	6,720	0
INTEREST EARNINGS	5,000	1,406
FACILITIES RENTAL	750	1,183
TUITION	0	22,581
GOULD TRUST FUND	700	885
OTHER REVENUES	0	35,555
TRANSFER FROM BUILDING TRUST	100,000	100,000
CATASTROPHIC AID	22,460	21,918
DISTRICT TAX ASSESSMENT	6,074,472	6,074,472
<b>** TOTAL OPERATIONAL</b>	<b>6,357,824</b>	<b>6,356,699</b>
TRANSFER FROM ATHLETIC FUND:		14,682
<b>Total Revenues:</b>	<b>6,357,824</b>	<b>6,371,381</b>

EXPENDITURES	1993-1994 BUDGET	1993-1994 ACTUAL
REGULAR EDUCATION	2,907,383	2,863,803
SPECIAL EDUCATION	479,831	464,724
VOCATIONAL EDUCATION	9,000	241
OTHER INSTRUCTIONAL	107,565	122,939
GUIDANCE	157,642	155,417
HEALTH	82,438	84,635
PSYCHOLOGICAL	30,306	29,292
SPEECH PATH & AUDIO	66,870	65,759
IMPROVE. OF INSTRUC.	40,357	30,511
EDUCATIONAL MEDIA	240,508	230,738
SCHOOL BOARD	40,549	57,187
S.A.U.	248,393	289,304
OTHER/GEN. ADMIN. SERV.	11,502	18,523
SCHOOL ADMINISTRATION	446,669	412,274
OPER. & MAINT OF PLANT	621,844	645,018
PUPIL TRANSPORTATION	322,097	227,047
DEBT SERVICE	399,870	394,870
FUND TRANSFER TO FOOD SERVIC	45,000	45,000
FUND TRANSFER/CAPITAL RES	50,000	50,000
CONTINGENCY	50,000	0
<b>** TOTAL OPERATIONAL</b>	<b>6,357,824</b>	<b>6,187,283</b>
<b>OTHER EXPENDITURES:</b>		
1992-1993 RESERVES SPENT IN 1993-1994		72,275
1992-1993 BALANCE TRANSFERED TO BUILDING TRUST		212,895
TRANSFER TO FEDERAL FUND		377
<b>OTHER FUNDS IN THE TOTAL BUDGET:</b>		
FOOD SERVICE FUND	193,032	
FEDERAL PROJECT FUNDS	93,732	
<b>TOTAL BUDGET</b>	<b>6,644,588</b>	<b>6,472,830</b>
<b>FUND BALANCE JUNE 30, 1994 :</b>		<b>243,160</b>

**JUNE 30, 1994, HOPKINTON SCHOOL DISTRICT**  
**BALANCE SHEET FOR ALL FUNDS**

	GENERAL FUND	FEDERAL FUND	FOOD FUND	CAPITAL FUND	TOTAL FUNDS
<b>ASSETS</b>					
Cash	144,718				144,718
Inter-fund Receivable:	81,049		2,815		83,864
Intergovernmental Receivable:		30,406	4,773		35,179
Other Receivable:	3,957		623		4,580
Prepaid Expenses:	13,437				13,437
Other Current Assets:				435,116	435,116
Total Assets:	243,161	30,406	8,211	435,116	716,894
<b>LIABILITIES</b>					
Inter-fund Payable:		30,356			30,356
Intergovernmental Payable:		50			50
Other Payable:	13,438		10,735		24,173
Total Liabilities:	13,438	30,406	10,735	0	54,579
<b>FUND EQUITY</b>					
Reserve for Encumbrances:	102,242		2,012		104,255
Reserve for Trust Funds:	77,480			435,116	512,596
Unreserved (returned):	50,000		(4,536)		45,464
Total Equity	229,723	0	(2,524)	435,116	662,315
Total Equity and Liabilities	243,160	30,406	8,211	435,116	716,894



**1993-94 REVENUES AND EXPENDITURES  
FOR OTHER FUNDS**

REVENUES	FEDERAL OR STATE GRANT FUNDS	FOOD SERVICE FUND	CAPITAL RESERVE AND MAINT. TRUST FUNDS	TOTAL
Sale of Meals:		167,639		167,639
State reimbursement of meals:		3,530		3,530
Federal restricted Aid:	7,527	24,200		31,727
Chapter I:	75,132			75,132
Handicapped Aid:	30,072			30,072
Misc.:	19,274			19,274
Other:	1,878	1,658		3,536
Transfer from General Fund:		45,000	262,895	307,895
Interest Earnings:			12,082	12,082
Total Revenues:	133,883	242,027	274,977	650,887
<b>EXPENDITURES</b>				
Food Service Fund:		250,475		250,475
Regular Programs:	91,877			91,877
Special Education:	23,911			23,911
Attendance:	250			250
Guidance:	2,089			2,089
Improvement of Instruction:	16,484			16,484
Transfer to General Fund:			100,000	100,000
Total Expenditures:	134,611	250,475	100,000	485,086

**1993-94 GRANTS FUNDED WITH FEDERAL OR STATE FUNDS**

	PERCENT	BUDGET	EXPENDED	BALANCE
CHAPTER I READING	56.72%	\$83,322	\$75,115	\$8,206
SPECIAL ED., EHA-B	19.71%	\$28,951	\$26,583	\$2,369
SPECIAL ED. EMPLOYMENT	10.21%	\$15,000	\$7,562	\$7,438
PRE-SCHOOL 94-142	1.28%	\$1,878	\$1,878	\$0
CHAPTER II, ON LINE PROJECT.	4.60%	\$6,754	\$6,754	\$0
TITLE II, EISENHOWER	1.81%	\$2,656	\$2,656	\$0
DRUG FREE SCHOOLS	5.68%	\$8,338	\$7,249	\$1,089
TOTAL:	100.00%	\$146,899	\$127,797	\$19,102

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**HOPKINTON SCHOOL DISTRICT**  
**TREASURER'S REPORT**

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Treasurer: Douglas Brown

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<b>BANK BALANCE 7-1-93</b>	390,332.63
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**GENERAL FUND DEPOSITS:**

Appropriation	6,029,472.00
Tuition	27,250.87
Interest Earnings	1,405.84
Pupil Activities	10,158.13
Community Service	458.50
Rentals	1,182.66
Donations	1,184.93
Other Revenue	84,341.61
School Building Aid	97,221.78
Area Vocational	1,478.40
Catastrophic Aid	21,918.12
Fund Transfers	100,481.29
<b>Sub total General Fund</b>	<b>6,376,554.13</b>

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**SPECIAL FUND DEPOSITS**

State, Local & Federal Grants	137,150.15
<b>Sub-total Special Funds</b>	<b>137,150.15</b>

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**FOOD SERVICE FUND DEPOSITS**

Appropriation	45,000.00
Sale of Meals	169,001.16
Federal Reimbursement	25,047.00
<b>Sub-Total Food Service</b>	<b>239,048.16</b>

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<b>TOTAL ALL DEPOSITS</b>	<b>6,752,752.44</b>
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<b>TOTAL CASH AVAILABLE</b>	<b>7,143,085.07</b>
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<b>TOTAL BOARD DISBURSEMENTS (all Funds combined)</b>	<b>(6,998,378.29)</b>
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<b>BOOK BALANCE 6-30-94</b>	<b>144,706.78</b>
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<b>Outstanding checks 6-30-94</b>	<b>314,662.77</b>
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<b>BANK BALANCE 6-30-94</b>	<b>459,369.55</b>
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Receipts for all Funds are deposited at the Bank of New Hampshire, Contoocook branch. The Food Service Fund, and the Special Purposes Fund each carry a payable or receivable relationship with the General Fund, the holder of the checking account. The Science lab Capital Reserve and the School Building Repair and Maintenance Trust is held at the Charter Trust Co., and managed by the Trustee of the Trust Funds for the town of Hopkinton.

The items deposited in the category of Other Revenue included: COBRA and retirees payments for health and dental insurance, Weare School District payment for the SAU separation, Redbook gift, Unemployment Pool refund, Property insurance refund, and Workers' Compensation pool refund, and miscellaneous other deposits.

The Harold Martin Elementary School, the Maple Street Elementary School and the Hopkinton High School each have an activities checking account. These checking accounts are held at the Bank of New Hampshire, Contoocook branch. These activity accounts totaled \$105,185 on June 30, 1994.

All of the checking accounts are audited annually.

## STATEMENT OF BONDED INDEBTEDNESS

### 1984 Energy and Handicapped Access Renovation

	Principal	Interest	Total	Building Aid	Net Cost
1994-1995	60,000	4,860	64,860	18,000	46,860
Sub-Total:	60,000	4,860	64,860	18,000	46,860

### 1988 Harold Martin Addition

	Principal	Interest	Total	Building Aid	Net Cost
1994/95	250,000	58,150	308,150	75,000	233,150
1995/96	250,000	40,900	290,900	75,000	215,900
1996/97	250,000	23,275	273,275	75,000	198,275
1997/98	200,000	7,200	207,200	60,000	147,200
Sub-Total:	950,000	129,525	1,079,525	285,000	794,525
<b>Total:</b>	<b>1,010,000</b>	<b>134,385</b>	<b>1,144,385</b>	<b>303,000</b>	<b>841,385</b>

## TRUST FUNDS DETAIL

### Science Lab Capital Reserve

Balance on 7-1-1992:	107,898.25
1992-1993 Appropriation transfer:	50,000.00
1992-1993 Interest earned:	4,827.19
1993-1994 Appropriation transfer:	50,000.00
1993-1994 Interest earned year to date 12-30-93:	<u>6,383.70</u>
<b>Total as of 6-30-1994 ( Reserve closed in July, 1994)</b>	<b>219,109.14</b>

### School Building Maintenance and Repair Trust

1991-1992 Appropriation fund balance transfer:	86,345.49
1991-1992 Interest earned:	990.32
1992-1993 Deferred revenue:	10,077.57
1992-1993 Appropriation fund balance transfer:	212,413.76
1992-1993 Boiler replacement interest transferred:	481.29
1993-1994 Funds transferred to General Fund:	(100,000.00)
1993-1994 Interest earned:	<u>5,698.12</u>
<b>Total in Trust 6-30-94</b>	<b>216,006.55</b>
1993-1994 Appropriation fund balance transfer:	77,480.00
1994-1995 Funds Transfer to the General Fund:	<u>(100,000.00)</u>
<b>Total in Trust 8-1-94</b>	<b>193,486.55</b>

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## TEACHER ROSTER

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LAST NAME	FIRST NAME	POSITION
Alberici	Michael	Music
Annett	Barbara	Special Education
Aubertin	Lori	Grade 2
Baker	Sharon	Business Education
Barton	Sandra	Grade 5
Bickford	Lawrence	Computer Coordinator, Algebra
Blanchard	Ann	Grade 3
Blanchard	Dorothy	Kindergarten
Boyko	Sandra	Kindergarten
Brandt	Richard	English
Brookfield	John	Music
Calder	Nancy	Math
Callahan	Nancy	Guidance Counselor
Cavanaugh	Judith	Grade 6
Chorney	Kenneth	Self-Contained Special Education
Clement	Arthur	Science
Codd	Sally	Learning Disabilities
Cotnoir	Michelle	French/Assistant Principal
Craig	Joan Ann	Nurse & Health Classes
Cross	Alicia	English
Dinan	Christine	Speech/Therapist
Donovan	Kimberly	English
Dusseault	Andre	Social Studies
Forgiel	Kathleen	Kindergarten
Gaskill	Pertice	Industrial Arts
Gerber	Michael	Science Teacher
Grady	Teresa	Grade 2
Greene	Bennett	Grade 4
Hamilton	Stanley	Guidance Counselor
Hansen	Esther	Physical Education
Harb	Mary	French
Hazen	Kenneth	Grade 4
Heinz	Patricia	Grade 4
Helm	Dorothy	Grade 3
Henderson	Beth Anne	Physical Education-Elementary
Hodgdon	Lary	Science
Houston	Tyrus	Social Studies
Jones	Debra	Grade 2
Kaplan	Madelon	Grade 1
Kent	David	Math
Kociuba	James	Art
Kulbacki	William	Science
Lapree	Jane	Grade 1
Leon	James	Learning Disabilities
List	Jane	Art-Elementary
Lochhead	Shelley	Librarian

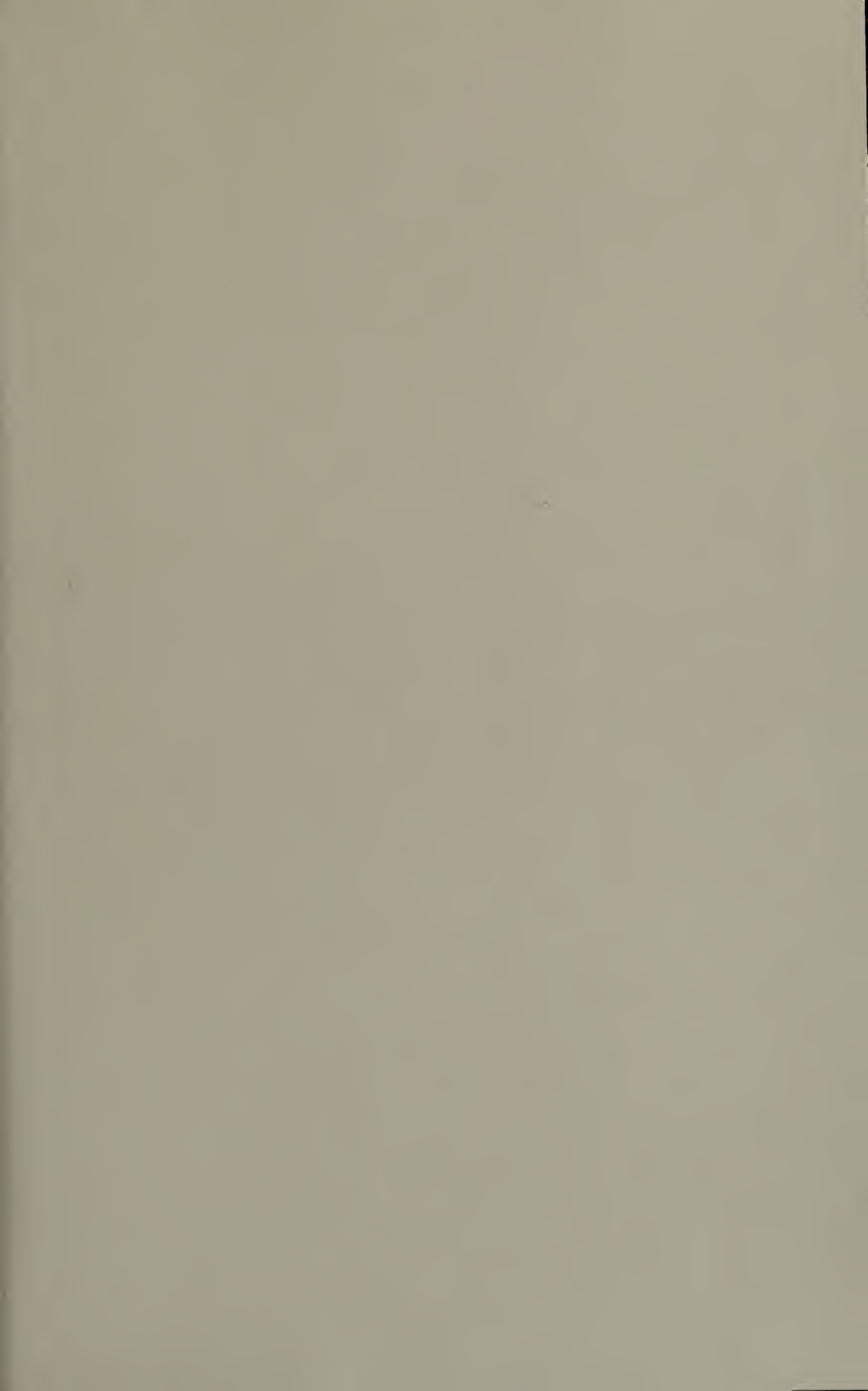


LAST NAME	FIRST NAME	POSITION
Marasca	Maureen	Grade 4
Martin	Curtis	Physical Education
May	Karen	Reading Recovery
McHone	Jennifer	Spanish
McKenzie	Suzette	Grade
Meskoob	Mehrdad	Science/Mathmatics
Mills	Charles	English & Social Studies
Morin	Diana	English
Nadeau	Susan	Special Education
Nichols	Linda	Grade 1
Nix	Anne	Guidance Counselor
Noble	Marion	French/Spanish
Olson	Carl	German Teacher
Perkins	Eileen	Grade 3
Peters	Gwennie	Grade 6
Pheffer	Michael	Industrial Arts
Pisinski	Susan	Grade 5
Potter	Prudence	Grade 1
Price	Mary Ellen	Reading Specialist .6
Proulx	Heidi	Math
Ritscher	Regina	Grade 6
Roberts	Susan	Social Studies
Silverman	Paul	Music
Sommers	Warren	Learning Disabilities
Stumb	Margaret	Reading Recovery
Surprenant	Gail	Grade 6
Tilley	David	Grade 3
Timm	Michael	Social Studies .6
Tirone	Ellen	Librarian
Tortolini	Pearle	Consumer Education/Life Skills .8
Towne	Judith	Math
Walsh	Linda	Grade 2
Wirta	Robert	Social Studies

## ENROLLMENT HISTORY, CURRENT STATUS AND PROJECTED 1995-96

The instructional year is 180 full days. The enrollment statistics uses 360 half days. The average daily membership calculation is the aggregate half-days of attendance divided by 360 half days. The average annual attendance is the aggregate half days of attendance divided by the aggregate half days of possible attendance.

GRADE	1988- 1989	1989- 1990	1990- 1991	1991- 1992	1992- 1993	1993- 1994	1994- 1995	PROJ. 1995- 1996
KINDERGARTEN	66	54	63	70	66	77	65	68
GRADE 1	81	84	56	73	65	76	85	65
GRADE 2	90	82	84	60	71	77	80	85
GRADE 3	81	89	81	89	61	77	77	80
<b>HAROLD MARTIN</b>	<b>318</b>	<b>309</b>	<b>284</b>	<b>292</b>	<b>263</b>	<b>307</b>	<b>307</b>	<b>298</b>
GRADE 4	52	87	85	83	92	66	76	77
GRADE 5	60	58	90	79	90	93	65	76
GRADE 6	51	61	57	99	80	86	89	65
<b>MAPLE STREET</b>	<b>163</b>	<b>206</b>	<b>232</b>	<b>261</b>	<b>262</b>	<b>245</b>	<b>230</b>	<b>218</b>
<b>ELEMENTARY TOTAL</b>	<b>481</b>	<b>515</b>	<b>516</b>	<b>553</b>	<b>525</b>	<b>552</b>	<b>537</b>	<b>516</b>
AVG. DAILY MEMBERSHIP	455.4	485.6	490.8	517.4	524.4	507.6		
AVG. ANNUAL ATTENDANCE	96%	95%	96%	96%	96%	96%		
GRADE 7	54	63	61	55	99	84	80	89
GRADE 8	55	51	61	58	51	95	85	80
<b>MIDDLE SCHOOL</b>	<b>109</b>	<b>114</b>	<b>122</b>	<b>113</b>	<b>150</b>	<b>179</b>	<b>165</b>	<b>169</b>
AVG. DAILY MEMBERSHIP	111.2	116.8	118.6	118.6	151.1	179.8		
AVG. ANNUAL ATTENDANCE	96%	95%	95%	95%	95%	94%		
GRADE 9	53	60	57	57	56	51	88	85
GRADE 10	54	51	61	52	53	55	50	88
GRADE 11	71	48	49	52	44	49	49	50
GRADE 12	86	63	52	52	55	41	50	49
<b>HIGH SCHOOL</b>	<b>264</b>	<b>222</b>	<b>219</b>	<b>213</b>	<b>208</b>	<b>196</b>	<b>237</b>	<b>272</b>
AVG. DAILY MEMBERSHIP	259	229.9	213.3	212.4	204.5	191.9		
AVG. ANNUAL ATTENDANCE	94%	94%	94%	90%	90%	91%		
<b>TOTAL ALL STUDENTS</b>	<b>854</b>	<b>851</b>	<b>857</b>	<b>879</b>	<b>883</b>	<b>927</b>	<b>939</b>	<b>957</b>
AVG. DAILY MEMBERSHIP	825.6	832.1	822.7	841.6	880	879.3		
AVG. ANNUAL ATTENDANCE	96%	95%	95%	94%	95%	95%		



BULK RATE  
U.S. POSTAGE  
**PAID**  
CONTOOCOOK, NH  
PERMIT NO. 43

POSTAL CUSTOMER